

**NORTH CAROLINA CENTRAL UNIVERSITY
DURHAM, NORTH CAROLINA
BOARD OF TRUSTEES MEETING MINUTES
February 23, 2011**

The NCCU Board of Trustees convened in the Emma Marable Conference Room in the William Jones Building on the campus of North Carolina Central University on February 23, 2011. Chairman Glenn Adams called the meeting to order at 9:03 a.m.

INVOCATION: Trustee Harold Epps gave the invocation.

ROLL CALL: Present: Mr. Glenn Adams, Mr. Charles Baron, Mr. Harold Epps, Mr. Eric Michaux, Mr. Paul Pope, Mrs. Avon L. Ruffin, Mrs. Kay Thomas, Mr. Carlton Thornton, and Mr. Dwayne Johnson. Absent: Mr. Robert Dolan, Mr. George Hamilton, Dr. Dwight Perry and Mrs. Nancy Wysenski

ADOPTION OF THE AGENDA: It was moved by Trustee Michaux and properly seconded by Trustee Ruffin that the agenda be adopted with notice that the National Alumni Report would not be presented at this meeting. The motion carried.

APPROVAL OF THE MINUTES: It was moved by Trustee Baron and properly seconded by Trustee Thomas to approve the minutes dated November 17, 2010, Special Call Meeting December 10, 2010, and Special Call Meeting December 16, 2010. The motion carried.

CHAIR'S REMARKS: Chairman Adams informed the Board, as Chair, it is his responsibility to remind all members of the Board of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflict of interest as required by this Act. Each member has received the agenda and related information for this Board of Trustees meeting. If any board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the board of trustees at this meeting, the conflict or appearance of conflict should be identified at this time.

REPORT OF THE CHANCELLOR: Chancellor Nelms thanked the Board members for their efforts on behalf of North Carolina Central University. Despite the uncertainty surrounding the 2011-2012 budget, the Chancellor wanted to ensure two things. First, we are not awaiting the outcome of current legislative deliberations. Faculty and staff are pursuing their work with passion, focus and effectiveness. In our quest to achieve higher levels of institutional efficiency and responsiveness, collaboration across academic and administrative units is going extremely well. Second, we are succeeding in creating and sustaining a culture of academic success manifested by higher levels of student learning, retention and graduation.

The following new staff members were introduced to the NCCU Board of Trustees:

- Ms. Lois DeLoatch, Vice Chancellor for Institutional Advancement
- Dr. Chanta Haywood, Associate Vice Chancellor for Research and Dean, School of Graduate Studies

- Dr. Carlton Wilson, Dean, College of Liberal Arts
- Mr. Paul Forte, Director of EEO
- Mr. Henry Frazier, Head Football Coach

A History of Units and Programs at North Carolina Central University from 1910 to 2010 was distributed to the NCCU Board of Trustees members. Dr. Arthrell Sanders, Mr. William (Bill) Evans and Dr. Patsy Perry were recognized by the Chancellor for their hard work and dedication to help produce this document. *A History of Units and Programs at North Carolina Central University from 1910 to 2010* is dedicated to Mr. Brooklyn McMillian.

Faculty/Staff Accomplishments

- Professor Kathleen Wallace, assistant professor and supervising attorney for the Dispute Resolution Institute has been invited to present “Mediation as a Tool to Resolve Olympic Disputes” at the U.S. Olympic Committee National Governing Body Best Practice Conference in Colorado Springs in April 2011.
- *Invest in Your Success* has been written by Krishnee Coley and Kia Vernon two faculty members of the Law School. This book is used in a critical thinking course which is funded by the campus, which yield higher GPA’s this year at the Law School.
- The Chancellor acknowledged Dr. Virginia Politano, Ms. Daphine Richardson and Mr. Johnnie Southerland for their co-chair on the 2010 State Employees Combined Campaign. With the help of the three co-chairs and 45 campus solicitors the campus raised \$32,585 from July 2010 – November 2010. North Carolina Central University received the 2010 State Award for Growth in Giving.

Since the last Board of Trustees meeting the following events have occurred on campus:

- January 27, 2010, we hosted a visited by President Thomas Ross.
- Richard Barthe His Life in Art is on display in the Art Museum from February 6 – April 8, 2011.
- Mr. Ansel Brown, an alum and graduate of Harvard Law School, is providing new leadership to the Honor’s Program.
- The Chancellor’s Office hosted a conversational gathering of Chancellors from the public HBCU’s in North Carolina along with UNC Pembroke on the topic of Retention, Progression and Graduation.

Upcoming Events

- Dr. Khalil Muhammad, grandson of Elijah Muhammad, will be on campus this week interacting with students, faculty and staff.
- April 8 - 9, 2011, NCCU will convene a campus-wide symposium entitled, Student Success: The Journey to Graduation and Beyond.
- Two commencement programs will be held to preserve the calling of names of graduates and hooding of the graduates and professional students.
 - Friday, May 13, 2011, 3:00 p.m. – 5:00 p.m. – Commencement for Graduate and Professional Students

- o 6:00 p.m. – 8:00 p.m. – Commencement Reception
- o Saturday, May 14, 2011 – Commencement for Undergraduates

AUDIT COMMITTEE: Trustee Michaux presented the Audit Committee Report. There was one action item and several items for information.

It was moved by Trustee Michaux and properly seconded by Trustee Thomas to approve the Audit Committee minutes dated November 16, 2010. The motion carried.

Ms. Hayes reported the following activities:

- Internal Audit Activities:

The Fixed Assets Review is in the planning stage. The objective of the review includes ensuring adequate controls are in place for the existence, location and safeguarding of fixed assets recorded in the financial statements.

The following reviews are in the field work stage.

- o Work Aid Review- The audit entails reviewing the process of paying students as employees and ensuring the internal controls are in place to prevent misuse.
- o Student Activity Fund Office Review – The purpose of this consulting engagement includes reviewing the internal controls over the operations of the Student Activity Fund Office student accounts.

The following audits are in their draft/final report writing stage:

- o Overtime Review (draft)
- o Annual Disclosure Process Review (draft)
- o Special Review/OSA Complaint (final)
- o Contracts & Grants/ HBCU Haven Grant Review (final)

- External Audit Activity:

- The Office of State Auditor’s Investigation Team is still working on their review of the HMCUC.
- The Office of State Auditor’s has completed their financial audit for fiscal year 2009-2010, and a report is forthcoming.
- The Office of State Auditor’s has completed their Single Audit for fiscal year 2009-2010 and no findings were cited for the Financial Assistance Cluster.
- The North Carolina State Education Assistance Authority has completed a review of State Grant Programs, State Scholarship loans and all-pass through programs at NCCU. A final report is forthcoming.

A request was made by the Audit Committee Chairman Michaux for an Internal Audit Seminar for Committee members to gain an understanding of the audit process.

BUILDING COMMITTEE: Trustee Pope presented the Building Committee Report. There

was one (1) item for information.

The Committee heard the Capital Improvement Projects update, along with North Carolina Central University's Six-Year Capital Improvement Request from Mr. Zack Abegunrin, Associate Vice Chancellor Facilities Management. The Capital Improvement Projects entailed:

- Projects in Design
- Energy Performance Contracting
- Projects under Construction
- Upcoming Projects
- HUB Data
- NCCU – Six-Year Capital Improvements Request

EDUCATIONAL PLANNING AND ACADEMIC AFFAIRS COMMITTEE: Trustee Thornton presented the Educational Planning and Academic Affairs Committee Report. There were three (3) items for action and several items for information.

It was moved by Trustee Thornton and properly seconded by Trustee Thomas to approve the Educational Planning and Academic Affairs Committee minutes dated November 16, 2010. The motion carried.

Dr. Joyce E. Roland, Interim Chair, Department of Nursing introduced Clinical Instructor/RN BSN Coordinator, Sandra Goins, who presented a Request for Authorization to Establish a New Distance Education Degree Program in the Department of Nursing. This change will enable the Department of Nursing to provide educational opportunities to registered nurses who live in rural communities without access to dependable internet connections or with limited access to computer technology.

It was moved by Trustee Thornton and properly seconded by Trustee Thomas that the NCCU Board of Trustees recommend approval of the Request for Authorization to Establish a New Distance Education Degree Program in the BSN Completion in the Department of Nursing and directs the staff to forward all relevant information to the UNC Board of Governors for final action. The motion carried.

The Committee heard a presentation from Dr. Harvey McMurray, Chair, Department of Criminal Justice, who presented a Request for Authorization to Establish a New Distance Education Degree Program at Wake Technical Community College.

It was moved by Trustee Thornton and properly seconded by Trustee Thomas that the NCCU Board of Trustees recommend approval of the Request for Authorization to Establish a New Distance Education Degree Program at Wake Technical Community College in the Department

of Criminal Justice and directs the staff to forward all relevant information to the UNC Board of Governors for final action. The motion carried.

Dr. Hazell Reed, Vice Chancellor provided an update on Graduate Education and Research. He introduced Dr. Jonathan Sexton, Research Assistant Professor, Biomanufacturing Research Institute and Technology Enterprise, whose presentation was entitled "Frontiers in Drug Discover: Pipeline for Type II Diabetes Therapeutics".

ENDOWMENT FUND COMMITTEE: Trustee Adams presented the Endowment Fund Report. There were several items for information.

Mr. Jonathon King, President and Ms. Jennifer Dimitri, Associate Director, Investment Communications from UNC Management Company, Inc. presented a detailed overview of the investment performance by the UNC Investment Fund, LLC. Mr. King stated that things are getting better, for now, but risks haven't gone away. Global financial markets continue to show strong returns, fueled by: strong growth in developing economies, improving economic fundamentals in the U.S., very strong corporate earnings, and adequate liquidity provided by central banks and very low nominal interest rates. Despite the strong financial markets, the fragile economic environment and political uncertainty across the globe still leave quite a bit of uncertainty. Although the fund's recent performance has not kept up with the SIPP (Strategic Investment Policy Portfolio) and other "traditional" portfolio benchmarks, the UNC Investment Fund's 10.2% return in the first half of FY 2011 represents a strong positive step in continuing to repair the damage incurred in FY 2009. Mr. King is confident that the UNC Investment Fund will continue to produce attractive longer-term returns, particularly on a risk adjusted basis.

Mr. Charles Curry, Executive Vice President of Fixed Income, and Ken Grimes, Senior Vice President, Director of Research, from Piedmont Investment Advisors, LLC gave a detailed overview of the investment performance of the endowed professorships. They explained that the third quarter proved to be very volatile with each month swinging the market in the opposite direction. They believe that this volatility is masking the directionally positive trend in the market, which reflects the continuation of the economy's healing process. Piedmont Investment Advisors believe that the names they have added to the portfolio in Materials, Consumer Discretionary, Financials, and Telecom are likely to weather the potential near term volatility and ultimately perform well as the economy's footing stabilizes and strengthens. The Piedmont Investment Fund return as of December 2010, fiscal year to day was 11.48%.

Mr. John C. Granzow, CIMA, Managing Director, from The Granzow Consulting Group, gave a detailed overview of the consulting group as it relates to North Carolina Central University Foundation. Mr. Granzow explained the consultative process. Which includes the following: analyzing current situation, establish and define objectives and goals, formalize investment policy statement, design optimal portfolio and set asset allocation policy, conduct investment manager research, implement investment policy and strategy, and have ongoing communication review, research and rebalancing. Mr. Granzow also identified the Foundation's asset allocation, which comprises of Equity/Growth Assets - 50%, Fixed Income/Risk Reduction Assets - 30% and Alternative Strategies/Inflation Protection - 20%. The total Fund return as of December 2010, fiscal year to date was 5.55%.

FINANCE COMMITTEE: Trustee Ruffin presented the Finance Committee Report. There was one (1) item for action and several items for information.

It was moved by Trustee Ruffin and properly seconded by Trustee Pope to approve the Finance Committee minutes dated November 16, 2010. The motion carried.

Ms Yolanda Banks Deaver provided the following updates to the Finance Committee:

- Biennial 2009-2011 State Budget Update as of December 31, 2010 - Appropriations total \$93,268,190, Receipts total \$45,623,849 and Total Requirements total \$139,366,410,
- Auxiliary Financial Report as of December 31, 2010, with an ending fund balance of \$18,135,748, and
- Biennial 2011-2013 State Budget Update reporting that the Governor of North Carolina issued her budget recommendations for the Biennial Period 2011-2013. The Governors recommended budget reduction for the University of North Carolina System totaled 9.5% percent. The amount would translate to a \$8.8 million dollars budget cut for North Carolina Central University. This is the first phase of a long process. Staff will keep the Board of Trustees updated on the proposed biennial budget as it moves through legislative approval process.

INSTITUTIONAL ADVANCEMENT COMMITTEE: Trustee Ruffin presented the Institutional Advancement Committee Report. There were several items for information.

Vice Chancellor Lois Deloatch presented the division report for the Institutional Advancement Committee. She referenced the Fiscal Year Comparisons report, which indicates that the raised-to-date total through December 31, 2010, is \$2,822,000, compared to \$2,269,473 for December fiscal year 2009. The total amount of funds raised through February 21, 2011, is approximately \$3.2 million. The number of donors for December fiscal year 2010 is \$3,431, compared to \$3,064 for December fiscal year 2009, which indicates that although the number of pledges has increased over this time last year, the gift size is smaller.

The total funds raised (cash and in-kind) for the Tournament of Roses Parade through January 12, 2011 was \$335,858. In addition, \$41,000 was raised by the Marching Sound Machine Booster Club, which brings the Tournament of Roses Parade fundraising total to \$376,858.

Completion of the final audit report for the NCCU Foundation is pending. Donor reports will be completed and distributed as soon as the final report has been issued.

Personnel updates for the Office of Institutional Advancement include the hiring of an Associate Vice Chancellor, Ms. V. Dianne Pledger, who is scheduled to begin in early April. There is one remaining vacancy in Institutional Advancement, and Chancellor Nelms indicated that the University is moving forward to fill all vacancies within the Office of Institutional Advancement in order to reach the level of professional competence needed to fulfill the goals of the unit.

The initial draft of Institutional Advancement's Operating Plan, which outlines the goals and

objectives for Institutional Advancement, has been submitted to Chancellor Nelms.

Vice Chancellor Deloatch and Trustee Glenn Adams are working on an introductory meeting in April 2011 between the Foundation Board of Directors and the Board of Trustees.

TRUSTEE-STUDENT RELATIONS COMMITTEE: Trustee Thomas presented the Trustee-Student Relations Committee Report. There were several items for information.

The committee heard from Dr. Kevin Rome, Vice Chancellor for Student Affairs and Enrollment Management. Dr. Rome provided several informational items: 1) Student Government Association 2011-2012 elections are currently underway; 2) The NCCU Admissions Welcome Center will officially open on Wednesday, February 23, 2011; 3) NCCU participated in the Black College Quiz Bowl in Nashville, TN – December 10-12, 2010 and placed third; and 4) NCCU will pilot the Annie Day Shepard Scholars program for first generation females next fall.

Ms. Erica Dixon, Director, Campus Recreation and Wellness outlined the NCCU Campus Recreation – Ensuring Success Program; she also provided an update on the renovation to the Walker Complex interior project which will begin April 2011.

Dr. Jennifer Wilder, Director Residential Life summarized a history of assigned student housing spaces for the past four years; available housing spaces for 2011-2012; listed the proposed 2011-2012 Living Learning Communities Programs; provided the status for the current room sign-up process along with the female/male ratio for housing next year; and ended with an update on the Chidley North Residence Hall project which is projected to be completed by June 24, 2011.

Mr. Jorim Reid, Director, NCCU Marching Sound Machine Band concluded the meeting with the vision, mission, and planning vision of the band program. He briefly stated the needs, inputs, activities, and outcomes along with the projected monetary cost needed for implementation of his program plan.

STUDENT GOVERNMENT REPORT: The Student Government Report was presented by Vice President Mr. Brian Kennedy II. His full report is attached.

FACULTY SENATE REPORT: The Faculty Senate Report was presented by Dr. Minnie Sangster. Her full report is attached.

STAFF SENATE REPORT: The Staff Senate Report was presented by Ms. Daphine Richardson. Her full report is attached.

PERSONNEL COMMITTEE: Trustee Baron announced there were three (3) action items for closed session and several information items

Trustee Baron moved to convene in closed session pursuant to N.C.G.S. 143-318.11(a)(5). The motion was properly seconded by Trustee Thomas. The motion carried.

CLOSED SESSION

The Committee heard a presentation from Dr. Kwesi Aggrey, Provost and Vice Chancellor for Academic Affairs, who presented a candidate for the appointment of Dean, College of Science and Technology at the rank of Full Professor, with tenure in the Department of Chemistry.

Also the Committee heard presentations from Dr. Kwesi Aggrey who presented candidates for faculty promotion, tenure and promotion and tenure.

Further, the Committee heard a presentation from Dr. Kwesi Aggrey who provided an update on the status of searches for the Chair, Department of Nursing and Dean, School of Business. Chancellor Nelms provided an update on the status of the Vice Chancellor for Administration and Finance

Dr. Aggrey also provided the committee with an update on the undergraduate program in Public Administration.

Attorney Melissa Holloway provided the committee with an update of the status of pending legal issues.

Chancellor Nelms presented a candidate to award an Honorary Degree during the Spring Commencement at North Carolina Central University.

There being no further business for closed session, Trustee Baron moved and it was properly seconded by Trustee Thomas to reconvene in open session. The motion carried.

OPEN SESSION

It was moved by Trustee Baron and properly seconded by Trustee Thomas that the NCCU Board of Trustees recommend approval of the candidate for Dean, College of Science and Technology at the rank of Full Professor with tenure in the Department of Chemistry and directs the staff to forward all relevant information to the UNC Board of Governors for final action. The motion carried.

It was moved by Trustee Baron and properly seconded by Trustee Thomas that the NCCU Board of Trustees approve the faculty candidates for promotion. The motion carried.

It was moved by Trustee Baron and properly seconded by Trustee Pope that the NCCU Board of Trustees recommend approval of the faculty candidates for tenure and promotion and tenure and directs the staff to forward all relevant information to the UNC Board of Governors for final action. The motion carried.

It was moved by Trustee Baron and properly seconded by Trustee Epps that the NCCU Board of Trustees approve the recommended candidate for an Honorary Degree during the 2011 Spring Commencement at North Carolina Central University. The motion carried.

CHAIRMAN'S ANNOUNCEMENTS: Included with your Board of Trustee materials was a memo from Attorney Melissa Jackson Holloway, along with filing instructions, frequently asked

questions and the 2011 Long Form Statement of Economic Interest. All trustees are required to complete and submit this statement on or before April 15th and return to Attorney Holloway. This form can be completed on line and all filers must file a long form.

Also included with your Board of Trustee materials was a reminder regarding the NC Ethics Commission Education Requirements. All public servants must participate in an Ethics and Lobbying Education Presentation. This presentation is now available online; there are 2 remaining sessions being held on the campus of NCCU – March 18 and April 15 – and regional locations across the state. Please let the office of legal affairs know when you have completed this session.

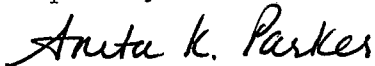
All Trustees will proceed to the Ribbon Cutting Ceremony located at the Latham Parking Deck and Bookstore.

All Trustees are invited to the Reception, Presentation and Dedication of the *A History of Units and Programs at North Carolina Central University from 1910 to 2010* at 12:30 p.m. today in the Art Museum.

The next Board of Trustees meeting is April 26 – 27, 2011.

There being no further business, it was moved by Trustee Thomas and properly seconded by Trustee Pope to adjourn. The motion carried.

Respectfully submitted:



Anita K. Parker
Recorder

NCCUSGA

**North Carolina Central University
Student Government Association**



"Students First!"

Johnson-Kennedy Administration

2010-2011

NCCUSGA Updates

- Literacy group at Hillside High School.
- Eagle Eye TV
- "Teach me how to Study!" during Midterms and Finals.
- HKonJ - 100+ NCCU students
- Blackboard proving to be very effective.



NCCUSGA Updates

- NCCUSGA Elections – 30 Candidates.
- 4 – *Miss NCCU*
- 2 – *SGA President*
- 1 – *SGA Vice President*
- 1 – *Mr. NCCU*
- Pre Alumni Club.



NCCUSGA Updates

- Freshman Class – Black History Program –
“Significance of NCCU as a HBCU.”
- Sophomore Class – Collaboration with Pre
Alumni Club – Enhance student interest in how to
be an “effective” Alum.
- Junior Class – LSAT/GMAT/GRE Strategy
Sessions.
- Senior Class – “Operation Graduation”.



NCCUSGA

QUESTIONS

?

NCCUSGA

THANKS

Dr. Kevin Rome

& the

Division of Student Affairs

Staff

REPORT TO THE BOARD OF TRUSTEES

BY DR. MINNIE B. SANGSTER, CHAIR OF THE NCCU FACULTY SENATE

WEDNESDAY, FEBRUARY 22, 2011

Chairman Adams, members of the Board of Trustees, colleagues, friends,

Bonjour, Guten Morgen, Buenas Dias, Good Morning! I appreciate this opportunity to bring you a report on the activities of the NCCU Faculty Senate.

I have structured my remarks today around the work of the standing committees of the Senate in order to provide you a brief outline of some of the initiatives on which we are concentrating.

The Academic Policies Committee

The Academic Policies Committee under the leadership of Dr. Patricia Wigfall has brought several items to the Senate for consideration and continues to work on others. The Academic Policies Committee led the discussion of the new Academic Progression Policy proposed by Chancellor Nelms. In December the Senate voted approval of the policy with the caveat that faculty would need to use the time up until the beginning of Fall registration in March to meet with students and develop individual plans to meet the 2.0 GPA goal.

The Academic Policies Committee also led the discussion regarding the need to increase the time for each final exam from two hours to three hours in order to bring our policies in line with the revision of the academic calendar to include exam days in counting contact hours. The Faculty Senate voted to approve the three-hour exam period at its December meeting.

In addition, the Academic Policies Committee is researching the feasibility of adding a plus or minus to recorded final letter grades. It is also researching the possibility for increasing the interval between classes from 10 minutes to 15 minutes in recognition of the growth of our campus and the difficulty of traversing ever greater distances in the 10-minute time frame. This committee is also researching the way electronic course evaluations are done on other campuses in an attempt to increase student participation in these evaluations of their courses. We expect to take action on these items before the end of the academic year.

The Campus Welfare Committee

The Campus Welfare Committee, chaired by Dr. Joshua Nadel, has two projects on which it is concentrating. It is working with the NCCU Bookstore to assure that students have a wide range of choices for obtaining the necessary texts for their courses. Dr. Nadel, Dr. Debela and I met last week with the Director of Auxiliary Services to pursue promises made to the Faculty Senate during the design and construction of Pearson Cafeteria for a Faculty Dining Area and Lounge. As a result of this meeting, we were promised that effective March 14, faculty members will be allowed to use the area known as the "Banquet Room" in Pearson as a Faculty Dining Area during the regular operating hours of the cafeteria. They may purchase

meals and take them to this area, which students may use only on Wednesdays, when there is an overflow crowd to enjoy the famous Pearson chicken dinner. The Campus Welfare Committee will continue to investigate possibilities for a space where faculty can meet throughout the day without having to purchase a meal in order to do so.

The Faculty Research and Development Committee

The Faculty Research and Development Committee, chaired by Dr. Claudia Becker, has sponsored a series of workshops on teaching and learning effectiveness across campus. The turnout has been impressive, and faculty response has been positive. Another workshop is planned in March after Spring Break.

The Governance Committee

The Governance Committee under the leadership of Dr. Arcelia Jeffreys is currently completing a very important project, the vote by all full-time faculty to approve amendments to the Constitution of the Faculty Senate. At the February Faculty Senate meeting, paper ballots and ballot envelopes were distributed to Senators along with a register of the faculty in their unit who are eligible to vote. The Senators are collecting secret ballots and checking off faculty as they vote during the period from February 7 through 24. Since the constitution requires that 75% of the faculty vote and that 75% of those voting must approve the amendments, the Governance Committee is keeping a close eye on the progress. I should mention that one of the amendments under consideration is a revision in the voting procedure to require approval of future amendments by a simple majority.

The Honorary Degrees and Memorials Committee

The Committee on Honorary Degrees and Memorials, chaired by Prof. Brett Chambers, is in the process of reviewing a recommendation for Emeritus Status and a recommendation for an Honorary Degree. I have requested units to notify me of any recommendations for Emeritus Status that may have been made during the last few years on which no action has been taken. There are two such recommendations for which we are attempting to obtain documentation, and we expect the Senate to make a couple of recommendations before the close of this academic year.

Nominating Committee

The Nominating Committee, led by Dr. Robert Ballard, is preparing a slate of two candidates for each of the four posts on the Executive Committee. That is the positions of Faculty Senate Chair, Vice Chair, Secretary and Parliamentarian. The slate is to be presented at the March 4 Faculty Senate meeting, and the vote will take place on April 1.

Resolution on Academic Freedom

In addition, at its January meeting the NCCU Faculty Senate voted to approve the Resolution on Academic Freedom developed by the Faculty Assembly of the UNC System. Dr. Winston Goldman, one of our three representatives to the Faculty Assembly, serves on the

Executive Board of the Assembly, and he brought the resolution to the Senate and led the discussion on the importance of supporting this document. With our vote, we became one of the 9 or 10 constituent institutions that have approved this resolution on academic freedom, and others are sure to follow.

Ad hoc Faculty Handbook Committee

Of course, I can't appear before this Board of Trustees and not mention the Faculty Handbook! Dr. Vicki Lamb and her committee have made revisions requested by Chancellor Nelms, Provost Aggrey and others to the draft handbook which members of this body received in November. These revisions were discussed at the February meeting of the Faculty Senate, and a few modifications were made. I am pleased to report that on February 4 the Faculty Senate voted overwhelmingly to approve the final version of the NCCU Faculty Handbook. The vote for approval was 87% in favor. The document reflecting the modifications will be on line this week, and the General Faculty will vote on it at its meeting on March 17. Then copies will be prepared for the members of the board, and we hope that you will approve the handbook at your April meeting. The revisions to the Reappointment and Tenure language will have to be approved by the Board of Governors at its June meeting. We anticipate that this will make it possible for the effective date of the handbook to coincide with the start of the new fiscal year on July 1, 2011.

This concludes my report, and I will be glad to answer any questions that you may have.



Staff Senate Report to Board of Trustees February 23, 2011

Chairman Adams, fellow Board Members, Chancellor Nelms, invited guests - thank you for an opportunity to report on the NCCU Staff Senate.

Staff Senate Meeting

During the January Staff Senate Meeting, we had good attendance. We had the following presentations:

- 1) Ms. Lois Deloatch and Ms. Risha Hamlin, Institutional Advancement, discussed the Faculty/Senate Campaign and ways we can give back to the University.
- 2) Mr. Willie Jude, Athletics, discussed the Eagle Club and ways we can give to the University through Athletics.
- 3) Ms. Tanya Artis, Academic Community Service Learning Program, provided information concerning the 3rd Habitat for Humanity home. She encouraged us to sign up to help with building the habitat homes.

During the February Staff Senate Meeting, Provost Aggrey attended and introduced his new employee, Tiffney Marley. He encouraged the staff to continue to support the university.

Presentations during the February meeting included:

- 1) CPT Al White, University Police, discussed campus parking and asked the staff for any recommendations or suggestions.
- 2) Mr. Paul Forte, Director of EEO, provided an overview of the EEO program.
- 3) Ms. Brie Haupt, Community Director with Residential Life. At the request of the students, containers were placed in 2 residential halls so the students could collect donations for our Have a Heart Campaign.
- 4) Ms. Ruby Messick, Academic Community Service Learning Program, announced the kick off for our 3rd Habitat for Humanity home on February 19, 2011 at 12:00 noon. This home will be for Ms. Norma Smith in Facilities Service. She encouraged us to sign up to help with the habitat homes and also indicated they are requesting people to donate lunch for those working on the homes.

Have a Heart Campaign

NCCU Staff Senate is partnering with the other 16 campuses in the UNC System for a month of service to collect donations for local food banks and charities. The Genesis Home for Homeless Women with Children is the charity that NCCU previously donated and we have decided to donate to them again this year. All staff, faculty, and students were asked to donate toiletries that can be used by women and children. We will accept donations through Friday, February 25th and all items will be delivered to the Genesis Home on Monday, February 28th.

All universities were also asked to provide a portion of our donations or give a monetary donation to the School of Science & Math in support of their efforts to break the Guinness World Records for the largest food drive in 24 hours at one location. We are supporting this effort.

Staff Senate Scholarships

The Staff Senate awarded two scholarships of \$250.00 for the Spring semester to: Wendalyn Perry (Student Affairs) and Deborah Brame (School of Business). The scholarship fund has been very successful and has been a great support for our staff.

We will be selling tickets (\$10) for a Spring fling to be held in May. The tickets will be sold during the months of March and April and all funds will be donated to the scholarship fund. This will be our last fundraiser for this academic year.

Tuition Assistance/Book Loan

We continue to encourage staff to take advantage of the tuition assistance program in completing college credits and also to use our book loan program. We are pleased to report that approximately 50 applications were processed for staff requesting tuition assistance for the Spring semester. We will continue to encourage and support this effort.

Staff Senate Executive Committee

The elections for the Executive Committee officer positions will be held in May. We will have a call for nominations in March, on-line (and paper as needed) voting will be completed in April and the announcement of new officers will be provided in May. All seats (Chair, Vice-Chair, Parliamentarian, Treasurer, Secretary, and Assistant Secretary) will be open for election.

We will continue to work with administrators, faculty, students and staff in supporting the university; serving on various committees and assisting with events and activities as needed and giving of our time and resources.

In Truth and Service,

Daphne Richardson
Chair, Staff Senate