

**NORTH CAROLINA CENTRAL UNIVERSITY
DURHAM, NORTH CAROLINA
BOARD OF TRUSTEES MEETING MINUTES
November 17, 2010**

The NCCU Board of Trustees convened in the Emma Marable Conference Room in the William Jones Building on the campus of North Carolina Central University on November 17, 2010. Chairman Glenn Adams called the meeting to order at 9:02 a.m.

INVOCATION: Trustee Carlton Thornton gave the invocation.

ROLL CALL: Present: Mr. Glenn Adams, Mr. Robert Dolan, Mr. Harold Epps, Mr. George Hamilton, Mr. Eric Michaux, Dr. Dwight Perry, Mr. Paul Pope, Mrs. Avon L. Ruffin, Mrs. Kay Thomas, Mr. Carlton Thornton, Mrs. Nancy Wysenski and Mr. Dwayne Johnson. Absent: Mr. Charles Baron

ADOPTION OF THE AGENDA: It was moved by Trustee Wysenski and properly seconded by Trustee Thomas that the agenda be adopted. The motion carried.

APPROVAL OF THE MINUTES: It was moved by Trustee Pope and properly seconded by Trustee Thomas to approve the minutes dated September 22, 2010. The motion carried.

CHAIR'S REMARKS: Chairman Adams informed the Board, as Chair, it is his responsibility to remind all members of the Board of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflict of interest as required by this Act. Each member has received the agenda and related information for this Board of Trustees meeting. If any board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the board of trustees at this meeting, the conflict or appearance of conflict should be identified at this time.

REPORT OF THE CHANCELLOR: Chancellor Nelms thanked everyone for their efforts to improve North Carolina Central University, where we are in a stronger position to achieving the mission and the vision articulated by Dr. James E. Shepard, over 100 years ago. Chancellor Nelms also thanked our faculty for the excellent job they do day in and day out in the areas of teaching, scholarship and service. We are especially grateful to those faculty members who mentor students and actively engage them in their research. Tuesday, we heard from one of those faculty members, Dr. Antonio Baines, who is now involved in some groundbreaking research. Six students have worked in his lab and have gone on to graduate school and will someday become faculty members.

We have a total of 608 faculty members (409 full-time and 199 part-time) whom you may never read about in the newspaper who have made, are making and will continue to make college access and success a reality for many students that other colleges and universities consider not to be college material. This fall the faculty is teaching 8,622 students and 661 have applied for December 2010 commencement.

The Chancellor thanked student leaders, faculty and Dr. Jarvis Hall for engaging more students

for the mid-term election than we did in 2006, which was a 300% increase.

Since the last Board of Trustees meeting the following events have occurred on campus:

- The Motivational Task Force was re-established under the capable leadership of Ms. Anita Walton, Director of Alumni Relations and Ms. Donna Hembrick, Career Services Director.
- The Quality Enhancement Program (QEP) Center opened this fall. Ms. Regina Alston, Director and her staff, comprised of faculty members, graduate and undergraduate students are doing a superb job of assisting undergraduate students with improving their writing skills.
- A delegation of five NCCU students recently participated at the Interlink Alliance Leadership Conference at Central State University in Ohio.
- The Counseling Center, under the direction of Dr. Carolyn Moore, was recently accredited by International Association of Counseling Services.
- The Graduate Education and Research Department was created three years ago, under the leadership of Dr. Hazell Reed, to achieve a higher level of synergy and responsiveness to take advantage of opportunities in the research arena. NCCU was awarded full accreditation of its animal care and use program by the Association for Assessment and Accreditation of Laboratory Animal Care (AAALAC). The department has generated \$1.8 million in indirect revenue for fiscal year 2009 – 2010.
- The National Institutes of Health (NIH)/National Cancer Institute awarded NCCU its largest hypothesis-based research grant in the history of the University approximately \$7.0 million.
- The University recently submitted to UNC-General Administration a Request to Plan the Ph.D. Program in Integrated Biosciences taking advantage of the resources and strengths that we have in College of Science and Technology, BRITE, BBRI and College of Behavioral and Social Sciences.

Upcoming Events

- The Honda All Star Team will represent the University during the week of December 10th in the “Know Your Heritage” Black College Quiz Bowl. It is sponsored by Central City Broadcasting and will be broadcast nationally during Black History Month in 2011.
- April 8 - 9, 2011, NCCU will convene a campus-wide symposium entitled, Student Success: The Journey to Graduation and Beyond.

We have been engaged for the past three years in a comprehensive process to create, nurture and sustain a culture of student success at NCCU. We have implemented Quality Service Initiative (QSI); raised academic and social expectations; improved academic advising and other support services; and enhanced the quality of student life and leadership development opportunities. Kudos were given to Ms. Anita Walton, Director of Alumni Relations, for one of our most successful Homecoming Celebration in a while.

Chancellor Nelms recognized and introduced Mr. James Dockery, Associate Vice Chancellor for Human Resources, and Attorney Hope Murphy, Assistant Legal Counsel.

AUDIT COMMITTEE: Trustee Michaux presented the Audit Committee Report. There were several items for information.

Ms. Loretta Hayes, Interim Director Internal Audit, reported the following activities:

- Internal Audit Activities:
 - Work Aid Review- The audit entails reviewing the process of paying students as employees and ensuring the internal controls are in place to prevent misuse. The Internal Audit Office is in the field work stage of this review.
 - Contracts & Grants Review: HBCU Haven Grant – funds a program under our NCCU’s Women Center. The Internal Audit Office is in the fieldwork stage for this review.

The following audits are in the draft report writing stage:

- Special Review/OSA Complaint
- Overtime Review
- Annual Disclosure Process Review
- External Audit Activity:
 - HMCUC Review – The Office of State Auditor’s Investigation Team (OSA) is still working their review.
 - OSA FY 09-10 – The Office of State Auditor’s (OSA) has begun their financial audit for FY 09-10. The team is expected to complete the field work in February 2011.

BUILDING COMMITTEE: Trustee Dolan presented the Building Committee Report. There was one (1) item for information.

The Committee heard the Capital Improvement Projects update from Mr. Zack Abegunrin, Associate Vice Chancellor for Facilities Management. These Capital Improvement Projects entailed:

- Projects in Design
- Project Schedule
- Projects under Construction
- Upcoming Projects
- Energy Performance Contracting
- HUB Data

BY-LAWS COMMITTEE: Trustee Perry presented the By-Laws Committee Report. The suggested revisions to the NCCU By-Laws were included in the Board of Trustees packet for the November 2010 meeting.

The suggested revisions were outlined in red. Four additional changes were recommended as follows:

- Page 6, Article V – Minutes; Section 9, seventh line shall read – Within 30 days after each meeting of the Board of Trustees, the Assistant Secretary shall transcribe the minutes and send by US mail or electronically a copy to each member of the Board;
- Page 7, Article VII – Committees and Duties, Section 6 (a), fourth line, delete the word “and” before affairs and after alumni;
- Page 7, Article VII – Committees and Duties, Section 6(c), third line, delete Development and substitute “Institutional Advancement”;
- Page 8, Article VII – Committees and Duties, Section 11, first line, delete appointed and substitute “elected each year by the Board.

It was moved by Trustee Perry and properly seconded by Trustee Thomas that the NCCU Board of Trustees adopt the revisions to the NCCU Board of Trustees By-Laws. The motion carried.

EDUCATIONAL PLANNING AND ACADEMIC AFFAIRS COMMITTEE: Trustee Dolan presented the Educational Planning and Academic Affairs Committee Report. There were several items for information.

Dr. Vicki Lamb presented the current draft of the North Carolina Central University’s revised Faculty Handbook. This draft reflects the changes that have been made to the 1997 Faculty Handbook. The information in Blue and Red typeface has been approved by the Faculty Senate and the General Faculty in October 2010. The timelines are as follows:

- January 2011 - New changes will be presented and discussed by the Faculty Senate
- February 2011 – Final draft presented to Faculty Senate for approval
- March 2011 – Draft to be presented to General Faculty for approval
- April 2011 – Chancellor Nelms will present to NCCU Board of Trustees for approval.

These changes will be effective July 1, 2011.

Dr. Hazell Reed, Vice Chancellor for Graduate Education and Research, provided an update on a recent National Institute of Health grant received.

Also, Dr. Reed recognized and introduced Dr. Antonio Baines, Associate Professor in the Department of Biology, who provided an overview of his research in the area of drug therapy development for pancreatic cancer. Dr. Baines’ presentation was entitled “Oncogenic Pim Kinases are Pancreatic Cancer: Are We Closer to a Cure?”

ENDOWMENT FUND COMMITTEE: Trustee Adams presented the Endowment Fund Report. There were several items for information.

The committee heard from Ms. Yolanda Deaver, Interim Vice Chancellor for Administration and Finance, who presented the University Endowment report. She stated that the market value of the Endowment Fund as of August 31, 2010, was \$17,538,197 compared to \$14,893,004 as of August 31, 2009. This change reflects a market value increase of \$2,645,193 for the same period.

Mr. Randal Childs, Major Gifts Director for Institutional Advancement, presented the NCCU Foundation Endowment Board report. He stated that the value of the Foundation endowments as of August 31, 2010, was \$9,524,021 compared to \$8,842,576 as of August 31, 2009. This change reflects an increase of \$681,445.

FINANCE COMMITTEE: Trustee Perry presented the Finance Committee Report. There were several items for information.

Ms. Yolanda Banks Deaver provided the following updates to the Finance Committee:

- FY 2010-2011 State Operating Budget as of September 30, 2010 - Appropriations total \$93,268,190, Receipts total \$45,263,849 and Total Requirements total \$138,892,039.
- Auxiliary Financial Report as of September 30, 2010, showing a total fund balance of \$15,102,088.
- Energy Performance Contract financing with The Fifth Third Bank at a 4.8% interest rate and a 3.3% effective interest rate when the Build America Bonds rebate is received.
- The Bookstore current contract update which is a 7.5% commission on gross sales up to \$3.8 million, 10% commission on all gross sales exceeding \$3.8 million and \$10,000 in bookstore scholarships.

INSTITUTIONAL ADVANCEMENT COMMITTEE: Trustee Ruffin presented the Institutional Advancement Committee Report. There were several items for information.

Chancellor Charlie Nelms presented the division report for the Institutional Advancement Committee. He presented the following two items for information.

1. The recommendation of a candidate to fill the position of Vice Chancellor of Institutional Advancement will be presented for consideration to the Board of Trustees in the Personnel Committee meeting. The candidate selection process included participation by two NCCU Board of Trustees board members and a member of the NCCU Foundation Board.
2. There has been an increase in the total number of donors, as of July 2010, roughly 500 donors compared to July of 2009. The size of the gifts have not increased, but the numbers are trending in the right direction.

Chancellor Nelms provided an update on the fundraising for TORP. As of November 15, 2010

\$275,000 has been raised.

TRUSTEE-STUDENT RELATIONS COMMITTEE: Trustee Thomas presented the Trustee-Student Relations Committee Report. There were several items for information.

The committee heard from Dr. Kevin Rome, Vice Chancellor for Student Affairs and Enrollment Management. Dr. Rome provided two informational items: 1) As part of the North Carolina Central University Lyceum series, Donna Brazile, political strategist, adjunct professor, author and syndicated columnist will be on campus November 16 and 2) NCCU has been invited to participate in the Black College Quiz Bowl in Nashville, TN – December 10-12.

Mr. Anthony Brooks, Director, Undergraduate Admissions, summarized the newly implemented Fall 2010 University of North Carolina System Minimum Course Requirements (MCR). The requirements are as follows - Four (4) units of College Prep English; Three (3) units of Science (one must be a lab science); Two (2) units of Social Studies (one must be United States History); Two (2) units of the same Foreign Language; and Four (4) units of Math (required are Algebra I, Geometry, Algebra II and a 4th math higher than Algebra II). Mr. Brooks also provided data for NCCU's Fall 2010 Freshman Class' GPA, SAT, and ACT composites for in-state and out-of-state students.

Ms. Tia Marie Doxey, Director of Student Life Assessment, concluded the meeting with the Mission of the Department, Principles of the Department's Practices, What Student Life Assessment Does, Overview of Student Affairs Approach to Assessment, Student Engagement and Retention and student feedback on the Fall Student Affairs Extravaganza Cruise.

STUDENT GOVERNMENT REPORT: The Student Government Report was presented by Mr. Dwayne Johnson. His full report is attached.

NATIONAL ALUMNI REPORT: The National Alumni Report was presented by Ms. Tania Davis. A copy of the full report is attached.

FACULTY SENATE REPORT: The Faculty Senate Report was presented by Dr. Minnie Sangster. Her full report is attached.

PERSONNEL COMMITTEE: Trustee Hamilton announced there were two (2) items for action in closed session and several information items

Trustee Perry moved to convene in closed session pursuant to N.C.G.S. 143-318.11(a)(1), N.C.G.S. 143-318.11(a)(5) and N.C.G.S. 143-18.11(a)(6). The motion was properly seconded by Trustee Thomas. The motion carried.

CLOSED SESSION

Dr. Debbie Thomas, Associate Provost/Associate Vice Chancellor for Academic Affairs, provided the Committee with an update on the status of searches in the Division of Academic Affairs, namely Dean, School of Business, Dean, College of Liberal Arts, Dean, College of Science and Technology, Dean, School of Education and Chair, Department of Nursing.

Dr. Hazell Reed, Vice Chancellor for Graduate Education and Research, provided the Committee with an update on the status of searches regarding the Dean, Graduate Studies and Director of Engagement and Economic Development.

Dr. Kevin Rome, Vice Chancellor for Student Affairs and Enrollment Management, provided an update on the search for the Vice Chancellor for Administration and Finance.

The Committee heard a presentation from Chancellor Charlie Nelms regarding a candidate for Dean, College of Liberal Arts.

Further, the Committee heard a presentation from Chancellor Nelms regarding a candidate for Vice Chancellor for Institutional Advancement.

Chancellor Nelms further updated the Committee on other personnel matters.

There being no further business for closed session, Trustee Hamilton moved and it was properly seconded by Trustee Thomas to reconvene in open session. The motion carried.

OPEN SESSION

It was moved by Trustee Hamilton and properly seconded by Trustee Ruffin that the Board of Trustees approve the candidate for Dean, College of Liberal of Arts and directs the staff to forward all relevant information to the UNC Board of Governors for final action.

It was moved by Trustee Hamilton and properly seconded by Trustee Thomas that the Board of Trustees approve the candidate for the Vice Chancellor for Institutional Advancement and directs the staff to forward all relevant information to the UNC Board of Governors for final action.

CHAIRMAN'S ANNOUNCEMENTS: It will soon be time to attend and complete NC Ethics Education Program. While ethics education has been available and encouraged for many years, it is *mandatory*. All "public servants" must participate in an ethics presentation approved by the Commission within six (6) months of their election, reelection, appointment, or employment or at least every two (2) years thereafter. The two remaining sessions for 2010 are scheduled for December 3rd and December 10th in the auditorium at the NC Department of Transportation, 1 South Wilmington Street, Raleigh. The sessions for 2011 are not yet complete nor is there information available for dial ins for out of state trustees. Trustees Pope, Epps, Thornton and Johnson are not required to attend the 2011 sessions.

The Statement of Economic Interest Forms will need to be completed and submitted to the NC Board of Ethics for 2011. The forms are not available on the website as of date and when they do become available will be sent to each Trustee by US Mail to be completed and returned to the Office of Legal Affairs.

The next Board of Trustees meeting is February 22 – 23, 2011.

There being no further business, it was moved by Trustee Michaux and properly seconded by Trustee Hamilton to adjourn. The motion carried.

Respectfully submitted:

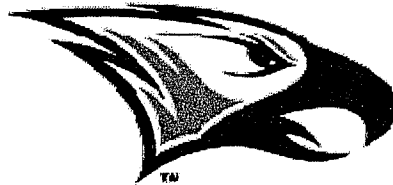
Anita K Parker

Anita K. Parker

Recorder

NCCUSGA

**North Carolina Central University
Student Government Association**



“Students First!”

Johnson-Kennedy Administration

2010-2011

NCCUSGA Updates

- Progress made with “Quality Service: More than a Slogan!”.
- Very involved in the Tuition & Fees Process. Forum Nov. 18, 2010 and Nov. 22, 2010
- “Teach me how to Study!” during Finals.
- Promoting diversity with “Diversity Day”.
- Better communication through Blackboard.



NCCUSGA Updates

- Miss NCCU program "EaglePride Worldwide".
- NCCUSGA Senate approved four grants for organizations.
- Planning a mentorship program with Early College High School.



NCCUSGA Updates

- Freshman Class – Full Senate, first meeting. Collaborating for Tuition Forum.
- Sophomore Class – Sponsored Apartment Fair, collaboration with University College.
- Junior Class – Class shirts, Thanksgiving drive.
- Senior Class – "Senior Spotlight".



NCCUSGA

Questions

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NCCUSGA

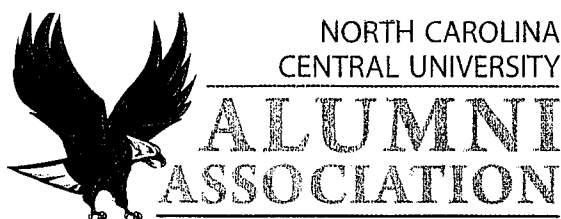
THANKS

Dr. Kevin Rome

& the

Division of Student Affairs

staff



North Carolina Central University Alumni Association, Inc. • 2223 Fayetteville Street • Durham, North Carolina 27707 • (919) 530-5222

OFFICE OF THE NATIONAL PRESIDENT

Report of the National Alumni Association 2010 - 2011
November 17, 2010
Durham, NC

Chairman Adams and Board members, Chancellor Nelms, university officials, faculty, staff, alumni, and invited guests - good morning. On behalf of all the alumni, elected officers, and committee members who work on behalf of our Association, I bring you greetings from the NCCU Alumni Association and thank you for the opportunity to present a status from the Alumni Association.

The Alumni Association held its October Council meeting on October 2, 2010, at the Mary Townes Science Complex. We had a great meeting and set a few things in motion. One of those actions was emphasizing the importance of increasing our membership. The Association launched a Greek Challenge a month prior to Homecoming to generate some excitement and energy among alumni. Although the membership chairperson was hoping for a greater yield, I told her that her efforts still generated more memberships than doing nothing at all. We will continue to explore creative ways for increasing our alumni membership.

Homecoming weekend was a fun, busy time, and for a few, "tiring" as well. Five alumni participated as ushers during Founder's Day. They were Cherry Townsend (Goldsboro), Laquetta Barbee (Greensboro), Debra Taylor (Durham), Margaret Barbee (Clayton), and Sam Cooper (Charlotte). We recognized Peggy Ward, who served as a former Alumni Association President, as the Founder's Day speaker during the Society of Golden Eagles luncheon. The Mr. & Ms. Alumni court is the youngest we have experienced so far. No one was above the class of 1982; the youngest represented the class of 2000. To recap: Mr. Alumni – Curtis Massey from Metro DC Chapter; Ms. Alumni – Lisa Smallwood Howell from Durham Chapter; Mr. Alumni 1st Runner-Up – Desmond Woodard from Greater Atlanta; Ms. Alumni 1st Runner-Up – Dr. Donna Ross-Knowlton from Hampton Roads Chapter; Mr. Alumni 2nd Runner-Up – Alvan Overton from Elizabeth City Area Chapter; and Ms. Alumni 2nd Runner-Up – Sylvia Squire from Winston-Salem Chapter. They represented the Association at the All Reunion Class Dinner, parade, and during the halftime recognitions. The court and alumni chapters combined have raised over \$40,000 for the Alumni Association scholarship program. The Homecoming Dance was held Saturday night, which concluded the weekend's festivities. We hope everyone enjoyed themselves this year.

Upcoming events:

- An alumni and friends tailgate will be held at the Alumni House prior to the ODU vs NCCU football game beginning at 11:00 am. The cost is \$5 and can be paid either by going to www.nccualumni.org and click on the tailgate icon or bringing your donation when you come to the 'House'.

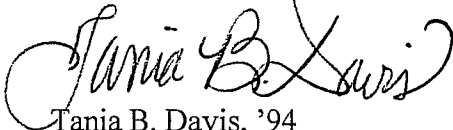
"Truth & Service"

www.nccualumni.org

- The January Council Meeting will be held January 22, 2011, at 9:00 am at the Mary Townes Science Complex, Room 2221. Registration is \$20 and strongly encouraged to be completed by the deadline, which has not been announced yet, but look for it soon.
- Regional meetings are in the planning stages and more details will be provided at the next Board of Trustees meeting.

Board of Trustees members, university officials, faculty, staff, alumni, and invited guests - thank you for your time and attention. I would be happy to entertain any questions that you may have at this time.

In Truth and Service,

A handwritten signature in cursive script that reads "Tania B. Davis". The signature is written in black ink and is positioned above the printed name.

Tania B. Davis, '94
President
2010 - 2012

FACULTY SENATE REPORT TO THE BOARD OF TRUSTEES

November 17, 2010

By Minnie B. Sangster, Chair of the NCCU Faculty Senate

Chairman Adams, Members of the Board of Trustees, Colleagues and Friends, Bonjour!
Guten Morgen! Buenos Dias! Good Morning!

I bring you greetings from the faculty of North Carolina Central University. I appreciate the opportunity to give a report today on the activities of the NCCU Faculty Senate.

Last fall this Board requested that the Faculty Senate review and revise the university's criteria for Reappointment, Promotion and Tenure. The *ad hoc* Faculty Handbook Committee worked through the summer and prepared a draft of the handbook which was reviewed and discussed at the Faculty Institute in August. In early September, the Chair of the Handbook Committee and I met with the University Attorney. Her comments and suggestions and those made by faculty were considered, and revisions were made before the draft was reviewed and discussed by the faculty at the meeting of the Faculty Senate on September 10. Again, comments and suggestions were considered, and an updated draft was prepared. The members of the Faculty Senate voted for its approval at the Faculty Senate meeting on October 8. Following this vote, the general faculty of the university met on October 15 and voted to approve the document.

This is the draft document that you received prior to today's meeting. It includes summaries and rationales for the major revisions.

As you know, the *ad hoc* Faculty Handbook Committee, met recently with Chancellor Nelms, Provost Aggrey and other administrators to discuss further revisions to be made before

we have a final draft. We expect to make revisions and additions to the present draft and present it to the Faculty Senate in January for discussion prior to a Faculty Senate vote for approval in February. The General Faculty will vote on this final draft at its March meeting, and we expect to be able to bring you a final version for your review and approval at your April 2011 meeting.

The effective date of the new Faculty Handbook will be July 1 following its final approval by the Board. We plan for it to be accessible on line so that it will be available for ready reference by faculty and administrators alike.

The Faculty Handbook is a large and complex document, and the procedure for future revisions has been written into the handbook itself. This includes a permanent Faculty Handbook Committee of faculty members whose responsibility will be to conduct an annual review and to approve proposed changes on an established yearly schedule.

I would be remiss if I did not recognize the members of the *ad hoc* Faculty Handbook Committee. Dr. Vicki Lamb has done a stellar job chairing this committee. As I told one of your members yesterday, she eats, breathes and sleeps the Faculty Handbook. Other committee members include Dr. Deborah Swain, Dr. Acha Debela, Dr. Arceila Jeffreys and Dr. George Wilson. Over the last several years many other faculty members, too numerous to name, have served on various handbook committees, and it was on this earlier work that we were able to build. We are delighted that this project is nearing completion.

This concludes the report of the Faculty Senate. I will be glad to answer any questions that you might have. Thank you for your attention.