

**NORTH CAROLINA CENTRAL UNIVERSITY  
DURHAM, NORTH CAROLINA  
BOARD OF TRUSTEES MEETING MINUTES  
February 26, 2014**

The NCCU Board of Trustees convened in the Emma Marable Conference Room in the William Jones Building on the campus of North Carolina Central University on February 26, 2014. Chairman Dwight Perry called the meeting to order at 9:00 a.m.

**INVOCATION:** Trustee Pope gave the invocation.

**ROLL CALL:** Present: Dr. Dwight Perry, Mr. John Barbee, Mr. Harold Epps, Mr. Paul Pope, Mrs. Avon Ruffin, Mr. Stefan Weathers, Mrs. Karyn Wilkerson. Absent: Mr. Wendell McCain, Mrs. Joan Higginbotham, Ms. Allyson Siegel, Mrs. Kim Saunders, Dr. Kenneth Tindall and Mr. George Hamilton.

**ADOPTION OF THE AGENDA:** It was moved by Trustee Epps and properly seconded by Trustee Pope that the agenda be amended to include the appointment of a Nominating Committee and an update on the repairs to the Chancellor's residence. The motion carried.

**APPROVAL OF THE MINUTES:** It was moved by Trustee Ruffin and properly seconded by Trustee Pope to approve the minutes dated November 20, 2013. The motion carried.

**APPROVAL OF THE SPECIAL CALL MINUTES:** It was moved by Trustee Pope and properly seconded by Trustee Weathers to approve the minutes of the Special Call meeting dated December 19, 2013. The motion carried.

**CHAIR'S REMARKS:** Chairman Perry informed the Board, as Chair, it is his responsibility to remind all members of the Board of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflict of interest as required by this Act. Each member has received the agenda and related information for this Board of Trustees meeting. If any board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the board of trustees at this meeting, the conflict or appearance of conflict should be identified at this time. No conflict was presented.

**REPORT OF THE CHANCELLOR:** Chancellor Saunders-White presented her report to the Board. Highlights included the following.

Prior to Chancellor Saunders-White's presentation she requested a moment of silence for beloved fallen Eagles who went on to Glory since the Board of Trustees last met, namely:

- Richard Banks, music professor and director of bands passed away in late December. NCCU celebrated his life on January 18<sup>th</sup>.
- Dr. Franklin McCain, Civil Rights icon, respected scientist and public servant, member of the Greensboro Four and Champion of education of education, former NCCU Board of Trustee and father of our own Trustee Wendell McCain
- Devonse Squire, a theatre major from Weldon, NC died suddenly on campus and was memorialized on February 17<sup>th</sup>

Chancellor next introduced several new members of the Executive Leadership team:

- Dr. Johnson Akinleye, Provost and Vice Chancellor for Academic Affairs;

- Dr. Harriet Frink Davis, Vice Chancellor for Instructional Advancement;
- Ms. Leah Kraus, Chief Information Officer;
- Dr. Wanda Lester, Interim Dean of the School of Business;
- Mr. Wendell Phillips to join as the new Chief of Staff effective early March;
- Coach Jerry Mack, new head football coach.

## **ENROLLMENT**

The spring 2014 semester is off to a productive start. In January we welcomed approximately 160 new Eagles which included approximately 130 transfer students. The efforts to re-enroll the nearly 223 students who were unable to return in the fall 2013 were fruitful, as 85 students re-enrolled for the January.

Eagle Excellence is focused on one thing – making NCCU a first choice premier institution. We are telling our story and honing our brand. To date we have received more than 11,000 applications are on track to admit 4,000 students and enroll a class of 1,200 for 2014-2015 academic years.

## **MLK CONVOCATION AND DAY OF SERVICE**

Thanks to Reverend Michael Page and members of the MLK Committee for an inspiring and outstanding Convocation program that featured nationally recognized, education and media commentator Dr. Marc Lamont Hill. Chancellor also recognized Dr. Deborah Bailey and the committee who worked with the Academic Community service learning program to partner with United Way of the Greater Triangle to organize and execute a “Day On... Not Day Off” of service on January 20<sup>th</sup>.

## **KEY PERFORMANCXE INDICATOES**

Chancellor reported we continue to track our Key Performance Indicators and have begun an aggressive awareness program to ensure the entire campus community is engaged in efforts that will drive student, operations and financial success at NCCU. Chancellor will report back to the Board of Trustees in June about the accomplishments and successes against each of the KPIs that have been identified.

This year we reinstated the Faculty and Staff Annual campaign and saw dramatic results, moving from 18% giving to 45% giving an increase of 150%

## **BOARD OF GOVERNORS UPDATES**

The State Board of Community Colleges and UNC Board of Governors recently adopted a revised Comprehensive Articulation Agreement between the two systems. Under this agreement, students' options for transferring between community colleges and UNC institutions will be more defined and easier to follow, providing a clearer pathway to educational success. At NCCU we have more than 500 transfer students. A Transfer Imperative Task Group was formed and charged with two key deliverables: 1) define pathways to increase transfer enrollment by 1,500 students beginning fall 2014 and (2) develop a strategy for implementing gradual enrollment pilot program at Durham Technical Community College. In addition, NCCU has engaged Vance-Granville Community College and has created a Council of President where NCCU senior leadership will meet with 7 community colleges that NCCU serves. NCCU transfer students had a cumulative GPA of 3.11 and 80% have graduated by their third year at the institution.

Next, Chancellor, highlighting just one example of a transfer student who has not only succeeded, but thrived at NCCU. introduced Bobby Richardson, a senior and president of Tau Sigma Honor Society, a native of Spring Hope, NC a veteran who served in the US Army for 14 years; he transferred to NCCU from Wake Technical Community College, will graduate from NCCU in May and will be gainfully employed with GE Aviation beginning June 23<sup>rd</sup>. Mr. Richardson shared his personal experiences with the Board of Trustees and especially paid a sincere thanks to Dr. Alisha Malloy and Dr. Donna Grant, School of Business both of whom provided daily support.

### **PROPOSALS AND OTHER UPDATES: STUDENT SUCCESS**

Currently under review we have 9 students participating in a White House Initiative on HBCU's in partnership with the Congressional Black Caucus Foundation and the Urban Education Collaborative at UNC Charlotte. The goal is to promote the academic success of Black males at HBCUs through leadership, scholarship and provide information and guidance on federal support programs and offerings.

Collaborating with the University of Pennsylvania Minority Serving Institutions Center and Educational Testing Service acquired and recently introduced the Success Navigator assessment, a product designed by to help reach at risk students and improve first year retention rates.

### **BUDGET UPDATE:**

Expecting stabilization and perhaps even a growth in enrollment; NCCU is looking to implement the work of the 2011 Process Improvement and Efficiency (PIE) Task force developed under the leadership of Vice Chancellor for Administration and Finance Wendell Davis. This report focused on the infusion of technology to track progress improvement and provides the university the foundation from which to examine expense reductions. NCCU will be looking to right size our organization, gain liquidity and lower our middle management percentage to 8%

### **POINTS OF PRIDE**

NCCU received a \$5 million grant from the National Science Foundation (NSF) to continue development of our computational center for fundamental and applied science and education, known as NSF-CREST.

Recently, Alfred Street Baptist Church in Alexandria, VA hosted its 12<sup>th</sup> annual HBCU College Festival and invited the Chancellor to represent NCCU in the pulpit for both of its services. NCCU was present among 66 other institutions at the college festival. More than 3,700 students were in attendance; with more than 500 onsite admissions with students receiving more than \$1 million in scholarship monies. The church presented NCCU with a check for \$25,000 that will support student scholarships. A special thanks to the National Alumni Association and its vice president, Calvin Kearney for the invitation and reception hosted with area alumni. Note: President Albert Whiting was in attendance. He is 96 years young.

### **MEAC**

Congratulations are in order for NCCU's men's basketball team and Coach LeVelle Motor who are having an extraordinary 21-5 season and getting a vote in the AP Top 25 for the first time in the program's NCAA Division I history. Chancellor noted the MEAAC will be held in Norfolk, VA beginning on March 10<sup>th</sup>. On Monday, March 3 the Eagles will be on ESPNU at 7:00 pm to take on Savannah State.

## **INSTALLATION**

A great week of activities are being planned by the Chancellor's Installation Committee. There will be a variety of free programs available to the campus, Durham and Greater Triangle communities including an Interfaith Service, Health Fair, a play "Carmen", a student talent night; college and school showcase; and an evening with Judith Jamison.

Honors Convocation will be held on April 3<sup>rd</sup> and Spring Open House will take place on April 5<sup>th</sup>.

Next Chancellor recognized Dr. Li-An Yeh, founding Director of BRITE and professor of pharmaceutical sciences for her numerous contributions to NCCU since joining the university in 2005. She is credited for building this vital biomanufacturing research institute to the prominence it receives today and wish her well in her retirement.

Chancellor also congratulated Vice Chancellor Wendell Davis on his new appointment as Durham County Manager and thanked him for his service and work at NCCU during the past 2 ½ years. Chancellor too wished him continued success and looks forward to working with him in his new role.

Chairman Perry thanked the Chancellor Saunders-White for her report

**AUDIT, FINANCE, AND FACILITIES COMMITTEE:** Trustee Epps presented the Audit, Finance, and Facilities Committee report. There were several informational items.

Fuquay Solutions has been contracted to review specific financial procedures and processes and provide to enhanced financial strategies. Mr. Robert Nelson, Senior Advisor Higher Education Policy and Finance with Fuquay Solutions presented a summary of the objectives requested by the Chancellor.

### **Audit**

Ms. Ivanna Cole, Director of Internal Audit, held a brief discussion on the following:

- Administrative Aspects
  - Paperless auditing system
  - Standardized, electronic audit program
  - Secure, electronic storage of past audit engagements
  - Team engagements for audits
  - Administrative Officer needed
- Audit Activities
  - Progression of current activities
  - Qualitative audit plan
  - Continual risk assessment
  - Updated Audit Plan
  - Internal Audit Office Awareness Endeavors
  - Value-added educational opportunities
  - Advisory and,
  - IA quality assessment review

### **Finance**

Vice Chancellor for Administration and Finance Wendell Davis provided the following updates:

- The beginning balance for the State appropriation budget is \$84,084,488. Adjustments to appropriations total \$(3,716,878) resulting in an appropriation balance on December 31, 2013 of \$80,367,610.

- The beginning balance for receipts is \$44,181,109. Adjustments to receipts total \$5,760,108, resulting in an ending receipts balance as of December 31, 2013 of \$49,941,217.
- The total ending balances of the state appropriation base budget and the receipts base budget on December 31, 2013 equal \$130,308,827.
- The total state appropriation and receipts for December 31, 2012 was \$129,090,994 compared to this year at \$130,308,827.
- As of December 31, 2013, the Auxiliary total revenue was \$32,535,550, total expense of \$18,464,695 and ending fund balance of \$27,584,088.
- It was noted that all fund balances are in the black and that there has been an increase in the fund balance from last year.

Vice Chancellor Wendell Davis also reported that the University received a clean audit.

### **Facilities**

Mr. Zack Abegunrin, Associate Vice Chancellor for Facilities Management, presented Capital Improvement Projects, which entailed:

- Status of Projects
  - Upcoming projects
  - Projects under construction
- Energy Savings Performance Contract
- HUB Data

**ACADEMIC AND STUDENT AFFAIRS COMMITTEE:** Trustee Ruffin presented the Academic and Student Affairs Committee Report. There were several informational items.

### **Academic Affairs:**

Dr. Johnson O. Akinleye, Provost and Vice Chancellor for Academic Affairs gave an Academic Affairs Update highlighting the following:

- Mr. Johnnie Southerland, Director of Strategic Planning presented background information and the impact on North Carolina Central University based on the current UNC system admission standards.
- NCCU plans to submit a pilot proposal to UNC General Administration regarding amended admission requirements. Approval of the proposal will allow NCCU to admit students who have high GPAs with SAT test scores of 750-799.
- Mr. Anthony Brooks, Director of Undergraduate Admissions, presented an enrollment update for new freshmen; enrollment confirmations and a brief overview of the conversion strategies underway.
- Ms. Sharon Laisure, Interim Associate Vice Chancellor for Enrollment Management, provided an overview of new partner initiatives that will increase and sustain enrollment in the areas of international, transfer, and Latino students.
- Dr. Wanda F. Lester, Interim Dean, School of Business was introduced.

## **Research and Economic Development**

Dr. Hazell Reed, Vice Chancellor for Research and Economic Development provided an update highlighting the following:

- North Carolina Central University (NCCU) submitted 71 proposals totaling \$39,908,304.00
- January 30, 2014, NCCU earned 58 awards, which generated \$17,673,294.00
- The Division has been working on Change of Source of Funding in order to maximize Indirect Cost Recovery
- Dr. Jonathan Sexton will receive an SBIR Grant, Phase II, \$2,000,000.00 over two years for his drug discovery research work on diabetes/obesity
- Implemented an on-line system for managing disclosures and conflicts of interests— AIR (Activities, Interests and Relationships)
- The US Patent and Trademark Office on October 15, 2013 issued a patent for “Selective Beta-Glucuronidase Inhibitors as a Treatment for Side Effects of Camptothecin Antineoplastic Agents” (Appl. No.: 13/514,418). Inventors from both NCCU and UNC-Chapel Hill were involved in the conception and development of this innovation. NCCU inventors are Alfred Williams, Ph.D., John Scott, Ph.D., and Li-An Yeh, Ph.D.
- Spruiell K, Richardson RM, Cullen JM, Awumey EM, Gonzalez FJ, Gyamfi MA, Title: Role of pregnane X receptor in obesity and glucose homeostasis in male mice, Journal of Biological Chemistry. 2013 Dec 20. PMID: 24362030. Krisstonis Spruiell is a graduate student in the Department of Biology. She is expected to graduate in May 2014
- NCCU has hired Dr. David S. Thomson as the new Director of the Biomanufacturing Research Institute and Technology Enterprise (BRITE), effective April 2014. His home is in Newton, MA. He serves as the Vice President, Head Research and Development Operation and NCE Drug Discovery, Shire Human Genetic Therapies, Lexington, MA. Dr. Thomson has also been teaching at Western Connecticut State University, Danbury, CT

Further, Dr. Reed thanked and applauded Dr. Li-An Yeh, Director of the Biomanufacturing Research Institute and Technology Enterprise (BRITE) for her years of dedicated service. Dr. Yeh will retire March 31, 2014.

## **Student Affairs**

Dr. Jennifer Wilder, Interim Vice Chancellor for Student Affairs provided an update of Student Affairs activities:

- A 2012-2013 Career Counseling Student Advising Update was provided. Participant Surveys summarized the confidence level of services provided by Career Services, internships received, gainful employment of graduates and their respective salary breakdown. The 2013 Senior Survey results were also provided.
- Fall 2013 statistics provided that of the 58,492 individuals that visited the Leroy Walker Complex 34,221 used the Campus Recreation Center. This can be attributed to the renovated Wellness Center and student health awareness.
- As an outcome of the newly implemented HB 74 – Non-Attorney Advocate Bill, as of January 15, 2014, 2 of the 9 cases heard by the NCCU Office of Student Rights and Responsibilities have exercised this right.
- The Residential Life Spring 2014 occupancy rate is 82%.
- Student Disability Services has implemented a Smart Pen Loan Program for students with learning differences. They received an unsolicited donation from an alumna. This donation will be used to purchase equipment and assistive technology to support students with learning differences.

**BOARD OF TRUSTEES OF THE ENDOWMENT FUND:** Chairman Perry presented the Endowment Fund Report. There were two (2) informational items.

Mr. Jonathon King, President and Ms. Janine Vanzetta, Director, Investor Relations & Communications from UNC Management Company, Inc. presented a detailed overview of the investment performance by the UNC Investment Fund, LLC. UNC Investment Fund recorded a 15.9% return in calendar year 2013, and it exceeds the primary long-term return objective (Consumer Price Index + 5.5%). The Fund's returns for the 1-, 3-, 5- and 10 year periods to December 31, 2013 all exceeds the primary return objective. The optimism that marked 2013 has waned in early 2014 as a series of unfavorable events have rattled investor confidence. UNC Investment Fund continue to believe that investing in alternative asset classes positions the Fund to meet its long-term objective while providing downside protection.

Mr. Isaac H. Green, Chief Executive Officer, and Mr. Charles Curry, Vice President Director of Fixed Income, from Piedmont Investment Advisors, LLC gave a detailed overview of the investment performance of the endowed professorships. They explained that on July 31, 2013, Piedmont implemented a blended large cap strategy. The portfolio has 50% invested in Growth & Income and 50% in Strategic Core products. These two products complement each other; Growth & Income is a lower volatility product, while Strategic Core is a more opportunistic product. Key investment themes in the strategic core portfolio are improving research productivity in Biotech, expanding access to health care and controlling medical cost inflation, continued strong environment for shareholder activism and housing demand and household formation. The Piedmont Investment Fund return as of December 2013, year to day was 30.16%.

**ADVANCEMENT AND EXTERNAL AFFAIRS COMMITTEE:** Trustee Ruffin presented the Advancement and External Affairs Committee Report. There was one (1) action item and several informational items.

Due to a lack of a quorum, the action item on the agenda for the Advancement and External Affairs Committee, namely the minutes dated November 19, 2013, will be considered by the NCCU Board of Trustees as a Committee of the Whole at the full Board meeting to be held Wednesday, February 26, 2014.

It was moved by Trustee Pope and properly seconded by Trustee Epps that the NCCU Board of Trustees approve the minutes for the Advancement and External Affairs Committee dated November 19, 2013. The motion carried.

The committee heard a presentation from Vice Chancellor for Institutional Advancement Harriet Davis, who reported that gifts raised from July 1, 2013 through February 21, 2014 total \$3,660,368, compared to \$2,504,981 raised for the same period last year.

Within the division, other notable activities included the following:

- Among all donors, first time giving increased by 125% and faculty-staff giving increased to 45%, which is up from 18% last year.
- Major gift commitments of \$306,414 and estate/planned gift commitments of \$115,330 in cash were raised year-to-date. Estate/planned gift commitments total \$1,037,330 year-to-date.
- Corporate proposals totaling \$1,417,000 have been submitted, and the total of closed corporate gifts for FY14 is \$810,963.
- Alumni Relations is accepting nominations for the 40 Under 40 Alumni Awards beginning March 3, 2014. Nominations will be accepted through May 2, 2014.

- The NCCU Pre-Alumni Club is leading the way with student philanthropy efforts by sponsoring Student Philanthropy Day on February 27, 2014. The club will also host Alumni Student Networking Night on March 20<sup>th</sup>.
- The MEAC Tournament will be held on March 10-15 in Norfolk, Va., at the Norfolk Scope Arena. The University will host a number of events on Thursday, March 13<sup>th</sup>, including the Chancellor's Maroon and Gray Reception from 2-5 p.m. at the Norfolk Sheraton Waterside Hotel and the NCCU Alumni Association and Eagle Club Mixer beginning at 9:30 p.m. at the Holiday Inn Virginia Beach – Norfolk. Additionally, Mrs. Lou Suitt Barnes will be honored as an MEAC Distinguished Alumna at half court during the men's game. For more details and a schedule of official MEAC activities, visit [www.meachoops.com](http://www.meachoops.com).
- Homecoming 2014 is scheduled for November 8, 2014, when NCCU will host Hampton University. Reunion class years will end in 4's and 9's, and begin with 1934.
- The newest edition of the university's science magazine, "Quest," will be released this week.
- NCCU commercials will air in the Tidewater, Washington, DC and Charlotte markets during the upcoming CIAA and MEAC tournaments.
- The Office of Public Relations launched the "Eagles Go Red" campaign to highlight heart disease, and released "I Fly In My Dreams," a video honoring the legacy of Dr. Martin Luther King, Jr. during the month of February,

**INTERCOLLEGIATE ATHLETICS COMMITTEE:** Trustee Barbee presented the Intercollegiate Athletics Committee Report. There was one (1) action item and several informational items.

Due to a lack of a quorum, the action item on the agenda for the Intercollegiate Athletics Committee, namely the minutes dated November 19, 2013, will be considered by the NCCU Board of Trustees as a Committee of the Whole at the full Board meeting to be held Wednesday, February 26, 2013.

It was moved by Trustee Pope and properly seconded by Trustee Ruffin that the NCCU Board of Trustees approve the minutes for the Intercollegiate Athletics Committee dated November 19, 2013. The motion carried.

The Committee heard presentations from Dr. Ingrid Wicker-McCree, Director of Athletics and Mr. Vincent Brown, Associated Athletic Director for Business and Finance, who presented an update on the Key Performance Indicators (KPI) for the Department of Athletics. The Key Performance Indicators were updated in the following areas:

- Academic Success
  - APR update
- Competitive Success
  - Men's Basketball
  - Indoor Track & Field
  - Bowling
  - Spring Sports
- Institutional Control
  - Completed NCAA APR Data Review
  - 100% giving for FT Athletics Staff
  - Sponsorships
  - Eagle Club
- Student-Athlete Well Being
  - Community service projects
- Financial Overview
  - Sources of Revenue & Expenditures
  - NCAA DI Comparisons, MEAC, Peer Group, FCS
  - Revenue Trends

- o Managing Experiences
- o Revenue Opportunities

Next the Committee heard a brief presentation from Dr. Les Brinson, Chair of the Faculty Athletics Council about the role of the Faculty Athletics Council with Athletics.

The Committee agreed on the importance of filling the Development Director position in Athletics. It was also agreed that the NCCU vs A & T football game be a future discussion item to maximize the opportunity and experience.

**STUDENT GOVERNMENT REPORT:** The Student Government Report was presented by Mr. Stefan Weathers. A copy of his full report is attached.

**NATIONAL ALUMNI REPORT:** The National Alumni Report was presented by Ms. Tania Davis (via telephone conference call). A copy of her full report is attached.

**POINT OF PERSONAL PRIVILEGE:** Chairman Perry invited Trustee Barbee and others to come to the podium for a special presentation. Trustee Barbee indicated one of the things Chancellor was talking about earlier she has spread that news to Greensboro. A reception was held for the Chancellor and there was an E<sup>2</sup> appeal all around the country. Today we have 3 members of the Greensboro Chapter (Mr. Bob Childs, Mrs. Thomasina Cotton and Mrs. LaQuetta Barbee) who will be making a presentation on behalf of the Greensboro Chapter.

Mr. Childs is pleased to be given this opportunity to make this presentation. First he made a few comments about the Greensboro who has been one of the leading chapters in the National Association for over 20 years. Although small they compete very well. Much like his friend of many, many years ago, husband of Trustee Ruffin. Mr. Childs would meet with Ben on occasions and Ben would say Bob the struggles still continues, but we have to be doers of the word and not those who talk about the word. The Greensboro Chapter is a doer. So on behalf of the Greensboro Chapter and the E<sup>2</sup> Scholarship Fund Mr. Childs presented a \$10,000 check to Chancellor. Mr. Childs indicated this was culminated at the luncheon last homecoming. He said to Trustee Barbee we really need to get on this. This serves our students well. The Greensboro Chapter deeply appreciates the Chancellor for coming up with this new idea.

Chancellor was overwhelmed. The Greensboro Chapter indicated they would embrace this concept. This is ongoing to help so many students, it is not the \$5,000 balance it is the 50, 100 dollar balances that will touch many, many people.

**FACULTY SENATE REPORT:** The Faculty Senate Report was presented by Dr. Harvey McMurray. A copy of his full report is attached

**STAFF SENATE REPORT:** The Staff Senate report was presented by Ms. Janet Bunch. A copy of her full report is attached.

**EXECUTIVE/PERSONNEL COMMITTEE:** Chairman Perry presented the Executive/Personnel Committee report with three (3) action items and several informational items for Closed Session.

It was moved by Trustee Ruffin and properly seconded by Trustee Pope to convene in closed session pursuant to N.G.C.S. 143-318.11(a)(5) and (6). The motion carried.

## CLOSED SESSION

The Committee heard a presentation from Ms. Ivanna Cole, Internal Auditor. Her presentation provided an update on a State Auditor investigation involving specific university personnel. A report is to be issued for corrective action.

The Committee heard a presentation from Chancellor Debra Saunders-White who presented faculty candidates for promotion.

Next, Chancellor Saunders-White presented faculty candidates for tenure.

Chancellor Saunders-White also presented a candidate for tenure, the Director of BRITE.

Further, Chancellor Saunders-White updated the committee on personnel matters.

There being no further business for closed session, it was moved and properly seconded to reconvene in Open Session. The motion carried.

## OPEN SESSION

It was moved by Trustee Pope and properly seconded by Trustee Ruffin that the NCCU Board of Trustees approve the faculty candidates for promotion.

It was moved by Trustee Epps and properly seconded by Trustee Pope that the NCCU Board of Trustees recommend approval of the faculty candidates for tenure and forward all relevant materials to the UNC Board of Governors for final action.

It was moved by Trustee Pope and properly seconded by Trustee Ruffin that the NCCU Board of Trustees recommend approval of tenure for the Director of BRITE and forward all relevant materials to the UNC Board of Governors for final action.

Chairman Perry recognized Trustee Epps who presented an update on the repairs and renovations to the Chancellor's residence. He indicated it was critical and urgent that the roof replacement and subsurface flooring to the living quarters are proactive and aggressive and should be addressed immediately. The costs of said repairs estimated to be \$30,000.

Therefore, it was moved by Trustee Epps and properly seconded by Trustee Ruffin to approve the costs of repairs and renovations to the Chancellor's residence in the amount of \$30,000 for roofing and flooring repairs/replacements. The motion carried.

Chairman Perry next recognized Trustee Pope who addressed the Board of Trustees and expressed concern over the lack of attendance by the Board members at committee meetings and full board meetings. He shared with the Trustees that by not attending the Committee meetings those trustees are missing out on the information presented and not gaining any historical knowledge regarding actions taken by the NCCU Board of Trustees. The Board of Trustees discussed the effectiveness of the current attendance policy contained in the Board's by-laws in light of the two day structure of the meetings and the work that occurs during committee meetings. Lack of a quorum during the committee meetings make it difficult for the Board to operate effectively and this issue has been discussed with individual trustees. The Board of Trustees would like Chancellor Saunders-White to continue these conversations with the Board members and to review the by-laws to determine if it is consistent with best practices across the system. It was suggested that the By-Laws Committee be reestablished and tentatively scheduled a call meeting of the Board of Trustees for March for trustees to revisit the NCCU By-Laws.

**NOMINATING COMMITTEE:** Chairman Perry appointed Trustee Epps, Chair, Trustee Pope and Trustee Saunders to serve and present a recommended slate of nominees to the Board for 2014-2015 and report back at June meeting.

**CHAIRMAN'S ANNOUNCEMENTS:**

- The next regular meeting of the NCCU Board of Trustees is April 22-23, 2014.
- A reminder to all Trustees that the 2014 Statement of Economic Interest is mandatory and must be completed and submitted to the Office of Legal Affairs on or before April 1<sup>st</sup>. This information was sent to you via US mail dated February 8<sup>th</sup>.
- Also to the Trustees, it is mandatory that you complete the North Carolina Ethics Commission education requirements. This information was also sent via US mail dated February 17<sup>th</sup> to those who had not fulfilled this requirement.
- The MEAC Basketball Tournament is March 10-17m, 2014 in Norfolk, VA.

There being no further business, it was moved and properly seconded to adjourn. The motion carried.

Respectfully submitted:

Dottie Fuller  
Recorder