

**NORTH CAROLINA CENTRAL UNIVERSITY
DURHAM, NORTH CAROLINA
BOARD OF TRUSTEES MEETING MINUTES**

NOVEMBER 15, 2021

The NCCU Board of Trustees convened in a hybrid meeting format both IN PERSON on the North Carolina Central University campus in the Pearson Dining Hall, Banquet Hall, First Floor and also VIRTUAL VIA ZOOM/DIAL IN ACCESS on Monday, November 15, 2021.

Chairman Holloway called the meeting to order at 9:00 a.m. This meeting was conducted pursuant to the provisions of the Open Meetings Act that apply during states of emergency and that allow for public bodies to meet via electronic means. The law requires, however, that all votes are to be taken by roll call.

OPEN SESSION

INVOCATION: Trustee Derrick Stanfield gave the invocation

Chairman Holloway recognized Trustee Oita Coleman to call the roll.

ROLL CALL VOTE:

Chairman Holloway	Present
Trustee Allison	Present
Trustee Bell	Present
Trustee Chadwell	Present
Trustee Coleman	Present
Trustee Dickens	Present
Trustee Herrera	Absent
Trustee Johnson	Absent
Trustee Mitchell	Present
Trustee Slade	Present
Trustee Stanfield	Present
Trustee Tidwell	Present
Trustee Walker	Present

There were eleven (11) members present. A quorum was established.

NOTE: In accordance with the Attorney General’s Advisory Letter Public Bodies can conduct Open Meetings electronically pursuant to NCGS 143.318.13. The public body must comply with statutory requirements and provide notice and access of the meeting to the public, in this case through electronic means so members of the public as well as media may be present via ZOOM or Dial in Access.

ADOPTION OF THE AGENDA: It was moved by Trustee Coleman and properly seconded by Trustee Allison that the agenda be adopted.

Trustee Allison	Yes
Trustee Bell	Yes
Trustee Chadwell	Absent
Trustee Coleman	Yes
Trustee Dickens	Yes
Trustee Herrera	Absent
Trustee Johnson	Absent
Trustee Mitchell	Absent
Trustee Slade	Yes
Trustee Stanfield	Yes
Trustee Tidwell	Absent
Trustee Walker	Yes

Motion carried with seven (7) votes in the affirmative.

APPROVAL OF THE MINUTES: It was moved by Trustee Coleman and properly seconded by Trustee Allison to approve the minutes dated September 22, 2021 and September 29, 2021.

Trustee Allison	Yes
Trustee Bell	Yes
Trustee Chadwell	Absent
Trustee Coleman	Yes
Trustee Dickens	Yes
Trustee Herrera	Absent
Trustee Johnson	Absent
Trustee Mitchell	Absent
Trustee Slade	Yes
Trustee Stanfield	Yes

Trustee Tidwell	Absent
Trustee Walker	Yes

Motion carried with seven (7) votes in the affirmative.

CHAIR'S REMARKS: Chairman Holloway informed the Board, as Chair, it is his responsibility to remind all members of the Board of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflict of interest as required by this Act. Each member has received the agenda and related information for this Board of Trustees meeting. If any board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the Board of Trustees at this meeting, the conflict or appearance of conflict should be identified at this time. No conflict was presented.

Chairman Holloway recognized Ms. Tomeika Bowden, National President of the NCCU Alumni Association for a presentation. A copy of her full report is attached.

COMMITTEE REPORTS

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Chairman Coleman presented the Academic Affairs Committee Report. There were several information items. Highlights included the following:

ACADEMIC AFFAIRS

- Enrollment Update
 - Enrolled Eagles for Fall 2021
 - Total Enrollment: 7,953
 - Compared to Fall 2020
 - Total Enrollment: 8,078
 - Student Level and Type
 - New Students – 1,541
 - First Year Students – 1,131
 - Transfer and 2nd Degree Student3 – 410
 - Graduate and Professional Students – 2,061
 - Continuing Students – 4,351
 - Distance Education
 - Undergraduate – 575
 - Graduate – 540

- Enrollment by College/School
 - College of Arts, Social Sciences and Humanities – 2,947
 - College of Health and Sciences – 1,989
 - School of Education – 780
 - Law School – 460
 - School of Library and Information Sciences – 279
 - University College – 25
 - Early College – 397
 - Extended Studies – 47
 - UNC Online – 84
- Graduate Student Enrollment by Degree Level
 - Doctoral, Professional Practice – 461
 - Master's – 1,573
 - Doctoral, Research/Scholarships – 17
 - Unclassified – 9
- Student Enrollment Profile
 - Female – 71%
 - Male – 29%
 - Reside on Campus – 2,737
 - Pell Grant Recipients – 57%
 - Full-Time – 6,187
 - Part-Time – 1,766
- Current enrollment of students from 45 states and 55 countries
- Transfer student from Public Community Colleges and Universities in NC
- Instructional Delivery Modes
 - Fully Online – 31%
 - Hybrid – 4.5%
 - Face-to-Face – 62.4%
- Digital Badging at NCCU
 - Badges are digital assets used to communicate a learning achievement or credential via metadata. Badges are a standard to recognize and verify learning with a trusted issuer and display platform for viewing.
- Student Success Initiatives
 - National Institute for Student Success
 - National Institute for Student Success (NISS) Diagnostic
 - University College

STUDENT AFFAIRS

Chairman Coleman next presented the Student Affairs Committee Report. Highlights included the following:

- COVID-19 Testing Data Summary (as of October 25, 2021)
 - Testing
 - Positive – 128
 - Student Tests – 9,039
 - 1.4% Positivity Rate
 - Vaccination Status (Positive Cases)
 - Positive - 128
 - Unvaccinated Student Cases – 83
 - Vaccinated Student Cases - 45
- The Ultimate Homecoming Experience
 - COVID 19 Precautions
 - Ticket Information
 - Events Calendar
 - Traveler’s Guide
 - Parade Registration
 - Building Decorating Competition
 - Home Decorating Competition
 - Homecoming Experience Memories

INFORMATION AND TECHNOLOGY

Ms. Leah Kraus presented Information and Technology Services past updates, namely:

- ITS Delivers Efficiencies
 - MyLaw and MyParent Portal developed
 - Enhanced searchable research website created highlighting 80+ active projects
 - Converted 88 forms to electronic processes
 - Completed Over 33 web and development projects
- ITS Delivers The Eagle Promise – over 433 students provided internship or job opportunities over 20 years.
 - NCCU School of Business
 - JD Clement Early College
 - NCCU Athletic Department

- Durham Technical Community College
- Hillside New Tech High School
- Whole Scholars Program
- ITS Delivers Cybersecurity
 - Enhancing IT Risk Management
 - Developed IT Purchasing Regulation
 - Implemented Multi-factor Authentication
 - Renewed Cybersecurity Insurance
 - Ongoing IT Security Awareness Campaigns
 - Participated National Cybersecurity Awareness Month
 - Completed MCNC IT Security Maturity Assessment
 - Planning Tabletop Activity

Next Ms. Kraus presented ITS Security Update. Highlights of this presentation included:

- NCCU Information Security Council
- The Information Security Council, chaired by the chief information security officer, is comprised of stakeholders from the following divisions and departments: Chief of Staff's Office, Academic Affairs, Administration & Finance, Campus Police & Public Safety, Communications & Marketing, Legal Affairs, Internal Audit, Student Affairs, Human Resources and Information Technology Services. The council observes quarterly meetings.
- UNC System Office Information Security Council Peer Review

The UNC IT Security Council provides a periodic peer approval review of UNC Campus information security policies and procedures including all new materials.

The scope of the review covers the following:

- Examination of the submitted campus security crosswalk documents for consistency with ISO/IEC 27002
- Examination of submitted policies, standards, and procedures to determine alignment with ISO/IEC 27002 controls and objectives.
- Identification of any concerns or areas for improvement.

The UNC IT Security Council reviewed the crosswalk and associated materials submitted by NCCU and have confirmed that these materials indicate awareness of the current level of the NCCU security program and alignment with the ISO/IEC 27002 best practices standard.

- Information Security Program External Review
 - The UNC System Office recently engaged MCNC to conduct an external ISO/IEC 27002 Maturity Baseline Assessment for each of the constituent institutions. The assessment will evaluate institution maturity across ISO/IEC 27002's 14 security clauses containing 35 main security categories and 114 controls. Maturity will be scored using the Security & Privacy Capability Maturity Model (SP-CMM) approved by the UNC System Information Security Council.
 - Each assessment will last approximately 90 days. The entire engagement timeline to assess all institutions is 12 months. NCCU ITS has recently completed our assessment and are awaiting the results of the final report.
- Compliance Plan for UNC Standard 1400.3
 - The UNC Board of Governor's policy 1400.3 requires that each institution implement strategies to mitigate risks associated with identity management and access control. In support of this policy, a Standard was issued for constituent institutions to follow for risk-based implementation for user identity confirmation and access control to University data. NCCU IT Security has developed a compliance plan to provide NCCU and UNC System Office (SO) leadership with a strategy for NCCU becoming compliant with both the 1400.3 Policy and Standard.
- IT Security Awareness and Outreach
 - The NCCU Information Security Program identifies core efforts to safeguard the confidentiality, integrity, availability of the University's data. A fundamental value of the program is the conviction that a well-informed user community is the best defense against cybersecurity threats.
- Risk Management
 - NCCU's ITS Risk Management Plan is a process that continually assesses information technology associated risks and provides guidelines for identifying threats to the network, applications, or project implementations.
 - The strategy outlines how risk management activities will be performed, recorded and monitored and additionally provides practices for identifying and prioritizing risks.
 - The NCCU Office of Internal Audit evaluates the strengths and appropriateness of risk mitigation strategies and assists the institution in the improvement of internal controls. The risks, as well as the strategy itself, evolve over time and the efforts to manage risks are continual. For each risk assessed, ITS will identify strategies to avoid, transfer or mitigate the risk. Campus leadership provides direction on acceptances of those risks that cannot be avoided, transferred or mitigated. In the current academic

year, the Office of Internal Audit will be reviewing the ITS division's disaster recovery plan.

ADVANCEMENT COMMITTEE

Chairman Tidwell presented the Advancement Committee Report. There were informational items.

Dr. Gia Soublet, Vice Chancellor for Institutional Advancement's presentation included the following:

Fundraising Report

The fundraising report you received with the Board materials shows a total of \$1,922,607 raised as of October 18, 2021 for the current fiscal year. I will share an updated total with you. As of November 1, 2021, a total of \$2,436,478 has been raised in FY22. This amount reflects all non-research related private fundraising activity and represents an increase of \$624,498 over the amount raised this time last year.

The Board of Trustees requested of Vice Chancellor Soublet that all future reports should include all sources of fundraising activities. They also requested she provide the Board of Trustees the organizational chart for Institutional Advancement.

ATHLETICS COMMITTEE

Chairman Slade presented the Athletics Committee Report. There were several informational items.

Dr. Ingrid Wicker-McCree, Director of Athletics, presentation included the following for the Department of Athletics Report.

- NCCU New Head Softball Coach – Catherine Tarvin
- Inaugural Women's Golf Team
- 2021-2022 Men and Women Basketball Schedule
 - The North Carolina Central University men's basketball program will be involved in the Inaugural Invesco QQQ Legacy Classic at the Prudential Center in Newark, New Jersey, and will take on Hampton University on Saturday, Dec. 18. The matchup between the Eagles and Pirates will follow North Carolina A&T and Howard, and both games will be broadcast live on TNT.

- Jessie Malit – Allstate Good Works team; 5th NCCU Student-Athlete to receive this award
 - The Allstate AFCA Good Works Team was established in 1992 by the College Football Association, recognizing the extra efforts made by college football players and student support staff off the field. AFCA became the governing body of the award in 1997 and continues to honor college football players who go the extra mile for those in need. Since 2013, NCCU has had FIVE football student-athletes earn distinction on the national Allstate AFCA Good Works Team, which selects only 22 (11 FBS, 11 non-FBS) recipients per year, while all other HBCUs combined have had just ONE! EAGLE PRIDE!!!
- NCCU Athletics Leadership Academy Calendar
 - “Building Your Brand”
 - Criminal Justice Careers Panel (FBI, DPD, Durham Sheriff’s Office)
 - Resume Workshops
- Peak Sports Management Team’s New Sponsorships Update Fall 2021
 - Jamba Juice
 - Samet corporaton
 - Cricket Wireless
 - Jersey Mikes
 - Spectacular Magazine
 - Truist Bank
 - Lenovo
 - Carolina Garen Company
 - Mike D’s BBQ
 - Quality Care Solutions
 - Pelicans Snowballs
 - Waffle House
 - Ticket Smarter
 - Jeffers Law Firm

AUDIT COMMITTEE

Chairman Walker presented the Audit Committee Report. There were several informational items.

Highlights of Mr. Robert Gaines, Internal Auditor, Report included the following:

- Internal Audit Office’s Planned and Unplanned Audit Activities as of October 19, 2021.
- Next in your materials is a Follow up on the Outstanding Recommendations.
 - The Internal Audit Office is committed to periodically update the Audit Committee and Board or Trustees on the status of outstanding audit recommendatons. There is a chart included in your packet that reflects the outstanding findings and report listing as of October 19, 2021. There are 10 recommendations outstanding which are in various stages of resolution.
- Self-Assessment Maturity Model (SAMM). The Council of Internal Audit for the State of North Carolina has implemented a new reporting requirement for all state internal audit offices. The primary purpose of the SAMM is to encourage compliance with the standards of the Institute of Internal Auditors, which is required by the State of North Carolina. The report must be submitted by September 30, 2021 to the Council and annually, thereafater. Any deficiencies in compliance as identified through the SAMM tool must include a plan of correction and must be submitted to the Council of Internal Audit. Additional details on the reporting requirement are included in your board materials. Additional details regarding the Self Assessment Maturity Model are included in your packet.

ENDOWMENT FUND

Chairman Holloway presented the Endowment Fund Report. There were informational items.

- Currently NCCU utilizes two investment managers:
 - UNC Management Company
 - Piedmont Investment Advisors (a subsidiary of FIS Group)
 - In December 2017, the BOT recommended a rebalancing of the portfolio to 80% to UNC Management and 20% to Piedmont Investment Advisors.

The UNC Management Company Fund had a performance return of 41.90% for the period ending June 30, 2021.

Piedmont Investment Advisors had a performance return of 38.57% for the same period.

The market value of the University’s Endowment Fund as of June 30, 2021 was \$55,851,080 as compared to \$39,542,784 as of July 1, 2020. This change reflects a market value increase of \$16,308,296 or 41.24%.

Included in this Report – University Endowment Management - is a Comparison of Investment companies, namely UNC Management, Piedmont Investment Services and Goldman Sachs.

The Board of Trustees requested monthly updates in writing and a list of investment firms being contacted.

FINANCE AND FACILITIES COMMITTEE

Trustee Coleman presented the Finance and Facilities Committee Report. There were several informational items and one (1) action item.

FINANCE AND FACILITIES

Vice Chancellor for Administration and Finance Akua Matherson presented a Project Budget Increase of a New COVID-19 Lab in the Student Health Building.

This approval request is for the increase of the project budget from \$360,000 to \$412,592.16 due to changes from unforeseen conditions, material and labor shortages due to current market volatility and scarcity, and owner and code compliance scope revisions. The difference is \$52,592.16.

The budget for this project was provided by CARES Act Higher Education Emergency Relief Fund and the increase will be provided from the same fund.

This project was originally approved by the NCCU Board of Trustees at the November 17, 2020, meeting and the scope of the project is below:

- The COVID-19 Lab project will provide a much-needed expansion for Student Health Medical services due to the Covid-19 pandemic. The project includes a Wellness Health and immunization Center which will provide new TeleMed Services, Triage Rooms, Exams Rooms, Nursing Stations, Satellite Labs, and all associated plumbing, electrical, and HVAC modifications.

It was moved by Trustee Coleman and properly seconded by Trustee Slade to approve the Project Budget Increase of a New COVID-19 Lab in the Student Health Building.

Trustee Allison	Yes
Trustee Bell	Yes
Trustee Chadwell	Yes

Trustee Coleman	Yes
Trustee Dickens	Yes
Trustee Herrera	Absent
Trustee Johnson	Absent
Trustee Mitchell	Absent
Trustee Slade	Yes
Trustee Stanfield	Yes
Trustee Tidwell	Yes
Trustee Walker	Yes

Motion carried with nine (9) votes in the affirmative.

The informational updates for Administration and Finance report included the following:

General Funds

- Through the end of the 1st quarter, ending September 30th, 2021, the University has collected \$31,436,964 of its \$51 million dollar revenue budget.
- Additionally, the University has expended slightly less than one quarter of the total general fund budget of \$139 million dollars.

Auxiliary Funds

- Through the end of the 1st quarter ending September 2021, the University had collected \$11.6 million in Auxiliary revenues, while expending \$6.0 million over the same period.
- Athletics has collected \$2.7 million through the end of the 1st quarter and expended \$1.7 million. Athletics is projected to send funds to the fund balance by 6/30/22.

Administration and Finance Updates

- Administration and Finance continues to move forward with the implementation of the software program Anaplan. There are a number of positive outcomes expected with the full implementation that will strengthen the University’s overall budget planning, development and transparency.
- An update was also provided an HEERF (Higher Education Emergency Relief Fund) funding. To date, no new funding has been allocated from federal or state sources.

All Funds Budget Initiative

- Information was shared on the all funds budget initiative adopted by the UNC Board of Governors. The new budget development initiative will start with the approval of the FY22-23 budget.
- The timeline includes a review and approval from the NCCU board of trustees during the April 2022 meeting.
- The goal of the All Funds budget initiative is to better align resources with strategic priorities, promote stewardship and financial sustainability, better understand the impact of discrete decisions, improve transparency and campus engagement and strengthen the fiduciary responsibility of Boards of Trustees.

Capital Projects Update

- Information was provided on the progress of all of the major capital projects, small new capital projects as well as planned and ongoing repair and renovations.

GOVERNANCE COMMITTEE

Chairman Allison presented the Governance Committee Report. There was one (1) action item.

General Counsel Fenita Morris Shepard presented revisions to the NCCU Bylaws, namely:

- Page 1 - Update last revisions to Bylaws
- Page 1 – Update last revisions to Guidelines/Appendix 2
- Page 6 – Section 7.2 Standing Committees.
 - The standing committees of the Board of Trustees shall be consistent with the duties delegated to the Board of Trustees by the Board of Governors and may include such areas as executive/personnel, governance, advancement and external affairs, athletics, audit, finance, facilities, academic and student affairs.
- Page 9 - Appendix 1 Delegations of Duty and Authority to Board of trustees, Section 1.2. – Discharge or Suspension

- Subject to regulations of the board of trustees and consistent with applicable policies of the Board of Governors, all discharges or suspensions of faculty members and administrative personnel, other than those subject to the State Human Resources Act, shall be effected by the chancellor. A discharged or suspended employee shall have such rights of appeal from the action of the chancellor to the board of trustees as may be prescribed by *The Code* of the University of North Carolina, policies of the Board of Governors, or regulations of the board of trustees.
- Paragraph 2 Separate Athletic Committee as a Standing Committee
- Page 14, Appendix 2 – Guidelines for Committees NCCU Board of Trustees, Paragraph 2
 - The standing committees of the Board of Trustees include the following: Executive/Personnel; Governance; Advancement and External Affairs; Athletics; Audit; Finance and Facilities; and, Academic and Student Affairs.
- Page 15, Appendix 2 - Section 1.3
 - The Committee shall report on all meetings and actions taken by it to the full Board at a regular meeting for ratification or final approval. It shall also recommend to the Board approval of the appointments, salaries and/or other terms and conditions of employment of all academic and administrative officers (SAAO Tier I), the conferral of tenure and/or promotion for faculty members in academic units and other personnel matters requiring either final approval by the Board of Governors or by the Board of Trustees.
- Page 17, Section 3, Delete the word Athletics
- Page 17, Section 4, Appendix 2 - **ATHLETICS** insert:
 - The Committee shall review and recommend for approval to the full Board all proposed multi-year contracts for the Athletics Director and head coaches, proposals to name or change the name of university facilities or activities consistent with University procedures and guidelines and institutional policies related to fundraising and relationships with the University’s associated entities, alumni affairs, and the Board of Visitors.
- Renumber the remaining sections pages 17 through 18.

It was moved by Trustee Walker and properly seconded by Trustee Tidwell that the NCCU Board of Trustees approve the revisions to the NCCU Board of Trustees.

Trustee Allison	Yes
Trustee Bell	Yes
Trustee Chadwell	Yes
Trustee Coleman	Yes

Trustee Dickens	Yes
Trustee Herrera	Absent
Trustee Johnson	Absent
Trustee Mitchell	Absent
Trustee Slade	Yes
Trustee Stanfield	Yes
Trustee Tidwell	Yes
Trustee Walker	Yes

Motion carried with nine (9) votes in the affirmative.

EXECUTIVE/PERSONNEL COMMITTEE

The Executive/Personnel Committee did not report at the November 15, 2021, Board of Trustees meeting.

CHANCELLOR’S REPORT

NC10 CONVENES AT NCCU

On November 10th, NCCU hosted a new coalition—the NC10—in our New Student Center. With support from the John M. Belk Endowment, North Carolina-based non-profit the Center for Racial Equity in Education is leading an initiative called Listening to the NC10. This effort, in partnership with EdNC, myFutureNC, and The Hunt Institute, includes convening conversations with all 10 HBCUs, to include the leadership of each college and university. North Carolina Governor Roy Cooper was a special guest for the event and addressed the group. This year’s goal has been to lift up the institutions’ legacies, improve postsecondary experiences and outcomes for students of color, and increase the institutional prominence of the NC10 within the state and nationally. NCCU’s senior leadership participated in the inaugural NC10 conference, which was held in August at Johnson C. Smith University.

BLUE CROSS AND BLUE SHIELD OF NC VISIT

On Friday, November 12th, we held a meeting with senior leadership of Blue Cross and Blue Shield of North Carolina. We provided an update on our strategic priorities and academic affairs initiatives. The visit also included a brief campus tour and a luncheon and tabletop conversation with campus leaders and several students. NCCU looks forward to elevating our partnership with Blue Cross and Blue Shield.

COVID-19 UPDATE

As we near the end of the fall 2021 semester, we do so knowing that the protocols, guidelines and mitigation strategies we established to keep our campus community protected against COVID-19 have been successful. Last week, our positivity rate was 0.1%, and 46% of our students and 93% of our employees are fully vaccinated and verified in the COVID-19 Management System. The NCCU Vaccine Clinic continues offering available vaccines, including booster shots and a new pediatric clinic to members of the university and Durham communities.

RESEARCH AND SPONSORED PROGRAMS

NCCU researchers Dr. Sean Kimbro, Dr. Kevin Williams and Dr. Hernan Navarro, are principal investigators on a \$3.4 million grant awarded from the National Institutes of Health for a prestigious Research Project Grant, or R01, that was announced on October 5th. This award addresses functional consequences of health disparities in drug development. NCCU is the first HBCU to receive the NIH Director's Transformative Research Award, which is given to teams of investigators who propose research that could potentially create or challenge existing paradigms.

Additionally, the National Institute on Minority Health and Health Disparities recognized NCCU's multi-disciplinary ACCORD Program for its work assisting underserved communities throughout North Carolina with COVID testing, surveying and vaccinations during the pandemic. Additionally, a research letter published in **JAMA Internal Medicine** highlighted the effectiveness of a summer vaccine incentive program that NCCU executed in partnership with the North Carolina Department of Health and Human Services and University of North Carolina at Chapel Hill's Gillings School of Global Public Health.

THE ULTIMATE HOMECOMING EXPERIENCE

Our campus celebrated the return of The Ultimate Homecoming Experience from October 31st through November 6th. All events were safe and adhered to COVID-19 protocols. From student events to alumni activities, I am certain that everyone truly enjoyed this year's Homecoming that was made special with a magnificent football win over the Norfolk State University Spartans. I'd like to personally recognize and thank the Division of Student Affairs, Division of Institutional Advancement, and NCCU Alumni Association, Inc., and their leadership, as well as the Homecoming Committee, for their work planning and executing our 2021 Homecoming experience. A few events of note were a Corporate and Community Partners Reception in our New Student Center attended by more than 100 partners, and the All-Class Reunion and Presentation of Gifts Reception that recognized the contributions of alumni whose donations totaled more

than \$1.2 million dollars. Special thanks to NCCU Trustee Roderick Allison who served as the opener for the Alumni Jazz and Comedy Show.

CAPE FEAR COMMUNITY COLLEGE MOU

NCCU is establishing a new MOU with Cape Fear Community College in Wilmington. This partnership will streamline our process assisting individuals transitioning from associates to bachelor's degree programs at NCCU and increase our pipeline for transfer students from the region. A formal signing will occur on Tuesday, November 30th, at 11 a.m., on Cape Fear Community College's campus.

138th COMMENCEMENT EXERCISES

NCCU will celebrate its 138th Commencement exercises on Saturday, December 11th. We will hold our Baccalaureate ceremony at 9 a.m., and our Graduate and Professional ceremony at 2 p.m. Graduates will receive two tickets; the ceremony will be livestreamed on the university's website and YouTube channel.

STUDENT PROFILE: JAILYN SMITH

At this time, I welcome forward Ms. Jailyn [JAY-LYNN] Smith, a graduating senior who will earn her Bachelor of Science in Biological and Biomedical Sciences next month. A Cheatham-White Scholar, Jailyn has an impressive resume that includes a fellowship with Vanderbilt University and an internship with Johns Hopkins Pulmonary and Critical Unit.

The Board of Trustees extended to Jailyn, early congratulations and best wishes as she starts the next chapter in her academic journey!

Chairman Holloway recognized Trustee Stanfield to present the Student Government Association (SGA) Report. A copy of his full report is attached.

ANNOUNCEMENTS:

November 24-28	Thanksgiving Recess
December 10	Chancellor's Reception for Graduating Students
December 11	Commencement Ceremony Graduates, Professional, Doctoral – 9:00 a.m. Undergraduates – 2:00 p.m.
January 10	Classes Resume
January 17	MLK Observance

February 22

The regular scheduled Board of Trustees meeting has been changed from Wednesday, February 23 to Tuesday, February 22 due to a conflict with BOG meeting.

Chairman Holloway recognized Trustee Coleman for a motion to go into Closed Session pursuant to NCGS 143-318.11(a)(6) to hear or investigate a complaint, charge or grievance by or against an individual public officer or employees and pursuant to NCGS 143-318.11(a)(3) to consult with our attorney.

Trustee Allison	Yes
Trustee Bell	Yes
Trustee Chadwell	Yes
Trustee Coleman	Yes
Trustee Dickens	Yes
Trustee Herrera	Absent
Trustee Johnson	Absent
Trustee Mitchell	Yes
Trustee Slade	Yes
Trustee Stanfield	Yes
Trustee Tidwell	Yes
Trustee Walker	Yes

Motion carried with ten (10) votes in the affirmative

CLOSED SESSION

Chairman Holloway recognized Chancellor Akinleye for a presentation.

There being no further business for Closed Session, it was moved by Trustee Tidwell and properly seconded by Trustee Allison to reconvene into Open Session.

Trustee Allison	Yes
Trustee Bell	Yes
Trustee Chadwell	Yes
Trustee Coleman	Yes
Trustee Dickens	Yes
Trustee Herrera	Absent
Trustee Johnson	Absent

Trustee Mitchell	Yes
Trustee Slade	Yes
Trustee Stanfield	Yes
Trustee Tidwell	Yes
Trustee Walker	Yes

Motion carried with ten (10) votes in the affirmative.

There being no further business, it was moved and properly seconded to adjourn.

Trustee Allison	Yes
Trustee Bell	Yes
Trustee Chadwell	Yes
Trustee Coleman	Yes
Trustee Dickens	Yes
Trustee Herrera	Absent
Trustee Johnson	Absent
Trustee Mitchell	Yes
Trustee Slade	Yes
Trustee Stanfield	Yes
Trustee Tidwell	Yes
Trustee Walker	Yes

Motion carried with ten (10) votes in the affirmative.

Respectfully submitted:

Dottie Irving Fuller
Recorder