

**NORTH CAROLINA CENTRAL UNIVERSITY
DURHAM, NORTH CAROLINA
BOARD OF TRUSTEES MEETING MINUTES
June 25, 2014**

The NCCU Board of Trustees convened in the Emma Marable Conference Room in the William Jones Building on the campus of North Carolina Central University on June 25, 2014. Chairman Dwight Perry called the meeting to order at 9:00 a.m.

INVOCATION: Trustee Siegel gave the invocation.

ROLL CALL: Present: Dr. Dwight Perry, Mr. John Barbee, Mr. Paul Pope, Mrs. Karyn Wilkerson, Ms. Allyson Siegel, Mrs. Kim Saunders, Mr. George Hamilton, Dr. Kenneth Tindall, and Mrs. Avon Ruffin. Absent: Mr. Harold Epps, Mrs. Joan Higginbotham and Mr. Wendell McCain.

ADOPTION OF THE AGENDA: It was moved by Trustee Barbee and properly seconded by Trustee Pope that the agenda be adopted. The motion carried.

APPROVAL OF THE MINUTES: It was moved by Trustee Pope and properly seconded by Trustee Barbee to approve the minutes dated April 23, 2014. The motion carried.

CHAIR'S REMARKS: Chairman Perry informed the Board, as Chair, it is his responsibility to remind all members of the Board of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflict of interest as required by this Act. Each member has received the agenda and related information for this Board of Trustees meeting. If any board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the board of trustees at this meeting, the conflict or appearance of conflict should be identified at this time. No conflict was presented.

SWEARING IN CEREMONY: Chairman Perry called upon Ms. Dottie Fuller, Notary, to swear in Mr. Derrick Hicks, Jr, trustee-elect (SGA President) Mr. Hicks is a junior from Raleigh, NC and a history major. Chairman Perry congratulated Mr. Hicks and welcomed him as a NCCU Board of Trustee member.

ELECTION OF OFFICERS: Chairman Perry noted at the April 23, 201, Board of Trustees meeting, Trustee Saunders presented the Nominating Committee Report. The Nominating Committee recommended a slate of nominees for the 2014-2015 term as follows. Mr.. George Hamilton, Chairman, Mr. John Barbee, Vice Chairman and Mrs. Avon Ruffin, Secretary. Chairman Perry inquired of the trustees are there other nominations from the floor? There were no additional nominations, therefore it was moved by Trustee Pope and properly seconded by Trustee Siegel that the nominations be closed on the said names. The motion carried

It was moved by Trustee Tindall ad properly seconded by Trustee Pope to approve the nominations of officers for 2014-2015, namely, Trustee George Hamilton, Chairman, Trustee John Barbee, Vice Chairman and Trustee Avon Ruffin, Secretary. The motion carried.

ELECTION OF ASSISTANT SECRETARY TO THE BOARD OF TRUSTEES: Chairman called upon Chancellor Debra Saunders-White. Chancellor nominated Mr. Wendell Phillips, Chief of Staff, to serve as Assistant Secretary to the Board of Trustees.

It was moved by Trustee Barbee and properly seconded by Trustee Siegel to approve this nomination of Mr. Wendell Phillips as Assistant Secretary to the Board of Trustees. The motion carried.

REPORT OF THE CHANCELLOR: Chancellor Saunders-White presented her report to the Board. Highlights included the following:

NCCU Updates:

- Since the last NCCU Board of Trustees meeting, NCCU has extended its global reach. Chancellor along with Provost and Vice chancellor Academic Affairs Johnson Akinleye, School of Education Dean Wynetta Lee and School of Education Communications Disorders Professor Dr. Grace Hao to Beijing, China, to establish a formal partnership with Beijing Language and Culture University (BLCU). This collaboration primarily focuses on student and faculty exchanges, joint research, educational training programs and research contracts. Other areas of collaboration will include a dual degree program, as well as enterprise and entrepreneurial activity. BLCU is one of less than 10 universities in China that currently offers degree in Communication Disorders. The School of Education and Academic Affairs are looking to expand partnerships with BLDU and other universities in China.

ENROLLMENT:

Last week we began New Student Orientation. An additional three, First-Year and transfer orientation sessions are scheduled through the end of July. Students will be welcomed in the Class of 2018 on Wednesday, August 13th and we are asking members of our community to help move in our newest Eagles. We have 1,160 students, as of April 22nd, who intend to enroll at NCCU this fall. Chancellor thanked the Academic Affairs division, specifically Enrollment Management and Undergraduate Admissions for working diligently to meet our budget goal of 1,150 with a target goal of 1,200 for first-year students. There is an aggressive Transfer Enrollment strategy in place and plan to increase the number of incoming transfer students in the coming weeks.

EAGLE CONNECT:

On June 30th NCCU and Durham Technical Community College will sign a memorandum of Understanding that creates a formal partnership that offers the first residential, dual enrollment, transfer admissions program in the Triangle region of NC. The Trustees are invited to join NCCU in the William Jones Building, Emma Marable Conference Room at 1:00 p.m. as the formal announcement of Eagle Connect, a new academic transfer program that includes targeted academic advising, student support services and a student-life component designed to help students meet the academic required for transferring to NCCU.

INSTITUTIONAL ADVANCEMENT:

Under the leadership of Vice Chancellor Harriet Davis, the Division of Institutional Advancement has executed a comprehensive fundraising strategy and moves management approach – all with a goal of increasing the number of doors, alumni support and gifts before the end of the fiscal year June 30th. The strategy included four main pillars:

- Analyzing gift capacity
- Reviewing gift loyalty
- Engaging more young alumni
- Identifying individuals who have given at the \$500 level or more but had not reached the Shepard Society giving level of \$1,000

The "700 Eagles" campaign is an effort that was launched to gain 700 new alumni donors in 700 hours by June 30th. The new 700 alumni would ensure NCCU's alumni participation goal of 10 percent was met. A few initiatives that were executed included: an appeal from the deans of colleges and schools; outreach to alumni attending their

reunion in 2014 with class years ending in 4s and 9s; e-solicitation and social media outreach to millennial alumni; and targeted solicitation letters sent to key donors and strategic appeals made to alumni donors in NC.

On April 24th the Charlotte Chapter of the NCCU Alumni Association hosted a reception in the Chancellor's honor. The chapter's fundraising goal was \$25,000; Chancellor is proud to report that more than \$27,000 was raised to support Eagle Excellence scholarships. Chancellor thanked Trustee Siegel for her help with this event.

Additionally in the last 2 months Chancellor has attended NCCU Alumni Association Regional meetings for Region II, Los Angeles and Region III Coral Springs, Florida accompanied by Vice Chancellor Harriet Davis.

BUDGET:

The North Carolina General Assembly should finalize state budget this week. We are hopeful that the final plan will be favorable for the UNC System and include a small salary increase for university staff.

At the last NCCU Board of Trustees meeting Chancellor announced a strategic realignment of resources and reorganization of our operations, all while continuing to be innovative and creative in our instruction, service and delivery. Forums were held and we continue to update the university community about plans for strategic investments in academics and student services, as well as other areas that will continue to our No 1 priority: student success.

TWO FEDERAL GRANTS AWARDED:

Chancellor announced that NCCU recently received federal funding for research and training programs that are focused on protecting our communities against outbreaks of food-borne illness, weather events and other threats. Grants for the US Department of Agriculture and the US Department of Homeland Security totaling more than half a million dollars were awarded to NCCU's BRITE and the Institute of Homeland Security and Workforce Development for health and safety research.

- Dr. Liju Yang, assistant professor of pharmaceutical sciences at BRITE received a grant of \$497,723 from the US Department of Agriculture's National Institute of Food and Agriculture to develop better methods of isolating and concentrating disease-causing microorganisms in food samples.
- Mr. Chris Herring in the Department of Criminal Justice leads the Institute for Homeland Security and Workforce Development. The Institute's "Mobilizing Faith-Based communities in Preparing for Disaster" has been offered 31 times in 28 cities with participants from 17 states. A recent awarded federal grant of \$100,000 will allow the Institute to continue this work.

ACADEMIC EXCELLENCE AND STUDENT LEADERSHIP:

Chancellor congratulated Mr. Derrick Hicks, Jr. who was sworn in as the newest member of the NCCU Board of Trustees earlier.

Chancellor introduced a team member and collaborator in student leadership, Student Body Vice President, Olivia Robinson. She is also a rising junior, majoring in Political Science, with a minor in English Writing. During the 2013-2014 academic year she served as Assistant Director of Academic Affairs for SGA; a member of the University Honors Program; serves as a member of the Eagle Core student orientation team; Phi Beta Sigma National Honor Society; Golden Key International Honor Society; and Sigma Alpha Pi Society of Leadership and Success. She also is a member of the Alpha Chi Chapter of Alpha Kappa Alpha Sorority. Ms. Robinson has demonstrated that balancing academic and student activities is indeed possible in achieving success.

Chancellor recognized Ms. Robinson to share her NCCU story and experiences with us.

Chancellor thanked Ms. Robinson as she exemplifies NCCU's core values of Truth and Service and we know that she along with Mr. Hicks will take our student body to a new level of "Eagle Excellence".

APPRECIATION:

Chancellor expressed her sincere appreciation to Ms. Tania Davis, for her service to her alma mater as President, NCCU Alumni Association.

Chancellor next recognized Chairman Perry for his leadership, service to the NCCU Board of Trustees as Chair for the past 3 years and dedication to NCCU will be forever a part of what defines his alma mater's legacy.

COMMITTEE REPORTS:

The NCCU Board of Trustees Committees did not meet on Tuesday, June 24, 2014, as they were in an all day NCCU Board of Trustees Retreat held at the William and Ida Friday Center in Chapel Hill, NC. Therefore, the action items listed on the Agenda were considered by the Committee as a Whole.

Audit, Finance and Facilities Committee had one (1) action item. It was moved by Trustee Hamilton and properly seconded by Trustee Ruffin to approve the committee minutes dated April 22, 2014. The motion carried.

Board of Trustees of the Endowment Fund had one (1) action item. It was moved by Trustee Perry and properly seconded by Trustee Pope to approve the committee minutes dated April 22, 2014. The motion carried.

Advancement and External Affairs Committee had one (1) action item. It was moved by Trustee Hamilton and properly seconded by Trustee Ruffin to approve the committee minutes dated April 22, 2014. The motion carried.

Intercollegiate Athletics Committee had one (1) action item. It was moved by Trustee Barbee and properly seconded by Trustee Pope to approve the committee minutes dated April 22, 2014. The motion carried.

Academic and Student Affairs Committee had two (2) action items. It was moved by Trustee Tindall and properly seconded by Trustee Ruffin to approve the committee minutes dated April 22, 2014. The motion carried.

Chairman Perry recognized Provost and Vice Chancellor for Academic Affairs Johnson Akinleye and Dr. Harvey McMurray, Chair, Faculty to make a presentation regarding specific revisions to the 2014 Faculty Handbook.

A draft of the revisions was circulated to the members of the Board of Trustees prior to this meeting for their consideration and review.

The revisions to the Faculty Handbook were specific to Chapter 3.3 (Academic Tenure, page 11); Chapter 3.4 (Promotion/Tenure Portfolio Requirements, page 27) and Chapter 4.7 (Honorary Degrees and Faculty Emeritus, page 62).

After much discussion it was moved by Trustee Barbee and properly seconded by Trustee Wilkerson to approve the revisions to Chapter 3.4 and Chapter 4.7. The motion carried.

Further it was moved by Trustee Tindall and properly seconded by Trustee Saunders to approve the revisions to Chapter 3.3 as amended, namely: Chapter 3.3.1.0(D)(2) page 16, the second paragraph, second sentence should

read as follows: "The first consideration is the body of scholarly activity; neither teaching nor research and creative activity nor service is the sole measure of a faculty member's competence and contribution. Permanent tenure is independent of promotion." This language needs to be consistent throughout this Chapter. The motion carried.

Executive/Personnel Committee had one (1) action item for Open Session and several informational items for Closed Session.

OPEN SESSION

It was moved by Trustee Perry and properly seconded by Trustee Pope to approve the committee minutes dated April 22, 2014. The motion carried.

It was moved by Trustee Ruffin and properly seconded to go into Closed Session pursuant to GS 126-22-29, NCGS 143-318.11(a)(2),(3) and (6). The motion carried.

CLOSED SESSION

Chancellor Debra Saunders provided updates on personnel matters and Attorney Hope Tyehimba provided updates on litigation matters.

There being no further business for Closed Session it was moved by Trustee Ruffin and properly seconded by Trustee Barbee to reconvene in Open Session. The motion carried.

OPEN SESSION

CHAIR'S ANNOUNCEMENTS:

Chairman Perry commented on the NCCU Board Retreat and commended all those who made presentations before the Board.

The next Board of Trustees meeting will be held on September 23-24, 2014.

There being no further business, it was moved and properly seconded to adjourn. The motion carried.

Respectfully submitted:

Dottie Irving Fuller
Recorder