

**NORTH CAROLINA CENTRAL UNIVERSITY
DURHAM, NORTH CAROLINA
BOARD OF TRUSTEES MEETING MINUTES
November 16, 2011**

The NCCU Board of Trustees convened in the Emma Marable Conference Room in the William Jones Building on the campus of North Carolina Central University on November 16, 2011. Chairman Dwight Perry called the meeting to order at 10:00 a.m.

INVOCATION: Trustee John Barbee gave the invocation.

ROLL CALL: Present: Dr. Dwight Perry, Mr. John Barbee, Mr. Charles Baron, Mr. Robert Dolan, Mr. Harold Epps, Mr. Reggie McCrimmon, Mr. Paul Pope, Mrs. Avon L. Ruffin, Mr. Carlton Thornton and Mrs. Nancy Wysenski (via telephone). Absent: Mr. George Hamilton

ADOPTION OF THE AGENDA: It was moved by Trustee Pope and properly seconded by Trustee Epps that the agenda be adopted. The motion carried.

APPROVAL OF THE MINUTES: It was moved by Trustee Epps and properly seconded by Trustee Baron to approve the minutes dated September 28, 2011. The motion carried.

SWEARING IN CEREMONY: Chairman Perry recognized Ms. Dottie Fuller. Ms. Fuller administered the oath of office to Mr. Wendell McCain. Trustee McCain will serve on the Building, Educational Planning and Finance Committees.

CHAIR'S REMARKS: Chairman Perry informed the Board, as Chair, it is his responsibility to remind all members of the Board of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflict of interest as required by this Act. Each member has received the agenda and related information for this Board of Trustees meeting. If any board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the board of trustees at this meeting, the conflict or appearance of conflict should be identified at this time.

REPORT OF THE CHANCELLOR: Chancellor Nelms thanked the Board of Trustee members for all that they do individually and collectively on behalf of NCCU and to welcome Mr. Wendell McCain to the Board.

Highlights

- Since the last meeting, the University has celebrated Founder's Day and Homecoming, both which attracted thousands of people from around the country. They were amazed by the aesthetic appearance of the campus as well as its growth.
- "Cash Crop" an astonishingly moving exhibit by alumnus Steven Hayes was on display at the NCCU Museum of Art in September. The current exhibit, "Let Your Motto Be Resistance," which opened earlier this month. The exhibit includes 69 prints that reveal the nation's history through an African-American lens through the lives of well-

- known abolitionist, artists, scientist, writers, statesmen, entertainers and sports figures.
- Jazz Studies major Mavis Poole was recently featured in *Jazz Times Magazine*, a national publication.
 - Two NCCU students, Jonet Artis and Krishyra Williams, have been selected to participate in the national minority leadership program this week in San Diego.
 - DeWarren Langley was awarded the 2011 Student Pro Bono Public Service Award by the North Carolina State Bar. He has provided more than 800 hours of pro bono service.
 - The UNC Board of Governors gave final approval for our request to offer a Ph.D. in integrated biosciences. Under the leadership of the Dean of the Graduate School, Dr. Chanta Haywood, we are currently recruiting our first cohort of students who will enroll next fall, subject to final degree approval by SACS.

The New Normal is more than just a slogan. It is a reflection of how the American political and economic landscape has changed and the consequent ways in which we've had to approach how we do business as a university. Provost Thomas stated that some fundamental changes will occur as a result of the academic program reviews currently underway. The process is values-centered, inclusive, comprehensive and time sensitive.

Similarly, we'll use the recommendations of Vice Chancellor Davis work group to reduce administrative costs by a minimum of \$1 million effective July 1, 2012.

We're also reviewing all of our student service initiatives and will use the results to strengthen programs that serve students well while discontinuing those that are less effective.

Any and all recommendations for changes in academic, administrative and student affairs will focus on student success, institutional effectiveness and efficiency. The changes that we make will be driven by what is in the long term best interest of the university in the context of our mission, not what is the most popular.

Associate Vice Chancellor Hager reported yesterday, we're currently engaged in a comprehensive consulting process with students and key university stakeholders. The Chancellor reiterated the four points that were made during the Finance Committee meeting:

- Any increase in tuition is too much to pay if you are a low-wealth student.
- We cannot ensure access to a high quality educational experience for our students without adequate human and fiscal resources.
- We cannot reach our retention goal of 80%, nor our six-year graduation goal of 53%, if students do not have access to courses and academic support services.
- The confluence of cuts in state and federal student financial aid programs, along with cuts in Title III will wreak havoc on NCCU and other HBCUs.

The NCCU leadership team is unequivocally committed to student access, success and affordability and will do our utmost to enhance all three values relative to recommended tuition and fee increases.

The Chancellor has been invited to speak to various higher education groups around the country and to serve on various commissions, task forces and work groups. The work is time consuming, but the Chancellor sees this as an excellent way to tell the NCCU story and to learn about best university practices nationally.

Chancellor Nelms presented Dr. Cecelia Jones, Dean, School of Education with a token of appreciation for her 31 years of service at NCCU, who will be retiring.

Trustee Baron presented a check in the amount of \$30,000, to the Chancellor, for the Charles L. Gittens and Ruthe Hamme Gittens Endowed Scholarship Fund. (See attached letter).

AUDIT COMMITTEE: Trustee Pope presented the Audit Committee Report. The Audit Committee had several items for information.

Ms. Loretta Hayes reported the following activities:

- Internal Audit Activities:
 - Payroll Review - The Internal Audit Office is in the planning stage of reviewing payroll controls related to Classification and the disbursement process for outstanding checks.

The following audits are in their field work stage:

- Contracts and Grants Review: National Aeronautics Space Administration (NASA) and Center for Research Excellence in Science and Technology (CREST) Grants
- Theatre Activities Review
- Student Travel/Reimbursement Payment
- Special Review: Hospitality and Tourism

The following audits are in their draft report writing stage:

- Special Review – BBRI Kannapolis
 - Work-Aid Review
 - Fixed Assets Review
 - Lapsed Salary Review
- 90 Day Report – The Internal Audit Office completed the 90 Day follow-up report on the Office of State Auditors (OSA) Investigative report. Correspondence from OSA was received notating the follow-up report appears complete and addresses the relevant recommendations. We are awaiting a final conclusion from UNC-GA.
- External Audit Activity:
 - The Office of State Auditor’s (OSA) is currently completing the audit of University’s Financial Statements for FY10-11.
 - WNCU Radio Station has hired a CPA firm to complete their annual financial statement for the fiscal year.

BUILDING COMMITTEE: Trustee Pope presented the Building Committee Report. There

were several items for information.

The Committee heard the Capital Improvement Projects Outline, from Mr. Timothy McMullen, Director of Design and Construction, this entailed:

- Status of Projects
- Upcoming Project
- HUB

Mr. McMullen's report also included the ARRA Funded Efficiency Project and the Energy Performance Contract.

EDUCATIONAL PLANNING AND ACADEMIC AFFAIRS COMMITTEE: Trustee Dolan presented the Educational Planning and Academic Affairs Committee Report. There were several items for information.

Dr. Debbie Thomas, Provost and Vice Chancellor for Academic Affairs provided an update on Academic Affairs. She also presented a Program Review – Conceptual Framework: Charting a Course Forward” an overview of the academic program review model.

Dr. Hazell Reed, Vice Chancellor for Research and Economic Development provided information items and updates on the Division.

Dr. Reed, introduced Dr. Undi Hoffler, Director of Research Compliance. Her presentation included selected policies and procedures that govern research such as its:

- Roles and Responsibilities
- Focal Area
- Responsible Conduct
- Fundamentals
- Curriculum
- Presentations
- Conflict of Interest
- Implementation

ENDOWMENT FUND COMMITTEE: Trustee Perry presented the Endowment Fund Report. There was one (1) item for information.

The committee heard from Mr. Wendell Davis, Vice Chancellor for Administration and Finance, who introduced Ms. Sara Morgan, Asset Strategy Consultants via telephone. Ms. Morgan gave an overview of North Carolina Central University's Endowment portfolio. Ms. Morgan informed the Board that the North Carolina Central University's total portfolio is well-diversified for a relatively small pool of assets. Over a five year period our managers have performed in the top quartile. As a result of NCCU's investment in the UNC Management portfolio, the University is getting access to asset classes, strategies and managers that other portfolios of similar size cannot access. The returns from UNC Management are handled equally for all Universities invested through their portfolio. Ms. Morgan's evaluation has determined that

NCCU's investment is a solid "Core" investment.

FINANCE COMMITTEE: Trustee Epps presented the Finance Committee Report. There was one (1) action item and several items for information.

Due to a lack of a quorum, the action item on the agenda for the Finance Committee, namely the minutes dated September 27, 2011, will be considered by the NCCU Board of Trustees as a Committee of the Whole at the full Board meeting to be held on November 16, 2011.

It was moved by Trustee Epps and properly seconded by Trustee Ruffin that the NCCU Board of Trustees approve the minutes for the Finance Committee dated September 27, 2011. The motion carried.

Vice Chancellor Wendell Davis provided the following updates to the Finance Committee:

- 2011-2012 State Budget Update as of September 30, 2011
Appropriations total \$81,544,914, Receipts total \$44,034,317 and Total Requirements total \$125,579,231;
- Auxiliary Financial Report as of September 30, 2011 with an ending fund balance of \$14,738,966;
- June 30, 2011 (Unaudited) Balance Sheet with a net assets of \$227,393,564.

Associate Vice Chancellor of Administration & Finance Ms. Claudia Odom-Hager provided the following updates to the Finance Committee:

- The Tuition and Fees Committee is in the process of reviewing tuition and fees proposals from departments.
- In 2006, the BOG established a Four-Year Plan to establish tuition and fee increases, which cannot increase greater than 6.5%.
- Tuition and Fee Rates for undergraduate resident students must remain in the lowest quarter of its peers.
- The draft 2012-13 proposed tuition increase will generate a total revenue of \$1,581,453, the proposed general fee rate increase is \$107.11, which includes Athletics, Health Services, Student Activities, and Education and Technology.
- The 2012-13 draft rate increase for Housing is 5% and 6% for Dining.

INSTITUTIONAL ADVANCEMENT COMMITTEE: Trustee Ruffin presented the Institutional Advancement Committee Report. There were several items for information.

Ms. Lois Deloatch, Vice Chancellor for Institutional Advancement, presented a recommendation to the committee for a change in the use of previously established distinguished endowed professorship funding.

It was moved by Trustee Ruffin and properly seconded by Trustee Thornton that the NCCU Board of Trustees approve the plan modification from UNC General Administration for previously established distinguished professorships to broaden allowable use of spendable income. The motion carried.

Vice Chancellor Deloatch thanked the Trustees who have fulfilled their personal giving

commitments to the University and indicated that Institutional Advancement's raised-to-date totals are approximately \$1.8 million.

Institutional Advancement's key goals and priorities for fiscal year 2012 were presented. In addition to a fundraising goal of \$7.5 million in cash and new pledges, fiscal year 2012 goals include increasing the number of alumni who invest in NCCU, enhancing donor stewardship to ensure accurate and timely reporting, acknowledgement and recognition, improving the Advancement database, and strengthening the leadership and operations of the NCCU Foundation.

TRUSTEE-STUDENT RELATIONS COMMITTEE: Trustee Thornton presented the Trustee-Student Relations Committee Report. There were several items for information.

The committee heard from Mr. Reggie McCrimmon, Student Government President. Mr. McCrimmon briefly highlighted the following items to be covered in his report to the full Board: the Student Involvement Campaign to provide events such as the "Chat with the Chancellor" allowing students to receive statistical data and ask questions thus permitting them to understand the rationale regarding the proposed Tuition and Fee Increase Schedule; the "Register to Vote Campaign" proposes to educate students regarding educational funding so they can make informed decisions regarding electing legislators that support higher education funding. The Association of Student Government's "Cuts Hurt Initiative" is planning a trip to Washington DC this spring to meet with such legislators; and the NCCU Student Government Association will be hosting their 2011 State of the Campus Address on November 15, 2011.

Dr. Kevin Rome, Vice Chancellor for Student Affairs and Enrollment Management, stated that due to the current economic downturn the Division of Student Affairs and Enrollment Management has experienced a marked increase in assisting students with every day financial needs such as rent, food and basic toiletries. The Division had to repurpose revenue from some events to provide additional funding to assist these students.

Dr. Rome also acknowledged the success of the 2011 Homecoming events, which were well attended.

Student Affairs and Enrollment Management has recently implemented a card swipe program to track academic and student affairs events that students attend. This data will be used to determine the correlation of programming and the retention and graduation of these students.

Mr. Gary Brown, Interim Director, Office of Student Rights and Responsibilities (OSRR) provided an overview of the transition from the Dean of Students model to Student Rights and Responsibilities model.

What the Office of Student Rights and Responsibilities Does?

Provide support for the University's judicial system.

- Educate students on their rights and importance of living with integrity

- Encourage the incorporation of acceptable behavior standards through programming, training and workshops, and by providing opportunities for students to participate in the judicial process and procedures

How the Office of Student Rights and Responsibilities does this?

- Programming, trainings and workshops
- Providing students opportunities to participate in the judicial process by serving on the Student Judicial Board and providing leadership in the development of program ideas and implementation
- Enforcement of the Student Code of Conduct

Mr. Brown provided several approaches the Office of Student Rights and Responsibilities has implemented to obtain new student learning outcomes:

Approach #1: Got Integrity? This Campaign engages students through interactive games to educate them on the Student Code of Conduct, student conduct process and issues of personal responsibility

Approach #2: Eagle Community Workshops are intentional programming focused on issues that are reoccurring in high volume

Approach #3: Intentional programming to educate students on their rights and responsibilities as members of the NCCU community/society

Approach #4: Don't Cancel That Class!! OSRR staff members serve as substitutes and provide interactive lectures on particular subjects, if instructors need to be away during their normal class period

Approach #5: Student Central Socials are activities that provide students opportunities to interact with OSRR staff in a relaxed setting and help to foster relationships

Approach #6: Creative Sanctioning provide students with referrals of work placements catering to the individual needs of the student

STUDENT GOVERNMENT REPORT: The Student Government Report was presented by Mr. Reginald McCrimmon. His full report is attached.

NATIONAL ALUMNI REPORT: The National Alumni Report was presented by Ms. Tania Davis. A copy of her full report is attached.

FACULTY SENATE REPORT: The Faculty Senate Report was presented by Professor Sandra Rogers. Highlights from the presentation are listed. The Faculty Senate has been busy during the last two months reorganizing and developing a plan to ensure that students receive an added advantage in the work world or an opportunity to pursue higher education and research opportunities once they leave NCCU. The Faculty Senate has been meeting with the students to see what the faculty can do to make their experience at NCCU the best to prepare them for their

future. The University's theme "Communicating, Collaborating, and Collegiality", to ensure student success, is echoed on campus. Faculty Senate members are prepared to mentor all students and junior faculty. The Faculty Senate is about doing the business of NCCU.

STAFF SENATE REPORT: The Staff Senate Report was presented by Ms. Daphine Richardson. Her full report is attached.

PERSONNEL COMMITTEE: Trustee Baron announced there were two (2) action items for closed session.

Trustee Ruffin moved to convene in closed session pursuant to N.C.G.S. 143-318.11(a)(1). The motion was properly seconded by Trustee Baron. The motion carried.

CLOSED SESSION

The Committee heard a presentation from Dr. Carlton Wilson, Chair of the Search Committee for the Dean, School of Education. Background information regarding the candidate was provided to the Committee.

Further, Dean Keith Pigues, School of Business, presented a candidate for the appointment of Associate Dean, School of Business. Information regarding the candidate was provided.

There being no further business for closed session, Trustee Baron moved and it was properly seconded by Trustee Pope to reconvene in open session. The motion carried.

OPEN SESSION

It was moved by Trustee Baron and properly seconded by Trustee Thornton that the NCCU Board of Trustees recommend approval of the candidate for Dean, School of Education, Full Professor with tenure and directs the staff to forward all relevant information to the UNC Board of Governors for final action. The motion carried.

It was moved by Trustee Baron and properly seconded by Trustee Pope that the NCCU Board of Trustees recommend approval of the candidate for Associate Dean, School of Business and directs the staff to forward all relevant information to the UNC Board of Governors for final action. The motion carried.

Also Attorney Melissa Holloway, University Chief Legal Counsel and Dr. Kevin Rome, Vice Chancellor for Student Affairs made presentations during closed session.

CHAIRMAN'S ANNOUNCEMENTS:

Trustee Perry appointed Trustees Pope, Baron, and Barbee to the NCCU Board of Trustee Emeritus Status Committee. The committee is asked to evaluate the emeritus status and present recommendations/information at the February 2012 Board of Trustees meeting. Vice Chancellor and Chief of Staff Susan Hester will be the campus liaison to this committee.

Trustee Perry appointed the NCCU Board of Trustees Executive Committee members to the Realignment Committees Structure Committee. The committee is asked to evaluate the committee structure and present during the June 2012 NCCU Board of Trustees meeting. Attorney Melissa Jackson Holloway will be the campus liaison to this committee.

Winter Commencement will be held Saturday, December 10, 2011.

The next Board of Trustees meeting is February 21 - 22, 2012.

There being no further business, it was moved by Trustee Perry and properly seconded by Trustee Thornton to adjourn. The motion carried.

Respectfully submitted:

A handwritten signature in cursive script that reads "Anita K. Parker".

Anita K. Parker
Recorder

CHARLES J. BARON
Attorney at Law
1328 Juniper Street, NW
Washington, DC 20012
202 722-1850
November 14, 2011

TO: Lillian Deloatch
Executive Director
NCCU Foundation
1801 Fayetteville Street
37 William Jones Building
Durham, NC 27707

Re: **The Charles L. Gittens and Ruthe Hamme Gittens Endowed Scholarship Fund**

On behalf of Sharon Gittens Quick, and the family and friends of the late **Charles L. Gittens and Ruthe Hamme Gittens**, Sharon's parents, I am enclosing the above-referenced agreement duly signed by Dr. Marilyn Tyler Brown and Sharon Gittens Quick.

It bears mentioning that Dr. Brown was a participant and donor to the Betty Redding Edwards Endowed Scholarship Fund which I co-sponsored during my first term on the NCCU Board of Trustees. Marilyn, Betty, and **Charles L. Gittens** had lifetime connections to each other and to Oxford, North Carolina. I had the pleasure of having my life's path cross the paths of these three wonderful and distinguished individuals during my years as a student at NCC.

Upon full execution of the agreement, I have been asked to present a check in the amount of \$30,000.00 payable to the North Carolina Central University Foundation, Inc., in full payment of the consideration as agreed upon by the parties thereto.

As you know, **Charles L. Gittens** was a graduate of North Carolina College at Durham (now North Carolina Central University). He was America's first black Secret Service agent, helping to protect six Presidents of the United States of America, from Dwight D. Eisenhower to Jimmy Carter. It was under President Carter that I had the honor of serving in the Executive Office of the President while **Agent Gittens** served as Deputy Assistant Director of the Office of Inspection, overseeing all the Secret Service Field Offices. Following his retirement in September 1979, he was quickly hired by the United States Department of Justice as Deputy Director of the Office of Special Investigations where he was responsible for investigating Nazi war criminals who were living in the United States. Attached is additional information.


We thank the Office of Institutional Advancement for its professional assistance in this matter.

Signed by: Charles J. Baron, Esq. *CJB*
Copy to: Dr. Marilyn Tyler Brown
Sharon Gittens Quick

Student Government Association

2011/2012
McCrimmon/Montalvo
Administration

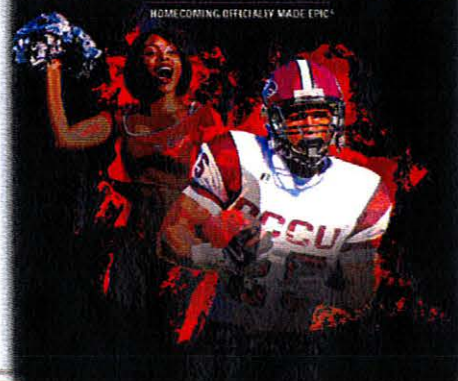
NORTH CAROLINA CENTRAL UNIVERSITY



A bronze statue of James Edward Shepard stands on a dark pedestal. The pedestal is inscribed with: "JAMES EDWARD SHEPARD 1875-1947 FOUNDER & PRESIDENT NORTH CAROLINA COLLEGE AT DURHAM 1910-1947". The background features a faint image of a university building and a vertical red stripe on the right side.

2011-2012
McCrimmon-Montalvo Admin.
CONNECT. GROW. SERVE.
WELCOME H.O.M.E.
HOMECOMING WEEK OCTOBER 23-30

HOMECOMING OFFICIALLY MADE EPIC



A graphic illustration of a cheerleader in a red and white outfit holding blue pom-poms, and a football player in a white jersey with red and blue accents, both set against a dark, textured background.

NCCU
Truth and Service

2011-2012

McCrimmon-Montalvo Admin.

CONNECT. GROW. SERVE.

- **Let's Talk Campaign**
 - Enhance the Student Voice
- **Cuts Hurt Initiative**
 - Joint project between the Association of Student Government and all 17 UNC campuses.
 - Unite the messages of each SGA to advocate before the NC General Assembly and Congress
 - Students write letters, record videos detailing how cuts have negatively impacted their educational careers.

NCCU
Truth and Service

SGA

CONNECT. GROW. SERVE.

- **Class of 2015**
 - Skate for a Cause- Service event to enhance community engagement
- **Class of 2012**
 - GSA Collaborative Efforts
- **Sustainability Efforts**
 - Raise Awareness
 - Collaborations
 - Facility Services
 - Residential Life

NCCU
Truth and Service

SGA
CONNECT. GROW. **SERVE.**

- **Hope for the Holidays**
 - Toiletry Drive
 - Nursing Home Visits
 - School Visits



Project Bull City - Eagle **Connect.**



- **Young Entrepreneurship/ Start Up**
 - Educational Opportunity
 - Real World Experience
 - Collaborative effort
 - Duke University
 - Bull City Forward



Goals and Objectives

- Academic Programming
- Further Connections with City of Durham
- New Student Union Plans

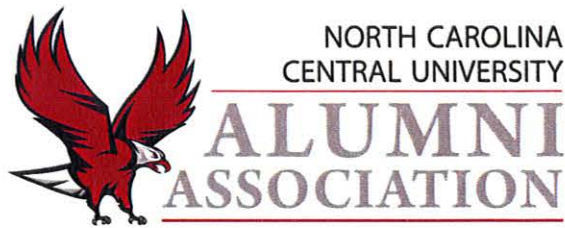


NCCU
Truth and Service

**Questions or Thoughts?
Thanks!**



NCCU
Truth and Service



North Carolina Central University Alumni Association, Inc. • 2223 Fayetteville Street • Durham, North Carolina 27707 • (919) 530-5222

OFFICE OF THE NATIONAL PRESIDENT

Report of the National Alumni Association 2011 - 2012
November 16, 2011
Durham, NC

Chairman Perry and Board members, Chancellor Nelms, faculty, staff, alumni, and invited guests - good morning. I bring you greetings from the NCCU Alumni Association and thank you for the opportunity to present this report.

The Alumni Association hopes that everyone experienced a fun-filled Homecoming weekend. We congratulate the newest class of Society of Golden Eagles – the Class of 1961 and we thank everyone for supporting the first Homecoming Extravaganza, where there were three different ballrooms of dancing and socializing. We have crowned a new Mr. & Ms. Alumni and through this contest, we will be awarding scholarships to students for the 2012 – 2013 school year who apply by the March 15th deadline.

On Saturday, November 19, the Greensboro Alumni Chapter will be sponsoring a pre-game breakfast at the Starmount Forest Country Club in Greensboro, NC, when we play our arch rival NC A&T State University. Please join us as we prepare to put on get our game faces and then travel to Aggie Stadium to cheer our Eagles to victory. Tickets are \$20 and can be purchased through the Association website or you may see Trustee Barbee today.

As we approach the holiday season, many of our chapters will be holding food, clothes and toy drives, and we certainly encourage you to participate and support such drives in your respective communities.

The Association will hold its January Council meeting on Saturday, January 21, 2012 at 9:00 am on campus. The specific location will be announced in “save the date” flyer soon. This is also an election year; so, in order to participate in this process, membership in the Association is required.

Chairman Perry and Board members, Chancellor Nelms, and all assembled, this concludes my report and I will address any questions you may have.

In Truth and Service,

Tania B. Davis
Tania B. Davis, '94
President
2010 - 2012



Staff Senate Report to Board of Trustees November 16, 2011

Chairman Perry, fellow Board Members, Chancellor Nelms, administrators, invited guests - thank you for an opportunity to report on the NCCU Staff Senate.

Inauguration of President Tom Ross

I attended the inauguration of President Tom Ross on October 6th in Greensboro. The Chair UNC Staff Assembly made sure all of the Chairs of Staff Senate received an invitation to this event.

UNC Staff Assembly

I attended the UNC Staff Assembly on October 17-18th at General Administration. President Ross spoke to us about his expectations for Staff Assembly and asked us to talk with the staff on our campuses and get their thoughts about:

- SB 575 (Personnel Flexibility) – said he understands there is a need for more discussion. He feels there is support for it and he is drafting a plan to move forward. He indicated he will share this plan with the staff senate chairs before moving forward.
- What type of staff development is helpful and suggestions on new ways of doing things (for example, he indicated the UNC Faculty are offering classes to staff).
- Suggestions on ways to improve morale – it appears the morale is at the lowest on most of the campuses and he wants suggestions on how to improve.

Ann Lemmon, Associate VP for Human Resources, encouraged us to read the inaugural speech (on GA's web) and emphasized that everything will be aligned based on these points. She also indicated GA is requesting to meet with TSERS reps to discuss moving back to a 5 year retirement vesting. She said TSERS reps seem to be on board to do this.

The Chair UNC Staff Assembly, encouraged the campus chairs to have regular meetings/interaction with the Chancellor and Faculty Senate and encouraged communication, collaboration and working together as much as possible with the faculty and students.

Staff Senate Meeting

Staff Senate met on October 20th for our monthly meeting. We had a presentation from:

- **Mr. John White, Durham Chamber of Commerce**, discussed early voting for Durham County Transit from October 20th to November 8th. This new transit system will provide rail connections from Durham to RTP and Raleigh and from Downtown Durham to Chapel Hill. This rail system will also bring about 6,400 jobs to Durham

County. Thanks to Mrs. Starla Tanner for coordinating this presentation. He asked everyone to support.

- **Mr. Paul Hasty, Liberty Mutual**, discussed a discount on home and auto insurance that is currently offered to SEANC members, that he wants to provide to all of NCCU employees. He provided information about the insurance plans which are available through payroll deduction, and offered to provide individual meetings with employees as needed.
- **Ms. Ruby Messick, Academic Community Service Learning Program (ACSLP)**, gave an update on Habitat for Humanity and the progress of our 4th Habitat Home, located at 814 Colfax Street. She thanked the staff for volunteering to assist with the building and provided information on additional build times that staff can support.

Dining with Faculty and Staff Day

Ms. KeAndrea McLaurin, Marketing Coordinator for Dining Services, coordinated a Dining with Faculty and Staff Day on October 27th. We had some employees serving as cashiers and others working on the serving line. This was a great experience and appeared to be greatly appreciated by the students as they seemed surprised that we were there to serve their food. As they came through the lines to get their food, they stopped to chat and ask questions about why we were serving them and expressed their gratitude for us being there.

We had great participation from both faculty and staff as they readily volunteered to serve the students. KeAndrea requested at least 7 employees per shift (3 shifts for lunch and 3 shifts for dinner) and there were so many volunteers that we had more than enough people to cover every area. Those who volunteered for this event also expressed their gratitude for being provided such a rewarding experience. I have asked KeAndrea if we can do this again and offered to assist her with coordination as needed.

Homecoming 2011

During the week of homecoming, I and other staff members volunteered to serve during many of the events (registration & hospitality at the Hilton, hosts & hostesses for the Soiree, checking in and giving out gifts for the Shepard Society breakfast, and etc.). This was a very busy, but enjoyable week.

Veterans Day Flag Ceremony

I participated in our first ever Veterans Day Flag Ceremony on Friday, November 11th. The turnout was very low, however, the few veterans that came out to participate were appreciative for Ms. Tomeka Davis, Registrar Office, taking time to plan and coordinate such an event. We are hoping to continue this event each year.

State Employees Combined Campaign

I am co-chairing the State Employee Combined Campaign (SECC) with Mr. Johnnie Southerland. This campaign will run through mid-November. We are encouraging employees to donate and we are pushing to get more donors than last year. We would like to at least meet fundraising efforts from last year, however, pushing to exceed.

Soaring Service Leaders

The Soaring Service Leaders gave a presentation during our HR Staff meeting and prior to that time I did not know anything about them. I was so inspired with the information that they shared, I wanted to make sure the Staff were given an opportunity to hear their

information so I invited them to participate in one of our Staff Senate meetings. They will participate in our November Staff Senate meeting and will provide a presentation to the Staff about their organization. Also, in an effort to assist them with the cost of their Washington DC trip, during the months of October - December, Staff Senate will be requesting monetary donations during any of our events. We have given \$100.00 donations to them from collections obtained during November.

Fall Commencement

I am coordinating with Dean Carlton Wilson to get 25 hosts and hostesses for the Fall Commencement on December 10th. Staff members have been volunteering to serve in this capacity over the last several years.

Staff Senate Scholarships

We are currently reviewing applications for our Fall scholarship awards and will be giving awards to 2 recipients.

Staff Senate Meeting

Our next Staff Senate meeting is scheduled for Thursday, November 17th at 10:00 am in the School of Business/Willis Commerce Building, Conference Room 225. We invite all staff (SPA and EPA Non-Faculty employees) to attend.

We will continue to work with administrators, faculty, students and staff in supporting the university; giving of our resources, serving on various committees and assisting with events and activities as needed.

In Truth and Service,

Daphne Richardson
Chair, Staff Senate