

**NORTH CAROLINA CENTRAL UNIVERSITY
DURHAM, NORTH CAROLINA
BOARD OF TRUSTEES MEETING MINUTES
September 22, 2010**

The NCCU Board of Trustees convened in the Emma Marable Conference Room in the William Jones Building on the campus of North Carolina Central University on September 22, 2010. Chairman Glenn Adams called the meeting to order at 9:20 a.m.

INVOCATION: Trustee Avon Ruffin gave the invocation.

ROLL CALL: Present: Mr. Glenn Adams, Mr. Charles Baron, Mr. Harold Epps, Mr. Eric Michaux, Dr. Dwight Perry, Mr. Paul Pope, Mrs. Avon L. Ruffin, Mrs. Kay Thomas, Mr. Carlton Thornton, Mrs. Nancy Wysenski (via phone), and Mr. Dwayne Johnson. Absent: Mr. Robert Dolan, and Mr. George Hamilton

ADOPTION OF THE AGENDA: It was moved by Trustee Epps and properly seconded by Trustee Thomas that the agenda be adopted. The motion carried.

APPROVAL OF THE MINUTES: It was moved by Trustee Michaux and properly seconded by Trustee Epps to approve the minutes dated June 23, 2010. The motion carried.

NOMINATING COMMITTEE REPORT: Trustee Epps presented the Nominating Committee Report. The committee consisted of Trustee Epps, Trustee Carlton Thornton and Trustee George Hamilton serving as Chair. The committee proposed the following slate of officers for 2010-2011:

Chair	Mr. Glenn Adams
Vice Chair	Mr. Charles Baron
Secretary	Dr. Dwight Perry

It was moved and properly seconded to approve the slate of officers submitted by the Nominating Committee. The motion carried.

Chair Adams called for further nominations from the floor. There being no further nominations from the floor Trustee Adams moved that the nominations be closed on the said three (3) names of Trustees Glenn Adams, Charles Baron and Dwight Perry for the slate officers for the NCCU Board Trustees for 2010-2011. The motion was seconded by Trustee Baron. The motion carried. Trustee Michaux moved that one unanimous ballot be cast for those said officers. It was properly seconded by Trustee Thomas and the motion carried.

ELECTION OF ASSISTANT SECRETARY TO THE NCCU BOARD OF TRUSTEES: Chancellor Nelms nominated Ms. Susan Hester as the Assistant Secretary to the NCCU Board of Trustees. It was moved by Trustee Michaux and properly seconded by Trustee Epps that Ms. Susan Hester be elected Assistant Secretary to the NCCU Board of Trustees. The motion carried.

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CHAIR'S REMARKS: Chairman Adams informed the Board, as Chair, it is his responsibility to remind all members of the Board of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflict of interest as required by this Act. Each member has received the agenda and related information for this Board of Trustees meeting. If any board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the board of trustees at this meeting, the conflict or appearance of conflict should be identified at this time.

Chairman Adams recognized the following Trustees for their accomplishments:

- Trustee Epps recognized as a distinguished alumni.
- Trustee Pope recognized for his assistance with the Nelson Mandela art exhibit that is displayed on campus.
- Trustee Thomas recognized as a Women of Note by the NCCU Women's Center.
- Trustee Hamilton recognized for his appointment to Vice President at Dow Chemical for the Dow Olympic Operations.
- Former Trustee Cressie Thigpen being appointed to the NC Court of Appeals by Governor Perdue.

REPORT OF THE CHANCELLOR: Chancellor Nelms expressed appreciation for Dr. Ingrid Wicker-McCree, her staff and others who served on the Certification Self Study Committee for all of their hard and productive work on behalf of our transition from Division II to Division I.

Dr. Debbie Thomas, Associate Vice Chancellor/Associate Provost was introduced to the NCCU Board of Trustees.

The campus is abuzz with activity as we end the fifth week of classes. The Chancellor thanked the staff who worked tirelessly to ensure a smooth transition for our new freshmen and transfer students. He especially wanted to thank Dr. Jennifer Wilder, Director of Residential Life and members of her staff for a smooth move-in period, but more importantly for the growing vibrancy of our residential life program.

Although the fall enrollment statistics have not been released until the October Board of Governors meeting, we have over 8,600 students enrolled and taking classes at NCCU. Although the freshmen class is smaller than projected, the academic profile as represented by the overall grade point average, extracurricular activities and test scores are higher.

Profile Information for incoming freshmen:

- The average GPA for the fall class is 2.95. The largest number of freshmen are from the Josephine Clement Dobbs Early College High School located on the campus of NCCU.

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- The academic programs in which students expressed an interest in majoring are Nursing, Business Administration, Criminal Justice, Psychology, and Biology.
- The following counties that yield the largest number of freshmen are:
 - Mecklenburg County – 146
 - Durham County – 136
 - Wake County – 105
 - Guilford County – 76
 - Cumberland County – 61
- The out of state students are coming from Maryland, Virginia, Washington DC, Georgia, and South Carolina.

The HBCU Symposium that was held June 2010 has produced the first position paper entitled “Comprehensive Funding Approaches for Historically Black Colleges and Universities” by Dr. MaryBeth Gasman, Associate Professor at the University of Pennsylvania. The document is branded as a University of Pennsylvania and North Carolina Central University paper which was presented to all attendees of the HBCU White House Initiative Conference the previous week.

A position paper will be produced in November that will be circulated nationally talking about the future of historically black colleges and universities in terms of what is required to make sure that they not only exist but they are vibrant, responsive, excellent, and competitive institutions. It is intended for the higher education community overall directed toward policy leaders, board of trustees, and government officials who fund higher education at the State as well as the national level.

The Chancellor wanted to acknowledge faculty members who have produced in record numbers the grant applications activities on campus within the sciences and social and behavioral sciences; the Latham Parking Deck is opened and operating and the Chancellor encouraged all trustees to visit the Art Museum.

Upcoming Events

- The Chancellor will deliver the State of the University Address during Fall Convocation 2010 being held on Friday, September 24, 2010, at 9:15 a.m. in the McDougald-McLendon Gym.

AUDIT COMMITTEE: Trustee Michaux presented the Audit Committee Report. The Audit Committee had one (1) action item and several items for information.

The Audit Committee met and heard a presentation from Ms. Loretta Hayes, Interim Director Internal Audit Office, regarding the 2010-2011 Audit Plan.

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It was moved by Trustee Michaux and properly seconded by Trustee Thomas that the NCCU Board of Trustees approve the 2010-2011 Audit Plan. The motion carried.

- Further, the Internal Audit Office has scheduled a minimum number of 15 audits for the fiscal year. Additional resources will be available for the Network Security Review.
- Internal Audit Activities:
 - Annual Disclosure Process Review – It was an evaluation of the University’s level of controls and field work has been completed. A statistical report of survey results is forthcoming in October 2010.
 - The following audits are in the fieldwork stage:
 - o Overtime Review
 - o Benefit Review
 - o Special Review

• External Audit Activity:

- HMCUC Review – The Office of State Auditor’s (OSA) is currently working on their review. A completion date has not been provided.
- OSA FY 09-10 – OSA has begun their financial audit for FY09-10. The auditors are currently on campus completing their audit.

Trustee Michaux congratulated the elected board members for their re-election to their position Trustee Adams, Chair; Trustee Baron, Vice Chair; and Trustee Perry, Secretary. He also congratulated Ms. Susan Hester on her reappointment to Assistant Secretary.

Trustee Michaux wanted to thank the University for the renovations to the Emma Marable Conference Room.

BUILDING COMMITTEE: Trustee Baron presented the Building Committee Report. There was one (1) action item and one (1) item for information.

Mr. Zack Abegunrin, Associate Vice Chancellor for Facilities Management, presented the lease agreements for Roof Top Cell Phone Towers for: Cricket Communications and Clearwire US LLC. The State Property Office conducted appraisals of roof top rental rates for the area and negotiated the fair market value for the new lease agreements for the two companies.

It was moved by Trustee Baron and properly seconded by Trustee Ruffin that the NCCU Board of Trustees approve the 3-year extension of the lease agreement for Cricket Communications

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and a 5-year extension for Clearwire US LLC, as negotiated by the State Property Office. The motion carried.

The Committee also heard the Capital Improvement Projects update, from Mr. Abegunrin. The Capital Improvement Projects entailed:

- Projects in Design
- Project Schedule
- Projects under Construction
- Upcoming Projects
- Energy Performance Contracting

Mr. Abegunrin's report also included HUB Data.

EDUCATIONAL PLANNING AND ACADEMIC AFFAIRS COMMITTEE: Trustee Pope presented the Educational Planning and Academic Affairs Committee Report. There were two (2) items for action and several items for information.

The Committee heard from Chancellor Charlie Nelms who provided a contextual framework for the Request for Authorization to Plan a Doctor of Philosophy in Integrated Biosciences Program. The committee also heard from Dr. Hazell Reed, Vice Chancellor for Graduate Education and Research, who provided further details about the Program. He indicated the proposed program will be multi-disciplinary and will utilize expertise and resources from the College of Science and Technology, School of Library and Information Sciences, the Julius L. Chambers Biomedical Biotechnology Research Institute (BBRI), and the Biomanufacturing Research Institute and Technology Enterprise (BRITE).

It was moved by Trustee Pope and properly seconded by Trustee Thomas that the NCCU Board of Trustees approve the Request for Authorization to Plan a Doctor of Philosophy in Integrated Biosciences Program and forward the appropriate documents to the UNC Board of Governors for final action. The motion carried.

The Committee heard from Dr. Kwesi E. Aggrey, Provost and Vice Chancellor for Academic Affairs, who presented the Policy on Excused Absences for Religious Observance. The Policy is the result of legislation ratified by the North Carolina General Assembly requiring the Board of Governors to instruct each constituent institution to adopt a policy that would authorize a minimum of two excused absences each academic year for religious observances required by the faith of a student.

It was moved by Trustee Pope and properly seconded by Trustee Thomas that the NCCU Board of Trustees approve the Policy on Excused Absences for Religious Observance. The motion carried.

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The Committee further heard from Provost Aggrey who presented “Academic Program Review and Prioritization”, which is a biennial process to identify programs that are of low productivity, low priority, and low performance. Highlights of his presentation were as follows:

- Criteria and Guidelines
- Campus Review Followed by System Review
- Undergraduate Degrees
- Master’s Degrees
- Dickeson’s 10 Criteria
 1. History, development, and expectations
 2. External demand for the program
 3. Internal demand for the program
 4. Quality of program inputs and processes
 5. Quality of program outcomes
 6. Size, scope, and productivity
 7. Revenue and other resources generated
 8. Costs and other expenses
 9. Impact, justification, and overall essentiality of the program
 10. Opportunity analysis of the program
- Ranking by Categories
 - Ranking by Thirds
 - Ranking by Quintiles
- Some Guiding Principles for the Process

The committee heard from Dr. Hazell Reed, who provided an update on the Division of Graduate Education and Research. He introduced Dr. Darlene Taylor, Associate Professor, Department of Chemistry, who presented “Polymer Tool Box: Enabling Technologies From Solar Energy to Drug Delivery.” The highlights of her presentation were as follows:

- Designing the Polymer Backbone
- Need for Renewable Energy Sources
- Inspirations from Nature – Oligomeric Paraphenylenes
- Understanding Donor Group Effects on Electron Transfer in Substituted Paraphenylenes
- Biological Collaborations – Uterine Fibroids
- Drug Delivery Nanocarriers
- The Prototype Nanocarrier
- Future Studies

ENDOWMENT FUND COMMITTEE: Trustee Adams presented the Endowment Fund Report. There were several items for information.

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The committee heard from Ms. Yolanda Banks Deaver, Interim Vice Chancellor for Administration and Finance, who presented the University Endowment report. She stated that the market value of the Endowment Fund as of June 30, 2010, was \$17,199,655 compared to \$14,342,785 as of June 30, 2009. This change reflects a market value increase of \$2,856,870 for the same period.

Mr. Randal Childs, Major Gifts Director for Institutional Advancement, presented the NCCU Foundation Endowment Board report. He stated that the value of the Foundation endowments as of June 30, 2010, was \$9,293,235 compared to \$8,431,090 as of June 30, 2009. This change reflects an increase of \$862,145.

FINANCE COMMITTEE: Trustee Perry presented the Finance Committee Report. There were two (2) items for action and several items for information.

Ms Yolanda Banks Deaver summarized the financing terms of The Guaranteed Energy Performance Contract with Chevron. Mr. Tim McMullen described the types of energy conservation projects in the Energy Performance Contract.

It was moved by Trustee Perry and properly seconded by Trustee Ruffin that the NCCU Board of Trustees approve NCCU to obtain financing of the Guaranteed Energy Performance contract with a qualified lender in an amount not to exceed \$6,664,000 with a rate not to exceed 5.25% for a period of 15 years. The motion carried.

Ms. Yolanda Banks Deaver made a presentation regarding the construction of the "white box" for the Bookstore in the Latham Parking Decking Complex.

It was moved by Trustee Perry and properly seconded by Trustee Pope that the NCCU Board of Trustees approve the request to use \$1,020,000 of fund balance (\$520,000 Bookstore and \$500,000 Campus Copy Center) to complete the "white box" construction phase of the Bookstore in the Latham Parking Deck Complex. The motion carried.

Ms. Yolanda Banks Deaver further provided the Committee with an update on the FY 2010-2011 State Operating Budget and the Auxiliary Financial Report as of June 30, 2010.

INSTITUTIONAL ADVANCEMENT COMMITTEE: Trustee Ruffin presented the Institutional Advancement Committee Report. There were several items for information.

Chancellor Charlie Nelms presented the division report for the Institutional Advancement Committee. He referenced the Fiscal Year Comparisons Report provided in the Trustees meeting packets. The report indicates that the raised-to-date total for August of FY 2010 is \$2,720,079.16, compared to \$2,432,821.46 for August of FY 2009. The number of donors for August of FY 2010 is 5,152, compared to 4,475 for August of FY 2009. The Tournament of

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Roses Parade raised-to-date totals \$211,519.

Personnel updates for the Office of Institutional Advancement include the hiring of a Director of Annual Giving and a Major Gifts Officer. In addition, three candidates have been identified to be considered for the position of Vice Chancellor of Institutional Advancement. These candidates will be interviewed next week and a recommendation will be forwarded for consideration at the November Board of Trustees meeting, with plans for the Vice Chancellor to begin work by January 1, 2011. Chancellor Nelms informed the committee that finalist had been identified for the Vice Chancellor of Institutional Advancement. After some discussion the Chancellor agreed to keep the Trustees informed.

Ms. Anita Walton provided informational items concerning NCCU Homecoming for 2010. She shared the new Homecoming website with the Board members and indicated that the September Eagle View publication is devoted to Homecoming activities. Ms. Walton provided additional information about Homecoming events, including kick-off fireworks on Sunday evening, a gospel concert by Smokie Norful and Israel and New Breed, a comedy show, networking opportunities, a Maroon and Gray Soiree hosted by Chancellor and Mrs. Nelms, and an Eagle Camp for youth age 5-13.

TRUSTEE-STUDENT RELATIONS COMMITTEE: Trustee Johnson presented the Trustee-Student Relations Committee Report. There were several items for information.

The committee heard from Dr. Kevin Rome, Vice Chancellor for Student Affairs and Enrollment Management. Dr. Rome provided an overview profile for the Freshman Class. The information included a profile of gender, geographic and assessment information. The Class of 2014 has an enrollment of 1,214 students.

Dr. Rome also provided information on some new construction, the Undergraduate Admissions Center, which is located in the Latham Parking Deck Complex. This will be a professional counseling facility to meet and greet tour groups and families. There will be adequate parking spaces in the deck for visitors, as well as additional office space.

Residential Housing is at 90 % occupancy prior to the immunization drop date. New furniture for Eagle Landing arrived in August – sofas, chairs, bar stools, TV stands, coffee and end tables. Reupholstered furniture has been completed for George Street, Baynes, and Ruffin Halls. Chidley North construction is on schedule. Residential Housing had no overflow housing for the opening of school; had a smooth move-in process with a reduction in the number of complaints. A back-up hot water system was installed in Richmond and Residence Hall II over the summer, this change makes these facilities no longer dependent on steam alone.

Ms. Cynthia Fobert, Director of Public Relations, summarized NCCU's University rankings and ratings using the five more noted review reports – Princeton Review, U.S. News and World

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Report, Southern Regional Education Board, Competitive Peer Listing, and UNC System Comparisons.

The Student Appeal item was tabled until after the Board of Trustees meeting on September 22nd.

BY-LAWS COMMITTEE: The revisions of the By-Laws were circulated, reviewed and discussed.

In addition to the revisions recommended by the By-Laws Committee other suggested revisions were recommended and will be incorporated in the revised revisions to be considered by the NCCU Board of Trustees at its November meeting.

STUDENT GOVERNMENT REPORT: The Student Government Report was presented by Mr. Dwayne Johnson. His full report is attached.

NATIONAL ALUMNI REPORT: The National Alumni Report was presented by Ms. Tania Davis. A copy of the full report is attached.

FACULTY SENATE REPORT: The Faculty Senate Report was presented by Dr. Minnie Sangster. Highlights from her report were:

A draft of the Faculty Handbook have been produced and reviewed by the Faculty during the Faculty Institute held August 2010. The document was reviewed by the Faculty Senate during their September 10, 2010 meeting. The draft will be posted October 1, 2010, on line. The Faculty Senate will be asked to vote on the draft during their October 8, 2010 meeting. The document after being reviewed and approved will be forwarded to the Chancellor prior to coming before the NCCU Board of Trustees.

STAFF SENATE REPORT: The Staff Senate Report was presented by Ms. Daphine Richardson. Her full report is attached.

PERSONNEL COMMITTEE: Trustee Baron announced there were two (2) items for closed session.

Trustee Perry moved to convene in closed session pursuant to N.C.G.S. 143-318.11(a)(1), N.C.G.S. 143-318.11(a)(5) and N.C.G.S. 143-18.11(a)(6). The motion was properly seconded by Trustee Thomas. The motion carried.

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CLOSED SESSION

The Committee heard a presentation from Provost Kwesi Aggrey regarding a candidate for Chair, Department of Social Work and Professor of Social Work with Tenure.

The Committee next heard a presentation from Provost Kwesi Aggrey regarding a candidate for Interim Dean, School of Business.

The Committee heard a presentation from Melissa Jackson Holloway, University Legal Counsel, regarding a student appeal.

There being no further business for closed session, Trustee Baron moved and it was properly seconded by Trustee Thomas to reconvene in open session. The motion carried.

OPEN SESSION

It was moved by Trustee Baron and properly seconded by Trustee Thomas that the NCCU Board of Trustees approve the candidate for Chair, Department of Social Work and Professor of Social Work with tenure and directs the staff to forward all relevant information to the UNC Board of Governors for final action. The motion carried.

It was moved by Trustee Baron and properly seconded by Trustee Thomas that the NCCU Board of Trustees approve the candidate for appointment of Interim Dean, School of Business.

It was moved by Trustee Perry and properly seconded by Trustee Epps that the Chair will appoint a committee of three members to review the student appeal and bring back a recommendation to the full board in November 2010.

CHAIRMAN'S ANNOUNCEMENTS:

Fall Convocation is Friday, September 24, 2010 at 10:15 a.m. in the McLendon-McDougald Gymnasium.

Founder's Day is Friday, October 29, 2010.

The next Board of Trustees meeting is November 16 – 17, 2010.

There being no further business, it was moved by Trustee Epps and properly seconded by Trustee Thomas to adjourn. The motion carried.

Respectfully submitted:

Anita K. Parker

Anita K. Parker

Recorder

NCCUSGA

**North Carolina Central University
Student Government Association**



"Students First!"

Johnson-Kennedy Administration

2010-2011

NCCUSGA Updates

- "Quality Service: More than a Slogan!"
- Worked with NCCU Dining Services, and Student Affairs to extend dining hall hours.
- Met with Student Affairs, NCCU Dining Services, and Sodexo to discuss the "ideal meal plan".
- Promoting diversity with "Diversity Week".
- Starting the NCCUSGA Dress Initiative.



NCCUSGA Updates

- Our Miss NCCU was featured in Ebony Magazine.
- Chat with the Chancellor is October 6, 2010.
- Meeting with Early College High School SGA.
- Working on "A Neighbor Who Cares", which is a community AIDS awareness walk.



NCCUSGA Updates

- Freshman Class – Elections are taking place. We had over 67 freshmen interested in SGA.
- Sophomore Class – "Mistakes We Made" @ TBA.
- Junior Class – Participated in Alzheimer Walk in Durham Bulls Stadium, Wild Out Wednesday tonight.
- Senior Class – "Operation Graduation".





- The North Carolina Central University Student Government Association supports the Chancellor’s emphasis on the Quality Service Initiative (QSI). We believe that great customer service is essential to creating a positive learning environment for our students as well as a positive and productive NCCU Community. NCCUSGA is the governing organization for the student body; therefore our responsibility is to ensure that the QSI is beneficial and effective for students. Through its new initiative, “Quality Service: More Than A Slogan” NCCUSGA will guarantee that this vision, shared by students, faculty, and administrators alike, is made reality.



Purpose: The purpose of Quality Service: More Than A Slogan is to create an environment where we can hold one another accountable as adults. We hope to create a “students first culture” as we identify those who are and those who are not in support of the greatest stakeholder, the student.



NCCUSGA

QUESTIONS

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NCCUSGA

THANKS

Dr. Kevin Rome

& the

Division of Student Affairs

Staff



North Carolina Central University Alumni Association, Inc. • 2223 Fayetteville Street • Durham, North Carolina 27707 • (919) 530-5222

OFFICE OF THE NATIONAL PRESIDENT

Report of the National Alumni Association 2010 - 2011
September 22, 2010
Durham, NC

Chairman Adams, fellow Board members, Chancellor Nelms, invited guests - good morning. On behalf of all the alumni, elected officers, and committee members who work on behalf of our Association, I bring you greetings from the NCCU Alumni Association. I thank you for the opportunity to stand before you to present our State of the Association report to this body as the newly elected National Alumni President.

The Alumni Association began its fiscal year by hosted the National Alumni Convention and Centennial Celebration July 8-10, 2010. The convention began with an "Alumni Day of Service", in which alumni volunteered their time to assist various university offices, as well as, coordinated community participation with the Centennial Gardens. On the morning of July 9th, the session began with an Opening Ceremony where the Centennial Choir led "Ring 'Dem Bells" and provided another selection further in the program, the Immediate Past National Alumni President Richard Smith, the Mayor of Durham William Bell and Dr. Kevin Rome brought greetings, alumni chapters were parading their flags, Alumnus James Speed presented a resolution, and Alumnus Truitt O'Neal imparted a "spoken word". This ceremony concluded with the installation of the new national officers. They are: Tania B. Davis, '94, President; Calvin Kearney, '71, Vice President; Anna Harkley, '54, Secretary; and Chevella Thomas, '82, Treasurer. The afternoon consisted of regional meetings and University Forum led by Chancellor Nelms. The official business of the Association was held on July 10th and the evening was concluded with a Fashion Show given by Alumnus Michael Bohannon and the Bovanti Models from Atlanta, GA, and there was a special runway appearance by the Chancellor and Alumna Sarah Bell-Lucas. You had to be there! Additionally, if you recall, the Association conducted a fundraising campaign that supported three areas: the initiation of a new endowed chair, the "Invest in the Vision", and Alumni Scholarships. In total, we raised \$59,134.56.

There are three key areas the Alumni Association will continue to focus on as we build our organization. They are: 1) Providing alumni-centric services to our alumni constituency; 2) Increase our fundraising capacity; and 3) Continue to strengthen our relationship with the university. Membership into the Alumni Association is paramount in order to delivery the alumni-centric services we envision. Increasing the membership also allows us to increase our ability to raise funds. Of the three objectives, membership plays a role in two of them. The programming designed by the leadership is to ensure we execute these areas strategically. We exist because NCCU exists. As the student population and graduation classes have grown, we have not. So, I make a plea today to everyone in the room. Everyone can be a member of the NCCU Alumni Association. If you're a graduate or former student, it's obvious; your membership is \$50. If you are a faculty or staff member, or a non-NCCU graduate Board of Trustee member, you may join through the Associate membership for \$25. We look forward to having you join us.

"Truth & Service"
www.nccualumni.org

Upcoming events:

- An alumni and friends tailgate will be held at the Alumni House prior to the NC A&T vs NCCU football game beginning at 12:30 pm. The cost is \$5 and can be paid either by going to www.nccualumni.org and click on the tailgate icon or bringing your donation when you come to the 'House'.
- The October Council Meeting will be held October 2, 2010, at 9:00 am at the Mary Townes Science Complex, Room 2221. Registration is strongly encouraged and the deadline is September 24 for submitting your form and \$20 registration fee. If you need assistance in meeting this deadline, you may contact Enoch Bond at (919) 530-6363 or Jackie Brodie at (919) 530-5222.
- Homecoming is fast approaching; we are excited about our plans and looking forward to bigger plans for next year. Please go to our website for information. The Mr./Ms. Alumni Contest has resumed. There will be a new Mr. & Ms. Alumni announced at halftime. Please support your local contestant or purchase tickets at \$1.00 each from the Association Office at the Alumni House.

Board of Trustees Members, University Officials, Alumni, and invited guests - thank you for the opportunity to share this information. I would be happy to entertain any questions that you may have at this time.

In Truth and Service,

Tania B. Davis, '94
President
2010 - 2012



Staff Senate Report to Board of Trustees September 22, 2010

Chairman Adams, fellow Board Members, Chancellor Nelms, invited guests - thank you for an opportunity to report on the NCCU Staff Senate.

Staff Senate Executive Committee

With the departure of Rebie Coleman, our Executive Committee consists of: Charles Simpson-Vice-Chair (University Police); Cassandra Madden-Parliamentarian (Law School); Kendra Cardwell-Treasurer (Sponsored Research); and Yolonda Wilder-Secretary (Law School) and Daphne Richardson-Chair (Human Resources).

Staff Institute

We had a good turnout for the Staff Institute in August. We had a motivational speech and skit by Ms. Minnie Forte-Brown.

Other presentations included: Campus Recreation and Wellness (various exercise programs), University Police, Design and Construction Services, Academic Community Service Learning Program and Athletics.

We received very favorable remarks concerning the quality of the presentations and the presenters for the Institute. Our staff committee will continue to work with Dr. Janice Harper for the annual University Conference/Faculty and Staff Institute.

Staff Senate Meeting

We had our first meeting for the year on Thursday, September 16. During this meeting we had some very informative presentations, with one being from Dr. Pauletta Bracy and Mr. Johnnie Southerland on Strategic Planning. They presented information about the summary plans/goals/objectives and asked for the staff's feedback. There was considerable interaction from the staff providing helpful suggestions on information that should be included in the plans.

State Employees Combined Campaign

The staff will be participating in our State Employees Combined Campaign (SECC), of which I am co-chairing with Mr. Johnnie Southerland and Dr. Virginia Politano. We have already solicited the support of staff to serve as Team Captains to assist with the fundraising, with our goal being a minimum of \$10,000. The kick-off/training for Team Captains will be on Thursday, September 30th, with fundraising thru mid-November.

Eagle 3 Habitat

On Thursday (9/16), staff participated in a reception in honor of our next Humanity family (Ms. Norma Smith, Building Environmental Services Technician in Facilities Service) for Habitat House #3. This house will be built at 808 Colfax Street.

The reception/pot-luck was held in the Gazebo between Shepherd Library and the Willis Building and the staff turned out in great number. The kick-off meeting to begin building Habitat House #3 will be held in October.

Staff members are signing up to work when notified of the start date.

Staff Senate Scholarships

The Staff Senate awarded three scholarships of \$250.00 for the Fall semester to: Tonya Benefield (Comptroller), Carolyn Harris (Comptroller) and Crystal Outlaw (Information Technology). The application process for the Spring awards is open until October 15th and we are planning to provide scholarships to at least 2 staff members.

Tuition Assistance/Book Loan

We continue to encourage staff to take advantage of the tuition assistance program in completing college credits and also to use our book loan program.

For information that I have received from staff, there are approximately 15 staff members currently enrolled in a Master's program with 9 of these at NCCU; and 2 in Bachelor's program at NCCU. This is not complete information as many have not responded.

Since Spring 2008, we have received a total of 21 requests for the book loan program. For the current semester, we have received and approved 6 requests.

We will continue to work with administrators, faculty, students and staff in supporting the university; serving on various committees and assisting with events and activities as needed.

In Truth and Service,

Daphine Richardson
Chair, Staff Senate