

**NORTH CAROLINA CENTRAL UNIVERSITY
DURHAM, NORTH CAROLINA
BOARD OF TRUSTEES MEETING MINUTES**

SEPTEMBER 28, 2016

The NCCU Board of Trustees convened in the Emma Marable Conference Room in the William Jones Building on the campus of North Carolina Central University on September 28, 2016. Chairman George Hamilton called the meeting to order at 9:00 a.m.

INVOCATION: Trustee Johnson gave the invocation.

ROLL CALL: Present: Mr. George Hamilton, Mr. John Barbee, Mrs. Karyn Wilkerson, Mr. Paul Pope, Ms. Joan Higginbotham, Mr. Darrell Allison, Mrs. Oita Coleman, Dr. John McCubbins, Dr. Kenneth Tindall, Mr. Michael Johnson, Ms. Allyson Siegel and Ms. Alesha Holland
Absent: Mr. Harold Epps

ADOPTION OF THE AGENDA: It was moved by Trustee Coleman and properly seconded by Trustee Barbee that the agenda be adopted. The motion carried.

APPROVAL OF THE MINUTES: It was moved by Trustee Johnson and properly seconded by Trustee Coleman to approve the minutes dated June 29, 2016. The motion carried.

ELECTION OF ASSISTANT SECRETARY TO THE BOARD OF TRUSTEES: Chairman Hamilton called upon Acting Chancellor Akinleye. Acting Chancellor nominated Mr. Wendell Phillips, Chief of Staff, to serve as Assistant Secretary to the Board of Trustees.

It was moved by Trustee Hamilton and properly second by Trustee Barbee to approve the nomination of Mr. Wendell Phillips as Assistant Secretary to the Board of Trustees. The motion carried.

CHAIR'S REMARKS: Chairman Hamilton informed the Board, as Chair, it is his responsibility to remind all members of the Board of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflict of

interest as required by this Act. Each member has received the agenda and related information for this Board of Trustees meeting. If any board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the board of trustees at this meeting, the conflict or appearance of conflict should be identified at this time. No conflict was presented.

REPORT OF THE CHANCELLOR: Acting Chancellor Dr. Johnson Akinleye presented the Chancellor's Report.

Before Acting Chancellor Akinleye proceeded with his report, he thanked everyone for keeping our Chancellor, Dr. Debra Saunders-White, in their thoughts and prayers as she heals and recovers following her recent health challenge.

Acting Chancellor Akinleye is grateful to UNC President Margaret Spellings, the Board, and Chancellor Saunders-White for allowing him to serve in the capacity of Acting Chancellor, and he thanked the Executive Leadership Team, faculty, staff and alumni for displaying Eagle Excellence during this period. We are all part of an amazing Eagle family! Again, thank you.

On August 9th, we formally opened the 2016-2017 academic year with the 2016 University Conference program and recently filed our final student enrollment numbers with UNC General Administration. I am elated to report the following student count: 8,096 students are enrolled for the fall semester, up from 8,011 for fall 2015. Of this number, there are 1,193 first-time freshman and 548 transfer students, an all-time institutional record for our transfer student population. There are 1,797 graduate and professional students, up from our graduate and professional enrollment in the 2015-2016 academic year. A special thanks is due to the Division of Enrollment Management, under the leadership of Dr. Monica T. Leach, as well as our deans for their hard work in recruiting, enrolling and registering our new and our continuing Eagles.

ACCOLADES AND ACKNOWLEDGEMENTS

Acting Chancellor Akinleye took a moment to applaud some of our accomplishments from the 2015-2016 academic year.

North Carolina Central University continues to top leading lists and rankings among HBCUs and Regional University in the South. Two weeks ago, NCCU was named the third-highest rated public HBCU in the country and the second-highest among North Carolina HBCUs in the 2017 U.S. News & World Report HBCU listing. NCCU also was ranked among the Best Regional Universities in the South listing by U.S. News and

came in as the ninth highest-ranked university in North Carolina and was rated the highest among North Carolina HBCUs.

Our School of Library and Information Sciences was named as one of the most affordable accredited online Library Science master's degree programs in the country by gradschoolhub.com, ranking third out of 30 selected library science programs. Acting Chancellor acknowledged the new Dean of the School of Library and Information Sciences, Dr. Jon Gant, who comes to us from the Graduate School of Library and Information Science at the University of Illinois, Urbana-Champaign. Additionally, our online R.N.-to-B.S.N. Program, an offering with tremendous growth potential, ranked No. 17 among the nation's top 30 online nursing programs for 2016, according to College Values Online.

NCCU's School of Law was recognized as one of the most affordable law schools in the country by U.S. News & World Report, ranking 3 out of 10 selected programs in the United States.

And three months ago, HBCU Digest recognized NCCU as the 2016 HBCU of the Year, as well as named our Biomanufacturing Research Institute and Technology Enterprise (BRITE), the Best STEM Program, and the Campus Echo as Best Student Newspaper.

INSTITUTIONAL ADVANCEMENT

As you heard yesterday from Dr. Harriet F. Davis, Vice Chancellor for Institutional Advancement, we achieved one of our highest institutional records in 2015-2016 by raising more \$7 million in a single fiscal year, including \$2.4 million donated by alumni. For the Faculty/Staff Giving Campaign, we reached 80 percent of our goal. A special thanks to the Division of Institutional Advancement for creating a culture of philanthropy at NCCU.

ATHLETICS

The Athletics Department and student-athletes are training hard and competing in volleyball, football, cross-country and golf.

The football team started its conference season with a win over Norfolk State University on Saturday by a score of 34 to 31.

Acting Chancellor would also like to highlight NCCU cornerback Ryan Smith, who, as many of you know, was chosen by the Tampa Bay Buccaneers in the fourth round of the NFL Draft in April and is playing as part of the 53-man roster for the team!

NEW FOR 2016-2017

As we look ahead to the 2016-2017 academic year, North Carolina Central University is positioned for continued excellence.

UPDATE ON ACADEMIC AFFAIRS STRATEGIC PLAN

In June, the NCCU Board of Trustees, approved a new 2016-2017 Academic Affairs Strategic Plan. We have already begun implementing a number of programs within the plan and numerous colleges and schools are in the midst of developing new strategic plans in their areas that incorporate our new Academic Affairs goals and objectives.

SOARING MAGAZINE

Acting Chancellor next acknowledged a team of faculty, led by Dr. Yolanda Banks Anderson and Dr. Jaleh Rezaie, who worked in collaboration with the Office of University Relations to produce a new publication, called SOARING. It is important to highlight the more than 800 faculty who teach, mentor and inspire our students each day. Our classrooms, research institutes, schools and colleges are filled with instructors who not only possess mastery of their subjects but also demonstrate passion for helping students achieve their goals and live their dreams. SOARING showcases their fine work.

NEW STUDENT CENTER AND NEW SCHOOL OF BUSINESS

The Division of Administration and Finance is currently working on next steps for the construction of a new student center, as well as the new school of business. Yesterday, Jonathan Peeler presented the projected schedules for both projects and we are currently reviewing proposals that were submitted and will select designers for each project. We will also look at land acquisition for both of these initiatives and will schedule community forums to discuss this with our neighbors. The anticipated timeline for completion of both the Student Center and School of Business is fall 2021.

Since March, faculty and staff have been meeting with UNC General Administration, the Board of Visitors and NCCU's Design and Construction team to plan our new School of Business.

We are currently seeking and reviewing bids for design and construction, and several potential sites are being vetted. A tentative timeline has been established that takes us through the state approval process, and we anticipate breaking ground in 2019. We will continue to keep you informed as we develop a strategic vision for the new School of Business that will provide a competitive advantage in the years to come.

DURHAM-ORANGE LIGHT RAIL TRANSIT PROJECT

Last week, GoTriangle announced potential plans for North Carolina Central University to be included in the Durham-Orange Light Rail Transit Project. The proposed project consists of a 17-mile light rail line extending from southwest Chapel Hill to eastern Durham to serve several educational, medical, and other key activity centers that generate a large number of trips each day. As noted in the announcement, preliminary studies suggest an NCCU station could be the most heavily used stop in Durham.

The great news for us is that a stop at NCCU would connect our campus to communities throughout the Triangle region and allow future students, faculty, staff, alumni and visitors to easily commute to and from campus, interacting with our institution and its diverse range of intellectual and cultural activities.

Members of the NCCU community are encouraged to attend the public City Council meeting next week, where this project and NCCU's potential stop will be discussed.

STUDENT HIGHLIGHT

As is Chancellor Saunders-White's tradition, Acting Chancellor highlighted a talented and soaring member of our student community. This summer, Michael Hopkins, a junior and pharmaceutical sciences major, was part of the highly competitive and selective Howard Hughes Medical Institute EXROP program conducting research at the University of California at Berkeley in the lab of a renowned professor of cell and developmental biology. In addition to his rigorous academic schedule, he also serves as president of the Student Activities Board and is in the midst of planning a number of student activities for the 2016 Ultimate Homecoming Experience. Mr. Hopkins has his NCCU experiences with the Board.

Chairman Hamilton thanked Acting Chancellor Akinleye for presenting the Chancellor's report.

COMMITTEE REPORTS

ACADEMIC AND STUDENT AFFAIRS

Trustee Tindall presented the Academic and Student Affairs Committee Report. There were several informational items:

ACADEMIC AFFAIRS

Acting Chancellor/Provost Johnson Akinleye stated copies of the Academic Affairs Strategic Plan and copies of *Soaring*, the new publication that features faculty members' achievements in teaching, research and service were included in the Board of Trustees materials

Next, Mr. Michael Ballard, CEO, Genie, Inc. presented the NCCU Innovation Partnership. Its mission is to create an ecosystem for talent development and innovation in diverse markets and intellectual property law.

The goals are to:

- Develop students into technical problem solvers in the respective ecosystem fields: corporate innovation, intellectual property law, and entrepreneurship;
- Teach skill acquisition and implementation through cross-disciplinary experiential learning;
- Incubate, invest, and protect new solutions addressing problems in diverse markets;
- Train students to serve the public interest in patent, corporate and trademark law;
- Increase job placement rates across professional schools;
- Establish mentorship pipeline with corporate and entrepreneurial partners.

Mr. Johnnie Southerland, Director of Strategic Planning presented Eagle Attributes – Task Force Findings and Recommendations. The project purpose:

- To determine attributes essential for employer hiring;
- To determine skills required for NCCU graduates;
- To determine implementation strategy to ensure graduates obtain skills.

The overview of the Task Force consisted of:

- Preliminary Attribute List Developed at Executive Leadership;
- Task Force Reviewed and Updated the ELT Attributes List;
- Conducted Six Focus Group Sessions (2 faculty, 2 Staff and 2 Students);
- Research and Evaluation Reviewed and Analyzed the focus Group Data;
- Developed an Attributes List and Methods of Delivery

Focus Group Feedback – Faculty and Staff

Focus Group Feedback – Students

Attributes

- Excellent Communicator
- Critical Thinker
- Transformative
- Integrity
- Culturally Competent
- Socially Engaged

Excellent Communicator

- Written and Verbal Competence
- Facilitator
- Confident
- Positive

Critical Thinker

- Career Focused
- Strategic
- Analytic

Transformative

- Leader
- Innovative
- Collaborative
- Networker
- Problem Solver
- Flexible

Integrity

- Honorable
- Realistic
- Trustworthy
- Accountable

Culturally Competent

- Globally Aware
- Inclusive

Socially Engaged

- Servant Leader
- Civic Minded
- Philanthropic

Additional Recommendations

- All Focus Group and Task Force
 - Campus-wide Classroom Equipment and Infrastructure Repair and Upgrade
 - Ensure that Administrators and Faculty are Passionate and Motivated
- Student Focus Groups
 - Employees Learn Organizational Structure to Assist Students More Effectively
- Faculty Focus Groups
 - University Needs a Brand
- Task Force
 - Develop a List of Attributes for Faculty and Staff
 - Develop a System of recognition for Students Obtaining Each Attribute and Ultimately Receiving a Cord at Graduation

STUDENT AFFAIRS

Next, Dr. Miron Billingsley, Vice Chancellor for Student Affairs, presented the Student Affairs report – Campus Housing Overview. His presentation included the following:

- Policies and Procedures
 - On campus living requirement
 - Complete Application Process
 - Community Living Standards
- Steps to Living on Campus
 - Apply
 - Pay
 - Assign
- Programs
 - Development and Engagement
 - Co-Curricular
- Support Services
 - Software Services

- Residence Hall Staff
- Laundrymen Service
- Occupancy Trends
- Maintenance Issues
 - Chiller/HVAC Systems
 - Roofing Repairs
 - Steam Piping
 - Elevator Upgrades
- Fall 2017 Housing Projections
- Priorities
 - Identify off-campus housing facilities
 - Develop a comprehensive deferred maintenance plan
 - Provide data to support housing renovations and new facility initiatives
 - Review of 2016 Housing Study

There was considerable discussion regarding housing capacity. Chairman Hamilton appointed a Working Group consisting of Trustee Barbee, Holland, and Pope. They met for the first time recently to discuss future housing needs.

RESEARCH AND ECONOMIC DEVELOPMENT

Interim Vice Chancellor for Research and Economic Development, Dr. Undi Hoffler, presented the division report. Highlights of her report included the following:

FY 2016 ended with the University earning \$20,332,484 in sponsored research and programs. As of Aug 30, 2016 NCCU has earned \$3,305,287 in awards representing a 2-fold increase in comparison to last year at this time. Encouraging about this total is approximately 50% of the awards in both number and value is new to the University.

Select examples of these new awards include:

- NCCU-Graduate Training in Disparities Research funded by Susan G. Komen
- 2. NCCU School of Law Virtual Justice Project funded by USDA-Rural Utility Services
- 3. Instrumentation for Computational & Engineering Sciences funded by Department of Defense
- 4. Expanding Chemistry Research and Educational Access funded by Department of Defense
- Curl Bio, LLC (Curl) is NCCU's first start-up company out of BRITE established in 2012. The mission of Curl is to further NCCU-owned technologies towards the

market/clinic. Curl has successfully earned Phase 1 small business innovation research (SBIR) grants and this month secured \$1.4M in SBIR phase 2 funding to advance NCCU-owned technologies identifying novel small molecules for treatment of fatty liver disease, liver fibrosis and type 2 diabetes. In addition to this faculty success, student success is achieved by their inclusion in Curl's innovative research at the graduate and undergraduate levels.

NCCU is making forward progress in developing its Eagle Angel Network as a member of the Triangle Venture Alliance which includes all 4 Triangle Universities- NCCU, UNC-CH, NC State and Duke.

NCCU is partnering with the United Way of the Greater Triangle, St. Aug, Shaw, William Peace & NC State in Idea Generation Next: College Edition. This innovation series is designed to highlight college women and underrepresented minority entrepreneurs committed to addressing social issues facing our communities. Kick-off will be on MLK day with an anticipated 300 students. An estimated 100 ideas will be generated and 20% will be advanced into an accelerator program. On February 24, 2016 teams will compete for cash awards at PNC arena.

ADVANCEMENT, ATHLETICS AND EXTERNAL AFFAIRS COMMITTEE

Trustee Siegel presented the Advancement, Athletics and External Affairs Committee Report. There were several informational items.

A presentation was made by Dr. Ingrid Wicker-McCree, Director of Athletics. Highlights of her presentation included:

- 2015-16 KPI Performance
 - Academic Success
 - Student-Athletes will achieve an overall GPA: 3:00; APR .955
 - Athletics Success
 - 80% of all teams will qualify and compete in MEAC Championships
 - Student-Athlete Well Being
 - Execute PSP Sustainability Plan
 - Student Athletes will participate in NCAA Helper
 - Institutional Control
 - Financial Efficiency
 - Roster Management Impact on University Budget
 - 2016 Student Athlete Demographics
 - Preparing Soaring Program

- Introduced Mr. Tavis Walker – new Men’s & Women’s Cross Country, Indoor/Outdoor Track Coach

Chairman Hamilton appointed a Working Group to consist of Trustee Siegel, Chair and Trustees Barbee and Johnson to review the 2015-16 Athletes Report line items expenses and revenues.

At the conclusion of Dr. Wicker-McCree’s presentation a video was shown titled “*Preparing Soaring Program*. The PSP is a mentoring program for freshmen student athletes. They learn how to manage their time which is critical being a student athlete. The program brings in transitioning high school students who will be entering the University in the fall and to give them an academic boost and acclamation to the University. The program is for 5 weeks during the summer and at the end of the program they will have earned 8 college credits.

Next a presentation was made by Dr. Harriet F. Davis, Vice Chancellor for Institutional Advancement. Her highlights are as follows:

- Year End Results – FY 2016:
 - \$7 Million Total Raised
 - \$2.4 Million Contributed by Alumni
 - 6,610 Donors
 - 555 First Time Donors

Vice Chancellor Davis also presented the FY 2017 KPIs for the Division of Institutional Advancement.

- Branding Campaign Initiative

Vice Chancellor Davis introduced Mr. Rod Brown, Partner and President, and Mr. Domenick Rella, Partner and Creative Director of Engine Brandmakers, who gave a presentation to the Board related to Phase I of NCCU’s Branding Campaign Initiative. The Board discussed an initial brand positioning statement that was presented by the company. There was considerable discussion regarding a slide on page 42 of the presentation which read as follows: “Complete Positioning – For adventurous learners seeking a unique fusion of experiences, NCCU is the transformer of lives.” Following a dialogue with the Engine team, the Trustees’ feedback will be incorporated into the branding campaign.

AUDIT, FINANCE AND FACILITIES COMMITTEE

Trustee Johnson presented the Audit, Finance and Facilities Report. There were several information items and one (1) action item.

AUDIT

Internal Auditor, Robert Gaines provided a brief update of University Audits. Internal audit activities to date were discussed and a report of the audits completed for FY 2015-16 were reviewed. Additionally, an Annual Report of Audit Activities was distributed. Also circulated to the Board of Trustees was a memo regarding Associated Entities of NCCU which will be discussed at the November Board of Trustees meeting.

FINANCE AND FACILITIES

Vice Chancellor for Administration and Finance Benjamin Durant provided the following updates:

- A review of the fiscal year 2015-16 budget was discussed. Tuition revenue came in at 97.7% of budget, up from 83.84. As a result of prudent budgeting, the University was able to carry forward \$2.8 million in general fund appropriations which will be used to support new projects, including the One-Stop shop. For the Auxiliaries Fund Balance \$3.3 million was added. Institutional support of Athletics was held under \$3.0 million and there was positive growth in day's cash on hand.
- Information was reviewed on the 2016-17 budget. All state employees received an across the board raise of 1.5%. Additionally a .5% across the board bonus was awarded to all employees. The University has also received approval to grant merit increases based on exemplary performance, not to exceed 2%. The cap on fundraising was eliminated from the state budget, enrollment growth was funded at \$31 million and the UNC share of the repair and renovation fund was increased from 33% to 50%.
- NCCU's 2016-17 budget is now fully recalibrated and technically correct. The general fund budget is \$126 million of which \$40.1 million is tuition revenue. The overall funding for NCCU is \$181.2 million. There was discussion on the different fund types.

Mr. Jonathan Peeler, Associate Vice Chancellor for Facilities Management provided information on the timelines for completion of the new Student Center and the new School of Business buildings. Both start with the parking study that is required every few years by the city of Durham. Designer selection is ongoing for both projects and designers will be brought forward to the Board for final selection in October (new Student Center) and November (School of Business). Both facilities are expected to start construction during FY 2018-19 and be completed by Fall 2021.

A side by side analysis of the two sites proposed for the School of Business was discussed at length. The University recommends the Watts House site, which includes 4.5 acres and affronts Lawson, Dupree and Highway 55 (Alston Ave.) This site will cost less to develop and have better access than the BRITE site.

It was moved by Trustee Barbee and properly seconded by Trustee Johnson to approve the Watts House site for the new School of Business. The motion carried unanimously.

ENDOWMENT FUND

NOTE: Prior to the Committee meetings held on Tuesday, September 27, 2016, in accordance with NCCU By-Laws, Article VIII, Section 2, Composition states the Trustees of the Endowment Fund shall consist of a minimum of six (6) members, including the Chair of the Board of Trustees of North Carolina Central University, serving as Chair of the Endowment Fund, the Chancellor of North Carolina Central University, serving as Vice Chair and four (4) other persons, not necessarily members of the Board of Trustees, to be elected by the Board of Trustees.

Chairman sought nominations from the floor. Trustee Barbee offered the names of Trustees Johnson, Coleman, McCubbins and Allison to serve on the Endowment Fund.

Chairman inquired are there other nominations, being none it was moved by Trustee Pope and properly seconded by Trustee Tindall to close said nominations. The motion carried.

It was moved by Trustee Pope and properly seconded by Trustee Siegel to approve Trustees Johnson, Coleman, McCubbins and Allison to serve on the Endowment Fund. The motion carried.

Chairman Hamilton then presented The Board of Trustees of the Endowment Fund Report. There were several informational items.

The University's Endowment report was presented to the committee by Vice Chancellor for Administration and Finance Benjamin Durant. The UNC Management Company Fund had a performance return of (2.43) for Fiscal Year 2016. Piedmont Investment Advisors had a performance return of 2.00.

The market value of the University's Endowment Fund as of April 30, 2016, was \$28,953,467 compared to \$29,363,774 as of July 01, 2015. This change reflects a market value decrease of (\$410,307) or (1.40%) for fiscal year 2016.

The Chair of the Board of Trustees of the Endowment Fund requested a historical comparison of Piedmont's returns to that of Piedmont's benchmark.

GOVERNANCE COMMITTEE

Trustee Wilkerson presented the Governance Committee Report. There were several informational items.

The Governance Committee presented an Identifying Board Requirements. Highlights of this presentation included:

- Purpose
 - Provide a point of view on staffing NCCU's board with additional trustees;
 - Discuss a process that might be utilized for identifying needs and obtaining trustee alignment on needs;
 - Use data and analysis to influence trustee selection among key stakeholders
- Competency Profile – Determining Strengths and Gaps
 - Basic Competencies
 - Strategic Competencies
- Observations – Strengths and Gaps
- Next Steps
 - Achieve alignment on strategic imperatives
 - Translate strategic imperatives into strategic competencies
 - Update our view of competencies
 - Identify updated gaps
 - Prioritize gaps and develop a plan
 - Communicate board staffing plan to key stakeholders
- Current Board Profile: Snapshot
 - Age
 - Gender

- Ethnical Background/Diversity
- Primary Expertise, Skills, Experience
- Educational Background
- Term Length
- Terms Expiring in 2017
 - Total of 6 terms expiring
 - 4 Board of Governor Appointees
 - 2 Current Board of Governors Appointments not eligible for reappointment
 - 2 Current Board of Governors Appointees are eligible for reappointment
 - 2 Governor Appointments
- Gaps to Fill
 - Information Technology
 - Hispanic
 - Under 50
 - Women
 - Higher Education
 - Fundraising
 - Finance
 - Accounting
 - Research (added)
- Recommendations for Nominations
- Submit names of persons, along with resume to be recommended for nomination by the Board of Governors to Governance Committee Chair by October 11, 2016
- Governance Committee will review recommendations
- Board Chair will review recommendations
- Recommends for nominations will be forwarded to Board of Governors liaison no later than December 2nd

The Governors application process has not been released as of date.

EXECUTIVE/PERSONNEL COMMITTEE

NOTE: Prior to the Committee meetings held on Tuesday, September 27, 2016, in accordance with the NCCU By-laws the Executive/Personnel Committee membership in the Guidelines for Committees, Appendix 2 requires the membership of this committee to include the Chair of the Board of Trustees, as Chair of the Committee, the Vice Chair and Secretary of the Board of Trustees and two (2) other board members elected.

Chairman Hamilton sought nominations from the floor. Trustee Barbee offered the names of Trustees Pope and McCubbins to serve on the Executive/Personnel Committee.

Chairman inquired are there other nominations, being none it was moved by Trustee Barbee and properly seconded by Trustee Siegel to close said nominations. The motion carried.

It was moved by Trustee Barbee and properly seconded by Trustee Siegel to approve the nominations of Trustees Pope and McCubbins to serve on the Executive/Personnel Committee. The motion carried.

Chairman Hamilton presented the Executive/Personnel Committee Report. There were two (2) action items for Open Session and one (1) action item and one (1) information item for Closed Session.

OPEN SESSION

The Executive/Personnel Committee heard a presentation from Ms. Sylvia Anderson, Interim Chief of Human Resources, regarding a Political Activities Policy. The scope of this policy applies to all NCCU employees. This policy applies explicitly to the use of public resources in support of, or in opposition to, political campaigns and issues. It is not intended to limit discussion among faculty, staff and students and other State employees regarding political or campaign issues or candidates or to limit debates at which candidates or speakers have equal time.

It was moved by Trustee Higginbotham and properly seconded by Trustee Pope to approve the NCCU Political Activities Policy. The motion carried.

The NCCU Board of Trustees further heard a presentation from Ms. Sylvia Anderson regarding a Resolution to Delegate Expanded Authority to the Chancellor for Certain salary Actions for Employees Exempt from the State Human Resources Act.

Recently all Chancellors and Board of Trustee Chairs received a memorandum from President of the UNC System, Margaret Spellings, regarding Increased Delegations of Authority for EHRA Salary Adjustments.

In a memorandum from President Margaret Spellings, the Board of Governors recently approved policy changes that increased her delegated authority in conducting and overseeing human resource matters for the University. To enhance efficiency and the

timeliness of conducting human resources business, the Board of Governors has also provided President Spellings with the option to further delegate her authority to the constituent institutions with respect to salary adjustments for employees Exempt from the State Human Resources Act (EHRA).

Presently, the constituent institutions have authority for most EHRA salary adjustments up to 15% and \$10,000 cumulatively of an employee's June 30 base salary. There are slightly higher delegations in place for certain temporary salary adjustments. Effective immediately, consistent with the Board of Governors' authorization, President Spellings will be increasing the baseline delegation of authority to the constituent institutions for most EHRA salary actions up to 20% and \$15,000.

According to UNC General Administration policy, EHRA salary delegations are granted to the Boards of Trustees, who in turn have the authority to further delegate most of these matters directly to the Chancellors.

President Spellings would encourage maximizing the authority granted to the Chancellors in operational matters such as employee salary adjustments. In the event a Board chooses to delegate less than the full 20% and \$15,000 authority to a Chancellor, there should be some discussion of still granting full authority in matters of employee retention and temporary salary adjustments given the time sensitivity of these actions.

It was moved by Trustee Pope and properly seconded by Trustee Higginbotham that the NCCU Executive/Personnel Committee adopt the Resolution to Delegate Expanded Authority to the Chancellor for Certain Salary Actions for Employees Exempt from the State Human Resources Act and forward said executed Resolution along with the NCCU Board of Trustees Minutes dated September 28, 2016 to Vice President for Human Resources, Mr. Matthew Brody, on or before December 31, 2016. The motion carried unanimously.

It was moved by Trustee Barbee and properly seconded by Trustee Pope to convene in Closed Session pursuant to NCGS 143-318.11(a)(3) and (6). The motion carried.

CLOSED SESSION

The Committee heard a presentation from Acting Chancellor Akinleye regarding a candidate for tenure. Background materials were provided.

Next Attorney Hope Tyehimba presented an update on legal matters.

There being no further business for Closed Session, it was moved by Trustee Barbee and properly seconded by Trustee McCubbins to reconvene in Open Session. The motion carried.

OPEN SESSION

When the meeting reconvened in Open Session, it was moved by Trustee Barbee and properly seconded by Trustee Johnson that the NCCU Board of Trustees recommend approval of one (1) candidate for tenure and forward all relevant information to the UNC Board of Governors for final action.

STUDENT GOVERNMENT REPORT: The Student Government Report was presented by Ms. Alesha Holland. A copy of her report is attached.

NATIONAL ALUMNI REPORT: The National Alumni Report was presented by Mr. Samuel Cooper, President, National Alumni Association. This was a year of transition for the NCCU Alumni Association. A copy of his full report is attached.

POINT OF PERSONAL PRIVILEGE: Trustees Barbee and Hamilton commended Mr. Cooper for providing the 2015-2016 Review and also sharing updates as to the new National Officers; Finance Report, Amendment changes to the Constitution and By-Laws and other Association notable highlights. Mr. Cooper also shared the Strategic Goals/Objectives for 2016-2017.

Chairman Hamilton also invited Mr. Cooper to attend the Board of Trustees committee meetings

FACULTY SENATE REPORT: The Faculty Senate Report was presented by Attorney Kim Cogdell Grainger. A copy of her full report is attached.

STAFF SENATE REPORT. The Staff Senate Report was presented by Ms. Demetria Robinson. A copy of her full report is attached.

ANNOUNCEMENTS:

- Board of Trustees meeting is November 15-16, 2016
- UNC Board of Governors meeting is October 13-14, 2016, Chapel Hill
- President Spellings Installation – October 13, 2016, Chapel Hill

- Corporate and Community Partners Reception – October 13, 2016
- Founders Day – October 14, 2016
- Society of Golden Eagles Luncheon – October 14, 2016
- Alumni Concert – October 14, 2016
- Homecoming – October 15, 2016
- Fall Break – October 17-18, 2016
- Election Day – November 8, 2016

There being no further business, it was moved and properly seconded to adjourn. The motion carried.

Respectfully submitted:

Dottie Fuller
Recorder