

**NORTH CAROLINA CENTRAL UNIVERSITY
DURHAM, NORTH CAROLINA
BOARD OF TRUSTEES MEETING MINUTES**

SEPTEMBER 23, 2015

The NCCU Board of Trustees convened in the Emma Marable Conference Room in the William Jones Building on the campus of North Carolina Central University on September 23, 2015. Chairman George Hamilton called the meeting to order at 9:00 a.m.

INVOCATION: Trustee Wilkerson gave the invocation.

ROLL CALL: Present: Mr. George Hamilton, Mr. John Barbee, Dr. Kenneth Tindall, Mrs. Karyn Wilkerson, Mr. Harold Epps, Ms. Allyson Siegel, Ms. Paul Pope, Ms. Joan Higginbotham, Dr. John McCubbins, Ms. Olivia Robinson, Mr. Darrell Allison and Mr. Michael Johnson

ADOPTION OF THE AGENDA: It was moved by Trustee Siegel and properly seconded by Trustee Epps that the agenda be adopted. The motion carried.

APPROVAL OF THE MINUTES: It was moved by Trustee Johnson and properly seconded by Trustee Siegel to approve the minutes dated June 24, 2015. The motion carried.

CHAIR'S REMARKS: Chairman Hamilton informed the Board, as Chair, it is his responsibility to remind all members of the Board of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflict of interest as required by this Act. Each member has received the agenda and related information for this Board of Trustees meeting. If any board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the board of trustees at this meeting, the conflict or appearance of conflict should be identified at this time. No conflict was presented.

REPORT OF THE CHANCELLOR: Chancellor Saunders-White presented her report to the Board. Highlights of her presentation included the following:

Chancellor formally welcomed the newest members of the NCCU Board of Trustees, namely Michael P. Johnson, Darrell T Allison, John T. McCubbins, Oita C. Coleman and Olivia Robinson. Delighted and thrilled to have each of you as part of our Eagle community and know we will benefit from your leadership and expertise.

Chancellor began her report with a moment of silence for all the Fallen Eagles we have lost since the last meeting in June, and those who recently passed away. This group of Eagles includes:

- Mr. Roger Gregory, one of our beloved alumni who served this institution as director of Alumni Relations and as president of the National Alumni Association;
- Dr. Roger Bryant, former vice chancellor and dean of Student Affairs who worked at NCCU for 26 years;
- Mr. Hesakahi McCoy, a first-year student who was engaged in our Men's Achievement Center, and passed away two weeks ago.

A moment of silence was requested in honor of all our Fallen Eagles.

DEPARTING MEMBER OF THE LEADERSHIP TEAM

After serving NCCU for six years as our chief legal counsel, Attorney Melissa Holloway will be leaving our Eagle community in early October to take a position at another institution of higher learning. Chancellor publically thanked Melissa for being our chief advocate and protecting the interests of NCCU during her tenure. NCCU wishes her the best of luck in her new position.

BEGINNING of 2015-2016 ACADEMIC YEAR

The 2015-2016 academic year is off to a great start! In August NCCU welcomed more than 1,550 first-year and transfer students into our Eagle family – one of the largest classes in our institution's history. NCCU graduate enrollment has grown to 1,245 students this fall and our doctoral program as 15 new students. This increase is due in part because we continue to use predictive analytics to aggressively and strategically attract and enroll the best and brightest student-scholars. A special acknowledgement is due to the entire Academic Affairs unit, especially the Office of Enrollment Management under the leadership of Dr. Monica Leach. Chancellor wanted to personally thank each dean, department chair, faculty and staff member for their efforts in engaging this year's extraordinary group of young scholars.

From a new centralized, single-day move-in process to Eagle Mania and the first day of classes, we seamlessly transitioned these new students and their families into our Eagle family. Our distinguished alumnus, Mr. Herman “Ike” Boone, served as the keynote speaker for our Eagle Pinning Ceremony and New Student Induction. We also began a new partnership with GoTriangle that provides free bus passes to 1,000 students. This program enables our students to explore and travel on the Triangle Area transit System at no cost. Chancellor thanked the Division of Student Affairs and Vice Chancellor Miron Billingsley for their hard work on all these endeavors.

NCCU ACCOLADES

Chancellor took a moment to applaud some of the accolades we have earned recently:

- NCCU reached one of the highest institutional records in 2014-2015 by raising more than \$7.6 million in a single fiscal year, with \$2.2 million of that total donated by alumni. For the Faculty Staff Giving Campaign, NCCU had a participation rate of 76 percent. A special thanks goes to the Division of Institutional Advancement under the leadership of Dr. Harriet Davis for their efforts. NCCU is now making plans for a feasibility study in preparation for a potential capital campaign.
- North Carolina Central University retains its position on leading lists and rankings as a top HBCU and Regional University in the South.
 - Most recently, *U.S. News and World Report* confirmed our ranking as No. 12 among the most successful historically black institutions in the nation and 65th among all the universities in the South.
 - NCCU’s Department of Nursing has been recognized as one of the top nursing programs in the country by *The Nurse Journal*, ranking 13th out of 1, 189 nursing programs in the eastern United State.
 - NCCU is No. 5 in a listing of HBCU graduate programs with the highest enrollments in the country.
 - Graduates of our Law School carry the third-lowest amount of student debt in the country. Combined with its exceptional academic program, NCCU School of Law is a smart choice for students seeking value and a top-notch education.
 - *Washington Monthly* magazine’s annual College Guide and Rankings placed NCCU 19th in its list of the Best Bang for the Buck Colleges in the Southeast.
- Additionally, NCCU has received several significant grants and awards that you may already be aware of:

- NCCU was the recipient of a five-year grant totaling \$1.1 million from the US Department of Education to provide counseling, tutoring and other support to help students earn their college degrees.
- The funds are part of the federal TRIO Student Services Support Program designed to increase retention and graduation rates among students with disabilities and those who will become first-generation college graduates.
- With special thanks to the Divisions of Institutional Advancement and Academic Affairs, NCCU was awarded the Delta Sigma Theta Sorority, Inc. Distinguished Professor Endowed Chair Award. The \$200,000 award will support Dr. Darlene Taylor and NCCU's efforts in integrated biosciences that focus on uterine fibroid tumor research.
- NCCU departments of Chemistry and Physics at NCCU have received a five-year \$.4. million grant beginning September 1, 2015, from the National Science Foundation for a Partnership for Research and education in Materials (PREM) with Pennsylvania State University.

ACADEMIC AFFAIRS

Three + Two, NC State

In June, NCCU partnered with North Carolina State University to establish a physics and engineering dual-degree program known as a three-Plus-Two Dual B.S. degree program. This arrangement allows students to obtain Bachelor of Science degrees in both physics and electrical engineering in five years. Students admitted to NCCU complete the first three years of a physics curriculum before transferring to North Carolina State for completion of requirements for electrical engineering over a two-year timeframe.

Academic Affairs Strategic Plan

The Division of Academic Affairs is working to complete its comprehensive strategic plan that outlines goals, objectives and strategies – from cross-disciplinary programs and sustainable social justice to teaching, research and scholarship. A subcommittee met with Provost Akinleye to review a draft version. His committee is incorporating your feedback and we plan to introduce the plan later this semester.

Community College Partnerships

NCCU continues to elevate our partnerships with community colleges throughout the state. NCCU has enrolled our second cohort of students in the Eagle Connect Program, our residential academic transfer program with Durham Tech. NCCU is making plans

now for an announcement regarding a new collaboration and relationship with Vance-Granville Community College in December.

Budget

Last week, the NC House and NC Senate agreed on a \$21.74 billion dollar budget that was signed by Governor McCrory last Friday. NCCU is thankful to the State of North Carolina for their generous investment in higher education. While we all are hopeful to receive additional funds, we are thankful for the support of the NC General Assembly. While we are uncertain whether the bond referendum will move forward and new buildings are funded, we will continue to invest in the infrastructure needs of the university. NCCU realizes there is a need for significant renewal and replacement in various facilities around the campus and will make the investments for the proper updates.

Athletics – Fan Experience

The Athletics Department has invested in several upgrades in an effort to enhance the overall fan experience, update our sports facilities and provide our athletes with a better game day platform. If you have not yet had a chance to experience the new chair-back seats that are part of the Eagle Seat License program, we hope you will do so at our next game. A special thank you is due to Trustee Siegel for her work with us as we are installing a new floor and scoreboard in McDougald-McClendon Gym. Both installations are set for completion in the next two months.

Key Performance Indicators

At the end of the academic year, Chancellor charged the Vice Chancellors and members of the Executive Leadership Team with developing a comprehensive, yet specific, list of Key Performance Indicators (KPIs) that we as a university can collectively use to track and measure our progress. From Academic Affairs to Information Technology, we have compiled 11 KPIs that support the NCCU 2020 Strategic Plan, as well as UNC's Strategic Directions.

Student Highlights

On September 12-13, NCCU's Fab Lab hosted NCCU's first ever Music Hackathon. The hackathon celebrated the self-expression and creativity of our students while they explored and learned how to create music using computer technology and sound. Students from the College of Arts and Sciences worked in teams to create music-related projects from scratch including a glove that plays musical notes with the touch of a finger and a drum machine that uses an arrangement of physical objects to make music.

Chancellor acknowledged and thanked Dr. Faye Calhoun and her team for leading this awesome project.

Chancellor recognized and invited forward Mr. Jared Weathersby and Mr. Malcolm Nicholas, both of whom participated in the Music Hackathon, to share their experience and their creations. They demonstrated the glove that played musical notes at the drum machine.

Chairman Hamilton thanked Chancellor Saunders-White for her report.

COMMITTEE REPORTS

ACADEMIC AND STUDENT AFFAIRS:

Trustee Tindall presented the Academic and Student Affairs Committee Report. There were several informational items:

STUDENT AFFAIRS

Dr. Miron Billingsley, Vice Chancellor for Student Affairs provided an update highlighting the following:

- 2015-16 Key Performance Indicators
 - Goal 1 – Student Success
 - Goal 2 -3 Public Services and Community Engagement
 - Goal 4 – Internal Communication
 - Goal 5 – Intellectual Climate
- Lecture Series Program began on September 9, 2015 and will run thru March 9, 2016
- Student Affairs Highlights
 - Strengthened Infrastructure
 - Implementing and improving division written policies
 - Conducted leadership and staff training
 - Major Projects Update
- Campus Residency Policy
- Baynes Hall Renovation

ACADEMIC AFFAIRS

Dr. Johnson Akinleye, Provost and Vice Chancellor for Academic Affairs acknowledged the members of the Division of Academic Affairs namely:

- Dr. Wanda Lawrence, Department of Nursing Chairperson
- Dr. Audrey Beard, Interim Dean, School of Education
- Dr. Jaleh Rezaie, Associate Provost and Dean of Graduate Studies
- Dr. Yolanda Banks Anderson, Interim Associate Vice Chancellor for Faculty Development/Resources
- Dr. Ontario Wooden, Dean of University College and Associate Vice Chancellor for Innovative, Engaged, and Global Education

Dr. Monica Leach, Associate Vice Chancellor for Enrollment Management, gave an enrollment update highlighting the Fall 2015 enrollment which totaled 8,018 students, a 4.3% increase over the Fall 2014 enrollment of 7,687 students. 65.4% of students who said NCCU were 1st choice enrolled at NCCU. The School of Law met its enrollment target although there was a 20% tuition increase.

North Carolina Central University's (NCCU's) Law School is ranked 3rd in the nation for lowest debt accumulated by students and ranked 5th in the nation for experiential and clinical program offerings.

Further Dr. Leach highlighted changes that impacted the outcome. These included:

the restructuring of Division of Enrollment Management to include Undergraduate Admissions, Transfer Services, Scholarships and Student Aid, University College, Office of the Registrar and Veterans Affairs:

- Predictive Analytics
- Establishment of an Enrollment Fee
- Realistic and Intentional Enrollment Projections
- Elevation of the NCCU Brand through Marketing and Communication;
- Minimizing Outdated Practices
- Streamlining the Parent Plus loans regulations
- Expanded community college recruitment efforts. A total of 1,132 new first year students paid enrollment fees. The fee is \$225 for new first year students and \$150 for new transfer students which include the cost of new student
- Orientation. This resulted in a 1.9% MELT; 1, 132 student intended to enroll and 1,110 actually enrolled

RESEARCH

Next, Dr. Undi Hoffler, Interim Vice Chancellor for Research and Economic Development provided an update highlighting the outreach initiatives:

- ExxonMobil Bernard Harris Summer Science Camp
 - Two (2)-week in residence camp for underserved 6th, 7th and 8th graders from Durham and Wake counties
 - 46 total campers (23 girls & 23 boys)
 - Participated in STEM curriculum and activities culminating in a Media Day Event- Mars Lunar Landing
 - Partners: Global Health Connections International, BOT Chairman, Student Affairs, Academic Affairs, Institutional Advancement, Information Technology, Finance and Administration
- Black Girls Code
 - National non-profit organization focused on providing girls of color the skills & inspiration to become technology leaders of tomorrow
 - Two (2) events: Web page development-1 day workshop (80 girls ages 7-17); Mobile app development- 1 week camp (17 girls ages 13-17)
 - Partners: Verizon Communications, Academic Affairs, Institutional Advancement, Information Technology

Partnered with the North Carolina Association for Biomedical Research (NCABR) to teach and distribute innovative science education curriculum developed by faculty in School of Education & College of Arts and Sciences to K-5 teachers.

- One day event held in BRITE- 26 teachers from 12 NC counties
- Curriculum was copyrighted and logo, Health Children Healthy World trademarked
- Discussions with DPS are in progress for potential broad incorporation within class curriculum
- Partners: PetSmart, Academic Affairs, Institutional Advancement

FY 2015 BRITE Outreach- 1,242 middle & high school students from 82 NC counties participated in pharmaceutical sciences modules.

Thirty (30) biomanufacturing CEOs or corporate representatives and FDA officials joined BRITE faculty and students to participate in a Shark Tank event. Teams comprised of BRITE students and faculty and industry representatives pitched proposed

solutions to case studies. Pitches were done by BRITE students and evaluated by FDA reps.

- Partners: NCBio, North Carolina Biotechnology Center
- As a result of the Shark Tank event, 27 students were invited to Novartis to tour and discuss opportunities for internship.

FY2015- NCCU earned 77 sponsored research awards totaling \$20,152,205.00

Increased efficiency:

- Implemented online budget transfers- reduced a 17 step process that took weeks to complete to a 4 step process that is completed within 48 hours
- In collaboration with Finance & Administration moved post award management to the DRED under the purview of the Office of Sponsored Research and Programs. Pre and post award grants management is now in one shop increasing.
- Contracted with Hanover Research Services to assist faculty with the writing and review of proposals prior to submission

Executed a MOU with Womack Army Medical Center in Fort Bragg, NC to engage in biomedical and behavioral health research collaborations

Enhance relationships with DOD, DOE and NASA as well as position NCCU to be competitive to earn research contract funding

ADVANCEMENT, ATHLETICS AND EXTERNAL AFFAIRS COMMITTEE

Trustee Barbee presented the Advancement, Athletics and External Affairs Committee Report. There was one (1) action item and several informational items.

ADVANCEMENT

Vice Chancellor for Institutional Advancement Harriet Davis' presentation included fiscal year-end deliverables:

- She provided an update on the FY15 year-end fundraising results, indicating that more than \$7.6 million was raised. This exceeds the \$5.8 million goal.
- Alumni giving was \$2.1 million with a participation rate of 15%.
- A total of 3,625 alumni gave with 660 being first-time donors.

The goals for fiscal year 2016 include:

- Fundraising Goal - \$6.5million
- Faculty/Staff Giving Campaign – 90% participation
- Expanding the brand by earning 15 national media placements
- Alumni Giving Goal - \$2.4 million

Vice Chancellor Davis further presented the Division of Institutional Advancement Naming Policy Guide.

It was moved by Trustee Barbee and properly seconded by Trustee Pope that the NCCU Board of Trustees approve the Division of Institutional Advancement Naming Policy Guide. The motion carried.

ATHLETICS

Next a presentation was made by Dr. Ingrid-Wicker McCree, Director of Athletics. Highlights of her presentation were as follows:

Athletics End of Year Review

Academic Success

- 2.998 Overall GPA – Spring 2015
- 955 Overall APR – 2015
- 98 Student-Athletes 3.0 + Cumulative
- 5 Student-Athletes 4.0 Cumulative

Competitive Success

- Football
- Men's Basketball
- Softball
- Men's Golf

Athletics Demographics

- Student Athlete Profile 2015
 - 289 Total student-Athletes
 - 202 Men; 87 Women
 - 158 In-State
 - 131 Out of State
 - 9 International Students

Student Athlete Academic Profile 2015

- Freshmen 2015 GPA 3.25
- SAT – 908; ACT 18
- Transfers: 27 Total

3 Year Giving Trend

- \$1.58 million – FY 2015
- \$384,673 FY 2014
- \$330,722 FY-2013

Highlights of FY 2015

- Raised \$1,584,177 (311% increase)
- Eagle Club Donors Contributed \$218,000 FY 14-15 (highest since full transition to Division 1)
- Secured 4 major Gift Commitments (most since full transition to Division 1)
- 2015-2016 Athletics Development KPIs
- Enhanced Gameday Experience
 - New Gym floor
 - New Video Board for MMG
 - Establishment of Fan Appreciation Advisory Committee
 - Offering Live Stats for computer and mobile devices in sports
 - Expanded Live Stats into the internet streaming portal
 - Creation of a Football Game day webpage
- Your role on the team
 - Make a major gift or endow a scholarship or coaching position
 - Donate to NCCU Eagle Club
 - Share your network/Connections
 - Attend Games and Special Events

AUDIT, FINANCE AND FACILITIES COMMITTEE:

Trustee Epps presented the Audit, Finance and Facilities Committee Report. There were six (6) action items for Open Session, several informational items and ten (10) action items for Closed Session.

AUDIT

The Internal Auditor, Mr. Robert Gaines made a presentation regarding Internal Audit Activities as of September 2015.

Mr. Gaines presented to the Committee for consideration the following:

- Updated Internal Audit Charter
- FY 2015-2016 Annual Audit Plan
- Updated Audit Committee Charter

It was moved by Trustee Epps and properly seconded by Trustee Pope that the NCCU Board of Trustees approve the Updated Internal Audit Charter. The motion carried.

It was moved by Trustee Epps and properly seconded by Trustee Siegel the NCCU Board of Trustees approve the FY 2015-2016 Annual Audit Plan. The motion carried.

It was moved by Trustee Epps and properly seconded by Trustee Johnson the NCCU Board of Trustees approve the Audit Committee Charter. The motion carried.

FINANCE

Next Vice Chancellor for Administration and Finance Benjamin Durant provided the following updates:

- FY2014-15 General Fund Budget Report (as of June 30, 2015)
 - The authorized state fund revenue budget, inclusive of appropriations, tuition and other receipts was \$132,204,881. Through June 30, 2015, the University collected \$123,345,980. The difference of \$(8,858,901) was comprised of a tuition shortfall of approximately \$8.24 million and a mandatory reversion of appropriations of \$617 thousand. In total, the University collected and expended 93.30% of its authorized budget. It was noted by Vice Chancellor Durant that the University is in the process of recalibrating its overall revenue projections to align more closely with enrollment.
- The Auxiliary Financial report as of fiscal year ended June 30, 2015
 - The auxiliary units collected revenues of \$37,758,416 and expended \$37,154,193. This resulted in operating results (net gain) of \$604,233 prior to transfers to other funds. \$370,572 was transferred to student scholarships resulting in a final net change to the fund balance of \$233,651. The overall fund balance for all auxiliary units as of June 30, 2015 was \$15,612,626.

Vice Chancellor Durant discussed the Moody's rating. NCCU was affirmed with an A3 bond rating, but with a negative outlook.

FACILITIES

Mr. Timothy McMullen, Director of Capital Projects Management, presented three (3) cell phone tower leases for consideration.

It was moved by Trustee Epps and properly seconded by Trustee Pope that the NCCU Board of Trustees approve the rooftop cell tower lease renewal for New Cingular Wireless. The motion carried.

It was moved by Trustee Epps and properly seconded by Trustee Siegel that the NCCU Board of Trustees approve the rooftop cell tower lease renewal for T-Mobile South. The motion carried.

It was moved by Trustee Epps and properly seconded by Trustee Pope that the NCCU Board of Trustees approve the rooftop cell tower lease renewal for SprintCom Inc. The motion carried.

Mr. McMullen also provided a facilities update. Fourteen (14) projects have been completed since the last Board of Trustees meeting. Currently there are seventeen (17) projects in various stages of construction for fiscal year 2015-16.

ENDOWMENT FUND

Chairman Hamilton presented The Board of Trustees of the Endowment Fund Report. There was one (1) action item and one (1) informational item.

The University’s Endowment report was presented to the committee by Vice Chancellor Ben Durant. The UNC Management Company Fund had a performance return of 8.95% for Fiscal Year 2015. Piedmont Investment Advisors had a performance return of 9.63%.

The market value of the University’s Endowment Fund as of June 30, 2015, was \$29,363,774 compared to \$27,098,583 as of July 1, 2014. This change reflects a market value increase of \$2,265,191 (or 8.36%) for fiscal year 2015.

The committee further heard a presentation from Vice Chancellor Ben Durant regarding the recommended asset allocation targets and ranges for the University’s Endowment Policy.

NCCU Recommendation		Allowable Range
Asset Class	Target	
Equity	70%	60-80
Fixed	20%	10-30
Other	10%	0-20

It was moved by Trustee Hamilton and properly seconded by Trustee Pope that the NCCU Board of Trustees approve the asset allocation targets and ranges for the University's Endowment Policy. The motion carried.

GOVERNANCE COMMITTEE

Trustee Wilkerson presented the Governance Committee Report. There was one (1) informational item.

Trustee Wilkerson stated on Tuesday, September 22, 2015, the Board approved the creation of a Governance Committee and combined Athletics with the Advancement and External Affairs Committee.

A draft of the Governance Committee Charter was included in the Board's package. For input, comments and discussion the Committee reviewed the draft. The draft will be updated and circulated for consideration by the full Board at its November 2015 meeting.

EXECUTIVE/PERSONNEL COMMITTEE

The Executive/Personnel Committee has two (2) informational items for Closed Session.

It was moved by Trustee Pope and properly seconded by Trustee Epps to convene in Closed Session pursuant to NCGS. 143-318.11(a) (4), NCGS 143-318(a) (5), NCGS 143-318.11(a) (2). The motion carried.

CLOSED SESSION

Chancellor Debra Saunders White made a presentation regarding personnel updates.

Following Chancellor Saunders-White, Attorney Melissa Holloway made a presentation providing legal updates.

Further, Chancellor Debra Saunders-White made presentations regarding property acquisitions.

There being no further business for Closed Session, it was moved by Trustee Epps and properly seconded by Trustee Seigel to reconvene in Open Session. The motion carried.

OPEN SESSION

When the meeting reconvened in Open Session, it was moved by Trustee Epps and properly seconded by Trustee Pope to approve the proposed acquisition of land for Parcel #1 with authorization from the NCCU Board of Trustees – Executive/Personnel Committee to negotiate and acquire property within the financial framework of the State Property Office and forward all relevant materials to the NC Department of Administration, State Property Office for further action. The motion carried.

It was moved by Trustee Epps and properly seconded by Trustee Johnson to approve the proposed acquisition of land for Parcel #2 with authorization from the NCCU Board of Trustees – Executive/Personnel Committee to negotiate and acquire property within the financial framework of the State Property Office and forward all relevant materials to the NC Department of Administration, State Property Office for further action. The motion carried.

It was moved by Trustee Epps and properly seconded by Trustee Siegel to approve the proposed acquisition of land for Parcel #3 with authorization from the NCCU Board of Trustees – Executive/Personnel Committee to negotiate and acquire property within the financial framework of the State Property Office and forward all relevant materials to the NC Department of Administration, State Property Office for further action. The motion carried.

It was moved by Trustee Epps and properly seconded by Trustee Pope to approve the proposed acquisition of land for Parcel #4 with authorization from the NCCU Board of Trustees – Executive/Personnel Committee to negotiate and acquire property within the financial framework of the State Property Office and forward all relevant materials to the NC Department of Administration, State Property Office for further action. The motion carried.

It was moved by Trustee Epps and properly seconded by Trustee Siegel to approve the proposed acquisition of land for Parcel #5 with authorization from the NCCU Board of Trustees – Executive/Personnel Committee to negotiate and acquire property within the financial framework of the State Property Office and forward all relevant materials to the NC Department of Administration, State Property Office for further action. The motion carried.

It was moved by Trustee Epps and properly seconded by Trustee Siegel to approve the proposed acquisition of land for Parcel #6 with authorization from the NCCU Board of Trustees – Executive/Personnel Committee to negotiate and acquire property within the

financial framework of the State Property Office and forward all relevant materials to the NC Department of Administration, State Property Office for further action. The motion carried.

It was moved by Trustee Epps and properly seconded by Trustee Siegel to approve the proposed acquisition of land for Parcel #7 with authorization from the NCCU Board of Trustees – Executive/Personnel Committee to negotiate and acquire property within the financial framework of the State Property Office and forward all relevant materials to the NC Department of Administration, State Property Office for further action. The motion carried.

It was moved by Trustee Epps and properly seconded by Trustee Siegel to approve the proposed acquisition of land for Parcel #8 with authorization from the NCCU Board of Trustees – Executive/Personnel Committee to negotiate and acquire property within the financial framework of the State Property Office and forward all relevant materials to the NC Department of Administration, State Property Office for further action. The motion carried.

It was moved by Trustee Epps and properly seconded by Trustee Pope to approve the proposed acquisition of land for Parcel #9 with authorization from the NCCU Board of Trustees – Executive/Personnel Committee to negotiate and acquire property within the financial framework of the State Property Office and forward all relevant materials to the NC Department of Administration, State Property Office for further action. The motion carried.

It was moved by Trustee Epps and properly seconded by Trustee Pope to approve the proposed acquisition of land for Parcel #10 with authorization from the NCCU Board of Trustees – Executive/Personnel Committee to negotiate and acquire property within the financial framework of the State Property Office and forward all relevant materials to the NC Department of Administration, State Property Office for further action. The motion carried.

CHAIRMAN'S ANNOUNCEMENTS:

- The next regular scheduled meeting of the NCCU Board of Trustees is November 17-18, 2015
- 2015-2016 NCCU Board of Trustees meeting schedule is included in your packet
- Reminder to the New Trustees: It is mandatory that the Board of Trustees every two (2) years complete the Ethics & Lobbying Education presentation within six (6) months of your appointment. Materials were sent to you dated September 6th

from Attorney Holloway which included the schedule and power point presentation. Upon completion please let Ms. Dottie Fuller know.

There being no further business, it was moved and properly seconded to adjourn. The motion carried.

Respectfully submitted:

Dottie Fuller
Recorder