

**NORTH CAROLINA CENTRAL UNIVERSITY  
DURHAM, NORTH CAROLINA  
BOARD OF TRUSTEES MEETING MINUTES  
June 23, 2010**

The NCCU Board of Trustees convened in the Banquet Room in the Pearson Cafeteria on the campus of North Carolina Central University on June 23, 2010. Chairman Glenn Adams called the meeting to order at 10:05 a.m.

**INVOCATION:** Trustee Paul Pope gave the invocation.

**ROLL CALL:** Present: Mr. Glenn Adams, Mr. Charles Baron, Mr. Robert Dolan, Mr. Harold Epps, Mr. George Hamilton, Mr. Eric Michaux, Dr. Dwight Perry, Mr. Paul Pope, Mrs. Avon L. Ruffin, Mrs. Kay Thomas, Mr. Carlton Thornton, Mrs. Nancy Wysenski, and Mr. Dwayne Johnson

**ADOPTION OF THE AGENDA:** It was moved by Trustee Thomas and properly seconded by Trustee Michaux that the revised agenda be adopted. The motion carried.

**APPROVAL OF THE MINUTES:** It was moved by Trustee Michaux and properly seconded by Trustee Thomas to approve the minutes dated April 28, 2010. The motion carried.

**CHAIR'S REMARKS:** Chairman Adams informed the Board, as Chair, it is his responsibility to remind all members of the Board of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflict of interest as required by this Act. Each member has received the agenda and related information for this Board of Trustees meeting. If any board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the board of trustees at this meeting, the conflict or appearance of conflict should be identified at this time.

**REPORT OF THE CHANCELLOR:** The Chancellor expressed appreciation to the 2009 – 2010 retirees who had an accumulated total of 570 years of service with the University.

Highlights of events on campus:

- HBCU Symposium – The symposium was attended by more than 400 attendees, including the U.S. Secretary of Education, Dr. Arne Duncan, who served as the keynote speaker. Also present was Dr. Belle Wheelan, President and CEO, Southern Association of Colleges and Schools; Dr. Marybeth Gasman, a scholar on fundraising/advancement, University of Pennsylvania; and Dr. Roderick McDavis, President, Ohio University. We received great newspaper coverage from the local newspaper, the Chronicle of Higher Education and Diverse Issue in Higher Education. From the symposium we are going to charter a course of action by producing a paper on historically black colleges that will be shared with the national scene, elected officials at the national and local level, higher education associations within the United States. Once this is accomplished we will convene smaller groups, on four to five areas, with HBCU's in North Carolina to talk

about how we can work collaboratively on the various issues.

- Chancellor Nelms had an opportunity to serve as a faculty member of a national leadership program called the Millennium Leadership Initiative. Eleven years ago the initiative was started by 10 black presidents/chancellors. Forty-six percent of the participants of this initiative have furthered their careers by becoming a president or a chancellor. It started as a black group, but has been expanded to include people of all walks of life. The group tries to identify people who have aspirations for serving as Provost, Vice Chancellor for Academic Affairs, Vice Chancellor for Administration and Finance or university president or chancellor.
- A copy of the history of North Carolina Central University was distributed to all of the Board members.
- The U.S. Postal Service has created a postmark that commemorates the founding of NCCU 100 years ago. The postmark will be revealed during the dedication ceremony of the Centennial Garden and revealing the historic markers for the Shepard House, Centennial Chapel and for Hillside High School to be held on July 8, 2010 from 3:00 p.m. – 6:00 p.m.
- We are completing \$100 million in special and capital projects on campus.
- The FIT Project has moved forward. We have to transition off the state payroll and we will go live October 2010 for the first group of employees and January 2011 for the remaining employees.
- Thirteen students, receiving their bachelor's degree from the College of Science and Technology, have been accepted into graduate programs including five entering medical school.
- We have received 12,000 applications for admission to NCCU for the Fall. We have granted admission to 4,000 and we are seeking to enroll 1,400.
- Chancellor Nelms has been invited by the Southern Regional Education Board (SREB) to discuss NCCU retention efforts. NCCU is featured in a magazine published by SREB that features fifteen institutions nationally. Hopefully this will bring greater attention to NCCU and our successful efforts in our best practices that we have in place. Secondly, the Chancellor is hopeful that it gets someone interested in investing in NCCU in order for us to do a better job.
- Further the Chancellor expressed appreciation for the Finance and Administration team for receiving a clean audit for FY 2008 – 2009.

Trustee Epps expressed appreciation to the Chancellor and staff for a job well done on the Centennial Gala.

Trustee Michaux expressed appreciation and gratitude for the renewed spirit on the campus of NCCU by faculty and staff.

Chairman Adams thanked Chancellor Nelms for his report.

**EDUCATIONAL PLANNING AND ACADEMIC AFFAIRS COMMITTEE:** Trustee Dolan presented the Educational Planning and Academic Affairs Committee Report. There were three (3) items for information and one (1) action item.

The committee heard from Dr. Kwesi Aggrey, Provost and Vice Chancellor for Academic Affairs. He presented a year-end update on the Division of Academic Affairs. The highlights of his presentation were as follows:

- Spring 2010 Commencement
- Change in the reporting structure for the Office of the Registrar, which now reports to the Office of the Provost and Vice Chancellor for Academic Affairs
- Update on Position Searches
  - Associate Provost and Associate Vice Chancellor for Academic Affairs
  - Chair, Department of Chemistry
  - Associate Dean for School of Library and Information Sciences
  - Dean for College of Science and Technology
  - Dean for College of Liberal Arts

The committee heard from Dr. Hazell Reed, Vice Chancellor for Graduate Education and Research. He presented a year-end update on the Division of Graduate Education and Research. The highlights of his presentation were as follows:

- North Carolina Central University has earned The Association for Assessment and Accreditation of Laboratory Animal Care (AAALAC) Accreditation for Phase 1 and is pursuing accreditation for Phase 2
- Efforts to ensure Institutional Animal Care and Use Committee (IACUC) compliance
- Update on Position Searches
  - Director of Biomedical Biotechnical Research Institute
  - Dean for School of Graduate Studies
  - Director, Office of Sponsored Research
  - Director, Cardio-Metabolic Disease Research Program

The committee heard from Dr. Bijoy Sahoo, Dean for the School of Business. He presented "Productive Careers, Noble Lives, Global Citizens." The highlights of his presentation were as follows:

- Mission
- Shared Values
- Program Goals
- Core Competencies
- Competitive Advantages

- Current Standing / Ranking
- Accomplishments, Positions of Graduates
- Corporate, Educational and Disciplinary Partners
- Accreditations
  - Benefits
  - 2011 AACSB Review
    - Content
    - Readiness
- Future of School of Business

**FINANCE COMMITTEE:** Trustee Perry presented the Finance Committee Report. There was one (1) action item and two (2) items for information.

The Finance Committee heard a presentation from Dr. Jennifer Wilder, Director of Residential Life. The Department requested approval of the use of \$834,561 from the Fund Balance to cover the projected costs for furnishing 108 suites in Eagle Landing during the 2010-11 academic year.

It was moved by Trustee Perry and properly seconded by Trustee Pope that the NCCU Board of Trustees approve the request to use \$834,561 from the fund balance to cover projected costs for furnishings in Eagle Landing during the 2010-11 academic year. The motion carried.

Ms. Yolanda Banks Deaver, Interim Vice Chancellor for Administration and Finance, provided the Committee with an update on the fiscal year 2009-2010 State Operating Budget as of April 30, 2010 and the Auxiliary Budget Report as of May 17, 2010.

**TRUSTEE-STUDENT RELATIONS COMMITTEE:** Trustee Thomas presented the Trustee-Student Relations Committee Report. There was one (1) item for information.

The committee heard from Mr. Jason Dorsett, Coordinator, provided an update on the NCCU Centennial Scholars Program to include

- Perspective
- Overall
- Mission and Goals
- Academic Performance
- Funding Sources
- Staff and Student Experiences and
- NCCU Board of Trustees participation

Mr. Kent Williams, Associate Coordinator, introduced five Centennial Scholars who talked about what the program means to them and the successes they have had as participants in the program.

**STUDENT GOVERNMENT REPORT:** The Student Government Report was presented by Mr. Dwayne Johnson. His full report is attached.

**NATIONAL ALUMNI REPORT:** The National Alumni Report was presented by Mrs. Anita Walton, Director of Alumni Relations. A copy of the full report is attached.

**FACULTY SENATE REPORT:** The Faculty Senate Report was presented by Dr. Minnie Sangster. Highlights from her report were:

An ad hoc committee (Handbook Committee) of the Faculty Senate has completed a review and has provided a draft revision of the Criteria for Reappointment, Promotion and Tenure for the faculty of NCCU. The base documents used were the Criteria for Reappointment, Promotion and Tenure approved by the NCCU Board of Trustees in November 2008 and the Criteria for Research and Clinical Faculty approved by the Faculty Senate in January 2008. These two documents have been incorporated into one.

Further modification maybe required as faculty and administrators participate in the review process. The draft for these modifications will be sent electronically to faculty for open discussion to be discussed during the Faculty Institute on August 10, 2010.

The document will be reviewed during the Faculty Senate September 2010 meeting. If additional revisions are needed the document will be voted on during the Faculty Senate October 2010 meeting. The final draft will be presented to the general faculty of the University during the General Faculty meeting October 2010. The final document will be presented to the NCCU Board of Trustees during the November 2010 meeting.

The Handbook Committee has been working on the revision/update for the 1997 NCCU Faculty Handbook, also. Revisions to the By-Laws of the Faculty Senate were approved at the March and April 2010 Faculty Senate meetings. The committee hopes to provide the draft of the revised NCCU Faculty Handbook for discussion during the Faculty Institute in August 2010. The review for this document will mirror the review process for the Criteria for Reappointment, Promotion and Tenure.

Trustee Epps informed the Handbook Committee that the Board of Trustee would like for them to be respectful to commitment and expect to receive the report in the Fall.

Chancellor Nelms informed the Handbook Committee that the document would need to be reviewed by the Chancellor before it is submitted to the NCCU Board of Trustees.

**STAFF SENATE REPORT:** The Staff Senate Report was presented by Ms. Rebie Coleman. Her full report is attached.

**PERSONNEL COMMITTEE:** Trustee Hamilton announced there were six (6) action items for closed session.

Trustee Perry moved to convene in closed session pursuant to N.C.G.S. 143-18.11(a)(6) and N.C.G.S. 143-318.11(a)(2). The motion was properly seconded by Trustee Hamilton. The motion carried.

**CLOSED SESSION**

The Committee heard presentations from Chancellor Nelms regarding the appointment of a candidate for Interim Chief Information Officer and a candidate for a salary increase in the Department of Athletics.

The Committee next heard presentations from the Provost and Vice Chancellor for Academic Affairs, Dr. Kwesi Aggrey, who presented a candidate for promotion from Associate to Full Professor; a candidate for Chair of the Department of Chemistry and professor of Chemistry with tenure and recommending a candidate for the appointment of Associate Provost and Associate Vice Chancellor for Academic Affairs with tenure as Associate Professor in Curriculum and Instruction.

The final presentation was made by Dr. Hazell Reed, Vice Chancellor for Graduate Education and Research, recommending the appointment of the Director of the Biomedical Biotechnology Research Institute, Associate Professor of Biology with tenure.

There being no further business for closed session, Trustee Hamilton moved and it was properly seconded by Trustee Thomas to reconvene in open session. The motion carried.

#### **OPEN SESSION**

It was moved by Trustee Hamilton and properly seconded by Trustee Thomas that the NCCU Board of Trustees approve the recommended candidate for the position of Interim Chief Information Officer. The motion carried.

It was moved by Trustee Hamilton and properly seconded by Trustee Thomas that the NCCU Board of Trustees approve the candidate for a salary increase in the Department of Athletics. The motion carried.

It was moved by Trustee Hamilton and properly seconded by Trustee Baron that the NCCU Board approve the recommended candidate for promotion from Associate to Full Professor. The motion carried.

It was moved by Trustee Hamilton and properly seconded by Trustee Thomas that the NCCU Board of Trustees approve the recommended candidate for Chair of the Department of Chemistry and Professor of Chemistry with tenure and directs the staff to forward all relevant information to UNC Board of Governors for final action. The motion carried.

It was moved by Trustee Hamilton and properly seconded by Trustee Baron that the NCCU Board of Trustees approve the recommended candidate for Associate Provost and Associate Vice Chancellor for Academic Affairs with tenure as Associate Professor in Curriculum and Instruction and directs the staff to forward all relevant information to UNC Board of Governors for final action. The motion carried.

It was moved by Trustee Hamilton and properly seconded by Trustee Thomas that the NCCU Board of Trustees approve the recommended candidate for the Director of the Biomedical Biotechnology Research Institute, Associate Professor of Biology with tenure and directs the

staff to forward all relevant information to UNC Board of Governors for final action. The motion carried.

**NOMINATING COMMITTEE:** The election of the Nominating Committee was held. Nominations from the floor consisted of Trustee Thornton, Trustee Epps, and Trustee Hamilton. It was moved by Trustee Michaux and properly seconded by Trustee Perry that the nominations be closed. The motion carried. It was moved by Trustee Michaux and properly seconded by Trustee Baron that Trustee Thornton, Trustee Epps, and Trustee Hamilton be elected to the Nominating Committee. The motion carried.

**NCCU BOARD OF TRUSTEES BY-LAWS:** The election of the By-Laws Committee was held Tuesday, June 22, 2010. Nominations from the floor consist of Trustee Perry, Trustee Michaux, Trustee Ruffin, and Trustee Thomas. It was moved by Trustee Baron and properly seconded by Trustee Hamilton that Trustee Perry, Chair, Trustee Michaux, Trustee Ruffin, and Trustee Thomas be elected to the By-Laws Committee. The motion carried.

**CHAIRMAN'S ANNOUNCEMENTS:**

The next Board of Trustees meeting is September 21 – 22, 2010.

Forward suggestions to Trustee Adams or Susan Hester, Assistant Secretary, regarding items you would like discussed during future NCCU Board of Trustees meeting.

Trustee Adams would like to commend Public Relations for providing information to the NCCU Board of Trustees on what is happening on the campus of NCCU.

The NCCU Board of Trustees members were encouraged by Trustee Adams to walk the campus because the grounds are being returned to the verdant greens.

There being no further business, it was moved by Trustee Adams and properly seconded by Trustee Michaux to adjourn. The motion carried.

Respectfully submitted:

Anita K. Parker  
Recorder