

**NORTH CAROLINA CENTRAL UNIVERSITY
DURHAM, NORTH CAROLINA
BOARD OF TRUSTEES MEETING MINUTES
April 28, 2010**

The NCCU Board of Trustees convened in the Emma Marable Conference Room in the William Jones Building on the campus of North Carolina Central University on April 28, 2010. Chairman Glenn Adams called the meeting to order at 9:05 a.m.

INVOCATION: Trustee George Hamilton gave the invocation.

ROLL CALL: Present: Mr. Glenn Adams, Mr. Charles Baron, Mr. Robert Dolan, Mr. Harold Epps, Mr. George Hamilton, Mr. Eric Michaux, Dr. Dwight Perry, Mr. Paul Pope, Mrs. Avon L. Ruffin, Mrs. Kay Thomas, Mr. Carlton Thornton, and Mr. Dwayne Johnson. Absent: Mrs. Nancy Wysenski

ADOPTION OF THE AGENDA: It was moved by Trustee Michaux and properly seconded by Trustee Baron that the agenda be adopted. The motion carried.

APPROVAL OF THE MINUTES: It was moved by Trustee Michaux and properly seconded by Trustee Thomas to approve the minutes dated February 24, 2010. The motion carried.

CHAIR'S REMARKS: Chairman Adams informed the Board, as Chair, it is his responsibility to remind all members of the Board of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflict of interest as required by this Act. Each member has received the agenda and related information for this Board of Trustees meeting. If any board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the board of trustees at this meeting, the conflict or appearance of conflict should be identified at this time.

REPORT OF THE CHANCELLOR: The Chancellor expressed appreciation to everyone for their commitment to North Carolina Central University. The Chancellor discussed what this University is really about, educating students. Appreciation was expressed to the faculty of the University who have contributed immensely to the success of the 500 undergraduate and 500 graduate students who will be receiving degrees on May 15, 2010. This year could not have gone any better if we had commissioned someone to write a script with the following which have occurred on campus.

- If you go south on the campus there is a historical church in the middle of Nelson Street. With the support of the North Carolina Legislature and the leadership of our delegations we were successful in securing funds to preserve that piece of history and to make it possible for future generations to enjoy.
- Last fall you heard a presentation from Stephen Alsop, a member of the tennis team, who is a biology pre-med major at NCCU. He will be attending Harvard Medical School's M.D./Ph.D. program. He will be graduating summa cum laude with a degree in biology.

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- Our students placed third in the 21st Annual Honda Campus All-Star Challenge. Our quiz bowl team earned \$17,000 in prize money.
- The University Choir went on tour this year, the first in five years. They were well received by alumni and friends on the eastern seaboard.
- 20th Annual Jazz Festival was held on campus. It was a phenomal experience.
- On April 25, 2010 the Centennial Choir performed with the NCCU Choir.
- NCCU was one of 15 universities in the country profiled in the Southern Regional Education Board report on schools that outperform expected graduation rates given a particularly challenging population of students.
- The Intercollegiate Tennis Association, an organization that ranks the top 150 men's and women's college teams, both our NCCU men's and women's teams received recognition as one of the top 150 teams in the country for Division I.
- Women's Basketball freshman Joanna Miller was named All-Independent Newcomer of the Year.
- Will Scott, a former football and track student-athlete, has been invited to the free agent camp with the Green Bay Packers.
- Gabriel Manns, a senior football student-athlete, will sign a free agent contract with the Cincinnati Bengals.
- Jovan Olafioye, an offensive lineman for NCCU, signed with the British Columbia Lions of the Canadian Football League.
- Camille Strawn, a cheerleader, was accepted to Meharry Medical School for fall 2010.

Upcoming Events

- May 22, 2010 we will be celebrating the Centennial Gala at the Durham Performing Arts Center at 6:00 p.m.
- The HBCU Symposium will be June 2 – 4, 2010 at Sheraton Hotel and Conference Center. Secretary of Education Arne Duncan and a host of other experts on the progress and prognosis for HBCUs will be in attendance.

We will enroll a record number of students this fall and this is a result of retaining and attracting more students. Because of the good job that we are doing on campus we are an institute of choice for many students. This semester the Chancellor has interacted with several high school groups on college tours from Connecticut, New York City to California.

The University has lost \$11.6 million over the past ten years. The Governor's proposed budget calls for a \$4.6 million decrease for NCCU in 2010. The \$4.6 million will have impact on course availability, size of the section, services provided to students, and building maintenance. We need you to be good advocates for NCCU.

Chairman Adams thanked Chancellor Nelms for his report.

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AUDIT COMMITTEE: Trustee Michaux presented the Audit Committee Report. The Audit Committee had several items for information.

Ms. Hayes reported the following activities:

- Internal Audit Activities:
 - Historically Minority College and University Consortium (HMCUC) – This review has been forwarded to the North Carolina Office of the State Auditor's (OSA) Investigation Division as of March 2010.
 - The Annual Disclosure Process Review – This is an evaluation of the University's level of controls for employee awareness and disclosure of policy. Internal Audit is currently developing the survey for employees to complete. Once the survey is complete, a report will be issued.
 - Petty Cash Review – A surprise count was completed in February 2010. Internal Audit is currently in the report writing stage.
 - The following audits are in the planning stages: Accounts Payable Process Review, Overtime Review, and Capital Assets and Inventory Process Review.

- External Audit Activity:
 - NCCU Radio Station was randomly selected to participate in a survey from the Corporation for Public Broadcasting. A member from the Office of the Inspector General was on campus from April 7-9 to conduct the survey. Results of the survey have not been issued as of 4/27/10.
 - OSA Financial Statement Audit for fiscal year ending June 30, 2009 – The final report is expected in June 2010.
 - OSA Single Audit – An exit conference was held on February 24th with State Auditor Beth Wood. The report has not been issued as of 4/27/10 by OSA.

BUILDING COMMITTEE: Trustee Baron presented the Building Committee Report. There was one action item and several items for information.

Mr. Zack Abegunrin, Associate Vice Chancellor for Facilities Management, presented the approval of Lease Agreement for Roof Top Cell Phone Towers for: T-Mobile, Sprint and New Cingular. The State Property Office conducted appraisals of roof top rental rates for the area and determined the fair market value for the new lease agreements. The new annual rent for these lease agreements as negotiated by the State Property Office is an increase of about 7.8% from the previous rate.

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It was moved by Trustee Baron and properly seconded by Trustee Epps that the NCCU Board of Trustees approve the recommendation to approve the renewals of the lease agreements for T-Mobile, Sprint and New Cingular rental spaces of cellular towers on Eagleson Residence Hall roof top. The motion carried.

The Committee heard the Capital Improvement Projects Update, Status of Projects which entailed projects in design, project schedule, projects under construction and upcoming projects.

Mr. Abegunrin's report also included Energy Performance Contracting and HUB Data.

EDUCATIONAL PLANNING AND ACADEMIC AFFAIRS COMMITTEE: Trustee Dolan presented the Educational Planning and Academic Affairs Committee Report. There was one item for information and one action item.

The committee heard from Dr. Cecelia Steppe-Jones, Dean for the School of Education. She presented "Celebrating 100 Years of Truth and Service: Then, Now and the Future." The highlights of her presentation are as follows:

- The Foundational Belief of North Carolina Central University
- The Early Mission of NCCU
- Dr. James E. Shepard's Vision as it Relates to Teacher Education Today
- Overview of the School of Education
 - Faculty
 - Faculty Scholarship
 - Grants
 - Undergraduate Students and Programs
 - Graduate Students and Programs
 - Accreditation
- School of Education's Strategies for Recruitment, Preparation, and Retention x 2
- Signature Programs
 - Visual Impairment Training Program
 - iTunes University
 - Bilingual Therapeutic Preschool
 - SportsTalk
 - Josephine Dobbs Clement Early College High School
 - Hillside New Tech

ENDOWMENT FUND COMMITTEE: Trustee Thomas presented the Endowment Fund Report. There was two items for information.

The committee heard from Ms. Yolanda Deaver, Interim Vice Chancellor for Administration

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and Finance, who presented the University Endowment report. She stated that the market value of the Endowment Fund as of February 28, 2010, was \$16,817,374 compared to \$13,763,616 as of February 28, 2009. This change reflects a market value increase of \$3,053,758 for the same period.

Ms. LaTanya Afolayan, Vice Chancellor for Institutional Advancement, presented the NCCU Foundation Endowment Board report. She stated that the value of the Foundation endowments as of February 28, 2010, was \$9,577,134 compared to \$7,370,568 as of February 28, 2009. This change reflects an increase of \$2,206,567.

FINANCE COMMITTEE: Trustee Perry presented the Finance Committee Report. There were several items for information.

Ms. Yolanda Banks Deaver, Interim Vice Chancellor for Administration and Finance provided the Finance Committee with an update on the FY 2009-2010 State Operating Budget as of February 28, 2010 by outlining the changes to state funding since the December 31, 2010 report.

Ms. Banks Deaver provided the Finance Committee with an update on the Auxiliary Financial Report as of March 12, 2010.

Chancellor Nelms met with Senator Basnight and the UNC Chancellors on April 26, 2010 to discuss the impact of the FY 2010 - 2011 Governors Budget for the University of North Carolina campuses.

INSTITUTIONAL ADVANCEMENT COMMITTEE: Trustee Ruffin presented the Institutional Advancement Committee Report. There were several items for information and one item for action.

Ms. LaTanya Afolayan, Vice Chancellor of Institutional Advancement, presented the division report which included a giving comparison of fiscal year 2008-2009 versus 2009-2010. She stated that giving from July 2009 – April 2010 was \$2.3 million compared to \$2.8 million at this time last year.

The Office of Institutional Advancement has submitted proposals totaling \$8.5 million.

The top fundraising priority is the Tournament of Roses Parade. The total raised to date is \$17,000. A total of \$465,000 is still needed. Michael Jordan Nissan has donated a vehicle that will be raffled during Homecoming. The company will feature the Marching Sound Machine in an upcoming commercial that will promote the texting campaign. In addition, proposals have been submitted to several companies to request in-kind gifts of transportation for student instruments, luggage, and other items that need to be shipped to Pasadena.

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Institutional Advancement is working with the band's booster club and the Athletics Department to secure student scholarships for the \$2,000 per student that is needed. Athletics will promote the texting campaign at the North Carolina A&T, Hampton and Edward Waters football games.

Vice Chancellor Afolayan reported that the Office of Institutional Advancement has hired one Major Gifts Officer. Finalists have been identified to fill a second Major Gifts Officer position, as well as the Advancement Services Manager, Director of Annual Giving and Associate Vice Chancellor positions.

Ms. Afolayan informed the Board members of the following upcoming events:

- Development Session for Deans (sponsored by UNC-GA), May 20-21
- Foundation Board meeting, June 2, 10 a.m.
- Estate Planning Brunch, June 12, 11 a.m. – 1 p.m.
- Tom Joyner School of the Month, August 2010

The Committee heard a presentation from Ms. Afolayan regarding the revised Prospect Clearance Policy.

It was moved by Trustee Ruffin and properly seconded by Trustee Thomas that the NCCU Board of Trustees approve the revised Prospect Clearance Policy. The motion carried.

TRUSTEE-STUDENT RELATIONS COMMITTEE: Trustee Thomas presented the Trustee-Student Relations Committee Report. There were several items for information.

The committee heard from Mr. Dwayne Johnson, the Student Government President. Mr. Johnson stated NCCU hosted the University of North Carolina Association of Student Governments (ASG) last weekend. ASG is comprised of representation from all seventeen (17) University campuses. It is founded and funded by students, to champion the concerns of students and ensures affordability and accessibility to quality education throughout the University System.

Mrs. Sharon Oliver, Associate Vice Chancellor of Enrollment Management and Dr. Kevin Rome, Vice Chancellor for Student Affairs and Enrollment Management, provided highlights of several recent student events and accomplishments:

- NCCU tied for third place in the 21st Annual Honda Campus All-Star Challenge National Championship Tournament on April 10 in Orlando, Fla.
- The Student Activities Board sponsored Spring Fling events April 12-17th. This is a week of activities to provide relaxation and balance for students prior to the exam period.
- NCCU and Duke University combined efforts to host the First Annual Bull City Showdown on April 17th: A History Revisited, a day-long basketball tournament featuring students from both campuses.

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- Student Affairs and Academic Affairs hosted a "Hear the Call" Conference on April 23rd. This conference, demonstrated how partnerships between the Division of Academic Affairs and the Division of Student Affairs and Enrollment Management benefit our students by challenging them inside and outside of the classroom.
- Chancellor Nelms will be hosting a Chancellor's Dinner on April 29th in the W.G. Pearson Cafeteria. This is a dress affair for students and administrators.
- Dr. Kevin Rome was the guest speaker at the Durham NCCU Alumni Chapter Meeting on April 21st. Dr. Rome provided an overview of the Division of Student Affairs and Enrollment Management and what are some of the division's priority needs.
- The Centennial Scholars made a cultural excursion to Atlanta – April 23-25th. The group visited several historical and cultural sites and met with Ms. Bernice King.
- Dr. Rome and Ms. Afolayan attended the Washington, D.C. Scholarship Gala on April 24th in Lanham, Maryland.

Chancellor Nelms added that discussions have begun to have instructors to include University expected dress standards in their course syllabus.

Mrs. Sharon Oliver also gave an update on federal and state financial aid regulatory changes; 2010 Summer School registration, enrollment, and financial aid awarded; and financial aid applications received by classification for the 2010-11 academic year.

Ms. Janelle Simmons, Director, Orientation/First Year Experience summarized the 2010 Spring Maroon and Gray Day Schedule. This is an opportunity for prospective students to complete on-site placement testing early and parents can meet with staff to learn about the enrollment process and academic expectations.

Information was also provided on the 2010 Summer Eagle Institute Orientation Schedule, which is designed to introduce newly admitted students and their families to campus life.

An award winning brochure highlighting the NCCU Parents and Family Association which have grown to 395 members was distributed. The Association provides campus information and promotes involvement within the NCCU community.

STUDENT GOVERNMENT REPORT: The Student Government Report was presented by Mr. Dwayne Johnson. His full report is attached.

NATIONAL ALUMNI REPORT: The National Alumni Report was presented by Dr. Warachal Faison. A copy of the full report is attached.

FACULTY SENATE REPORT: The Faculty Senate Report was presented by Dr. Minnie Sangster. Her full report is attached.

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STAFF SENATE REPORT: The Staff Senate Report was presented by Ms. Rebie Coleman. Her full report is attached.

PERSONNEL COMMITTEE: Trustee Baron announced there are four (4) items for closed session.

Trustee Perry moved to convene in closed session pursuant to N.C.G.S. 143-18.11(a)(6) and N.C.G.S. 143-318.11(a)(2). The motion was properly seconded by Trustee Hamilton. The motion carried.

CLOSED SESSION

The Committee heard a presentation from Provost Kwesi Aggrey regarding candidates for faculty promotion, tenure and promotion and tenure.

The Committee heard a presentation from Chancellor Nelms, recommending reappointment and salary increase for the Dean of the School of Law, Raymond Pierce.

The Committee heard a presentation from Dr. Ingrid Wicker-McCree, Director of Athletics, who presented Mr. Marcus Gladden for the proposed rank of Assistant Football Coach/Strength and Conditioning Coordinator and a salary increase.

The Committee heard from Chancellor Charlie Nelms recommending that the Committee approve a request to award Mr. Tom Joyner, the honorary degree of Doctorate of Humane Letters, Honoris Causa, during the May 15, 2010, commencement at North Carolina Central University.

There being no further business for closed session, Trustee Thomas moved and it properly seconded by Trustee Baron to reconvene in open session. The motion carried.

OPEN SESSION

It was moved by Trustee Baron and properly seconded by Trustee Thomas that the NCCU Board of Trustees approve the faculty candidates for promotion. The motion carried.

It was moved by Trustee Baron and properly seconded by Trustee Thomas that the NCCU Board of Trustees recommend approval of the faculty candidates for tenure and promotion and tenure and directs the staff to forward all relevant information to the UNC Board of Governors for final action.

It was moved by Trustee Baron and properly seconded Trustee Thomas that the NCCU Board of Trustees recommend approval of the reappointment and salary increase for the Dean of the School of Law, Attorney Raymond Pierce.

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It was moved by Trustee Baron and properly seconded by Trustee Thomas that the NCCU Board of Trustees recommend approval of the proposed rank of Assistant Football Coach/Strength and Conditioning Coordinator and salary increase for Mr. Marcus Gladden and direct the staff to forward all relevant information to the UNC Board of Governors for final action. Trustee Hamilton recused himself from voting.

It was moved by Trustee Dolan and properly seconded by Trustee Thomas that the NCCU Board of Trustees approve a recommendation to award Mr. Tom Joyner, the honorary degree of Doctorate of Humane Letters, Honoris Causa, during the May 15, 2010 commencement at North Carolina Central University. Trustee Pope abstained.

CHAIRMAN'S ANNOUNCEMENTS: This is a reminder that the NC State Ethics Commission requires all public servants which includes members of Board of Trustees, to participate in an ethics and education presentation. This presentation is mandatory and is in accordance with GS 138A-14 and 120C-103(a).

You can call and register by contacting Lisa Cole, 919 715 2609 or by e-mail lisa.cole@doa.nc.gov

The next Board of Trustees meeting is June 22 – 23, 2010.

Each of you received an invitation to attend commencement on May 15, 2010. I encourage each of you to attend. Graduation begins at 8:00 a.m. Tom Joyner is the keynote speaker.

If you would like to be a platform guest, please plan to arrive by 7:00 for robing in the Faculty/Staff Dining Room in the W. G. Pearson Cafeteria. Your guests should go directly to O'Kelly-Riddick Stadium and identify themselves as special guests to the hosts, who will direct them to the reserved seating section.

The 2010 Statement of Economic Interests forms have been filed with the NC Ethics Commission and copies forwarded to UNC General Administration. These forms were due on or before April 15th. Thanks for your cooperation in this matter.

All trustees were directed to proceed to the James E. Shepard Library for a private unveiling of the Centennial Quilt.

There being no further business, it was moved by Trustee Pope and properly seconded by Trustee Thomas to adjourn. The motion carried.

Respectfully submitted:

Anita K. Parker
Recorder