

**NORTH CAROLINA CENTRAL UNIVERSITY
BOARD OF TRUSTEES
SPECIAL CALL MEETING
EXECUTIVE/PERSONNEL COMMITTEE**

DECEMBER 3, 2021

The NCCU Board of Trustees Executive/Personnel Committee held a Special Call meeting on Friday, December 3, 2021 via DIAL IN ACCESS. Chairman Holloway called the meeting to order at 11:00 a.m. This meeting was conducted pursuant to the provisions of the Open Meetings Act that apply during states of emergency and that allow for public bodies to meet via electronic means. The law requires, however, that all votes are to be taken by roll call.

Chairman Holloway recognized Trustee Coleman to call the roll.

ROLL CALL VOTE:

Chairman Holloway	Present
Trustee Allison	Present
Trustee Coleman	Present
Trustee Herrera	Present
Trustee Johnson	Present

There were five (5) members present. A quorum was established.

Others Present: Chancellor Johnson Akinleye, Interim Chief of Staff Michael Page, Vice Chancellor Akua Matherson, Attorney Fenita Morris-Shepard and Ms. Dottie Fuller

CHAIR'S REMARKS: Chairman Holloway informed the Board, as Chair, it is his responsibility to remind all members of the Board of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflict of interest as required by this Act. Chairman Holloway instructed the Board members as follows: Each has received the agenda and related information for this Special Call Board of Trustees meeting. If any board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the Board of Trustees at this meeting, the conflict or appearance of conflict should be identified at this time. There were none.

Chairman Holloway recognized Vice Chancellor for Administration and Finance Akua Matherson for a presentation of the Proposed 2022-23 Tuition and Fee Increases.

Highlights of her presentation included the following:

- Tuition and Fee Review Process
- 2022-23 Tuition and Fees Instructions
- Fee Increase Exceptions
 - Limited exceptions may be considered for proposed fee increases that meet all the following criteria
 - The fee was not increased in the last two years.
 - The fee increase will not support an increase in scope of services/activities.
 - Without the fee increase, the ending fund balance is projected to be less than four months of recurring expenses.
- FY 2022-23 Tuition and Fee Proposal
 - Per the Board of Governors mandate this year, Universities were limited to increases in out-of-state tuition and fees that met the criteria noted. Campus specific fees remain at the discretion of the institution.
 - Based on the guidance, the tuition and fee committee recommends the following:
 - 2% increase in out of state undergraduate and graduate tuition
 - Increase to Student Health Services (\$60) and Athletics (\$15). Recommendation is under 3% for required fees
 - 3% increase in Housing and Dining
 - Flat adjustment to Orientation fee (paid by incoming UG students)

FY 2021-22 Tuition Increases

Undergraduate	Rate	Increase	Rate	Percent of Increase
In State	\$3,728	\$0	\$3,728	0.0%
Out of State	\$16,435	\$329	\$16,764	2.0%
Graduate	Rate	Increase	Rate	Percent of Increase
In State	\$4,740	\$0	\$4,740	0.0%
Out of State	\$17,694	\$354	\$18,048	2.0%

Law	Rate	Increase	Rate	Percent of Increase
In State	\$13,444	\$0	\$13,444	0.0%
Out of State	\$36,116	\$0	\$36,116	0.0%

FY 2022-23 Tuition Increases

Undergraduate	Rate	Increase	Rate	Percent of Increase
In State	\$3,728	\$0	\$3,728	0.0%
Out of State	\$16,435	\$329	\$16,764	2.0%
Graduate				
In State	\$4,740	\$0	\$4,740	0.0%
Out of State	\$17,694	\$354	\$18,048	2.0%
Law				
In State	\$13,444	\$0	\$13,444	0.0%
Out of State	\$36,116	\$0	\$36,116	0.0%

- FY 2022-23 Out of State Undergraduate Comparison
- FY 2022-23 Out of State Graduate Comparison
- FY 2022-23 Required Fee Increases
 - There is a recommended increase in both health services and athletics for FY 22-23. In both cases, the increase will be used to maintain current service levels and comply with the legislatively mandated salary increases.
 - Health Services Increase - \$60 – 19.2% (\$313 to \$373)
 - ✓ Maintaining adequate service levels in the Health Center (inclusive of mental health and counseling services) are the main drivers of the increase. Most UNC institutions increased this fee for the current academic year (21-22), NCCU did not.
 - Athletics Increase - \$15 – 1.8% (\$847 to \$862)
 - ✓ The \$15 increase would be used to support the legislatively mandated increases. While the \$15 increase will not cover the total increase, it will help to offset the expected budget change, along with increasing other revenue sources.

- On Campus Fee Increases
 - For housing, the 3% (0-3%) increase will be used to support FCAP –life safety issues in a number of facilities. Also realigns rates to remain competitive.
 - For dining, the 3% increase will support the index (CPI) for the cost of food has increased over the past year. The increase will assure that the food quality and services are not compromised by inflation.
- Other Mandatory Campus Fees
 - SGA - \$1
 - WEB Registration Fee - \$10
 - Transportation Fee - \$106
 - Eagle Card - \$20
 - Total Other Fees - \$137
 - There are no recommended increases in other mandatory campus fees.
- Orientation Fee
 - New First Time orientation fee is increasing by \$25 (\$225 to \$250).
 - The transfer orientation is being increased by \$125 (\$125 to \$250) to add an overnight experience (which has been requested by new transfer students.
 - The original one-day online orientation remains an option for transfer students as well (\$125).

Total Cost of Attendance – Undergraduate

	2021-22 Current Rates	2022-23 Proposed Rates	\$ Increase	% Change
In-State UG Tuition	\$3,728	\$3,728	\$0	0.0%
Required General Fees	\$2,689	\$2,764	\$75	2.70%
Other Mandatory Fees	\$137	\$137	\$0	0.00%
Traditional Housing	\$5,354	\$5,515	\$161	3.00%
21 Meal Plan	\$4,484	\$4,619	\$135	3.00%
Estimated Books & Supplies	\$1,500	\$1,500	\$0	0.00%
Total Cost	\$17,892	\$18,262	\$370	2.07%

	2021-22	2022-23	\$ Increase	% Change
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	Current Rates	Proposed Rates		
Out-of-State UG Tuition	\$16,435	\$17,764	\$329	2.00%
Required Fees	\$2,689	\$2,764	\$75	2.79%
Other Mandatory Fees	\$137	\$137	\$0	0.00%
Traditional Housing	\$5,354	\$5,515	\$161	3.00%
21 Meal Plan	\$4,484	\$4,619	\$135	2.99%
Estimated Books & Supplies	\$1,500	\$1,500	\$0	0.00%
Total Cost	\$30,599	\$31,298	\$699	2,28%

Total Cost of Attendance – Graduate

	2021-22 Current Rates	2022-23 Proposed Rates	\$ Increase	% Change
In-State Graduate Tuition	\$4,740	\$4,740	40	0.00%
Required Fees	\$2,615	\$2,690	\$75	2.87%
Other Mandatory Fees	\$137	\$137	\$0	0.00%
Traditional Housing	\$5,354	\$5,515	4161	3.00%
21 Meal Plan	\$4,484	\$4,619	\$135	2.99%
Estimated Books & Supplies	\$1,500	\$1,500	\$0	0.00%
Total Cost	\$18,830	\$19,200	\$370	1.97%

	2021-22	2022-23 Proposed Rates	\$ Increase	% Change
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	Current Rates			
Out-of-State Graduate	\$17,694			
Required Fees	\$2,615	\$2,690	\$75	2.87%
Other Mandatory Fees	\$137	\$137	\$0	0.00%
Traditional Housing	\$5,354	\$5,515	4161	3.00%
21 Meal Plan	\$4,484	\$4,623	\$139	3.08%
Estimated Books & Supplies	\$1,500	\$1,500	\$0	0.00%
Total Cost	\$31,784	\$32,512	\$728	2.29%

Total Cost of Attendance – Law

	2021-22 Current Rates	2022-23 Proposed Rates	\$ Increase	% Change
In-State Law	\$13,444	\$13,444	\$0	0.00%
Required Fees	\$2,635	\$2,710	\$75	2.85%
Other Mandatory Fees	\$137	\$137	\$0	0.00%
Traditional Housing	\$5,354	5,515	4161	3.00%
21 Meal Plan	\$4,484	\$4,619	\$135	2.99%
Estimated Books & Supplies	\$1,500	\$1,500	\$0	0.00%
Total Cost	27,554	\$27,924	\$370	1.34%

	2021-22 Current Rates	2022-23 Proposed Rates	\$ Increase	% Change
Out-of-State Law	\$36,116	\$36,116	\$0	0.00%
Required Fees	\$2,635	\$2,710	\$75	2.85%
Other Mandatory Fees	\$137	\$137	0.00%	
Traditional Housing	\$5,354	\$5,515	\$161	3.00%

21 Meal Plan	\$4,484	\$4,619	\$135	2.99%
Estimated Books & Supplies	\$1,500	\$1,500	\$0	0.00%
Total Cost	\$50,226	\$50,596	\$370	0.74%

It was moved by Trustee Johnson and properly seconded by Trustee Herrera that the NCCU Board of Trustees Executive/Personnel Committee recommend approval of the Proposed 2022-23 Tuition and Fee Increases and forward to the UNC Board of Governors for review and final action.

Trustee Allison	Yes
Trustee Coleman	Yes
Trustee Herrera	Yes
Trustee Johnson	Yes

Motion carried with four (4) votes in the affirmative.

At the conclusion of the recommended approval of the Proposed Tuition and Fees Increases for 2022-2023 the Board of Trustees engaged in conversation as it related to All Funds Budget developed by the UNC Board of Governors to be executed by each campus beginning FY 21-22. The All Funds Budget would capture all revenue streams (state and non-state funds) to provide a structural foundation for the execution of the NCCU’s strategic plan.

Historically state support for higher education resulted from state appropriations and law tuition. These two (2) revenue sources were the primary revenues that supported System operations. Both of these revenues are considered State General Fund revenues that are governed by regulations for budgeting. However, the same budgeting requirements do not exist for the UNC System’s other fund sources, i.e., Institutional Trust Funds in the NCGS comprised of revenues from auxiliary enterprises, federal grants and contracts, donor funds and student fees. These Institutional Trust Funds (non-state funds) have grown and overtime comprise half of UNC System revenues and are not included as part of a formal budgeting process with state funds.

Chairman Holloway noted there are risks when developing the budget as it relates to shortfalls, inflation, challenges, etc. which can be foreseen or unforeseen. He also asked

what is the end game for the new all funds budget? Both Chancellor Akinleye and Vice Chancellor Matherson indicated the end game at this point is uncertain, while the process will be a phenomenal tool for the Board of Trustees, not sure how the information will be used once it gets to the UNC System Office and the UNC Board of Governors.

Trustee Johnson mentioned the efforts in Administration and Finance to create business process improvements which will identify duplicative, underperforming or low priority programs that should be eliminated; what programs, offices and services can be streamlined or consolidated; and which layers of management and administration can be reduced.

There being no further business, it was moved and properly seconded to adjourn.

Trustee Allison	Yes
Trustee Coleman	Yes
Trustee Herrera	Yes
Trustee Johnson	Yes

Motion carried with four (4) votes in the affirmative.

Respectfully submitted:

Kevin M. Holloway, Chairman