

**NORTH CAROLINA CENTRAL UNIVERSITY
DURHAM, NORTH CAROLINA
BOARD OF TRUSTEES MEETING MINUTES**

FEBRUARY 24, 2016

The NCCU Board of Trustees convened in the Emma Marable Conference Room in the William Jones Building on the campus of North Carolina Central University on February 24, 2016. Chairman George Hamilton called the meeting to order at 9:00 a.m.

INVOCATION: Trustee Robinson gave the invocation.

ROLL CALL: Present: Mr. George Hamilton, Mr. John Barbee, Mrs. Karyn Wilkerson, Mr. Paul Pope, Ms. Joan Higginbotham, Ms. Olivia Robinson, Mr. Darrell Allison, Mrs. Oita Coleman, Dr. John McCubbins, Dr. Kenneth Tindall (via telephone conference) and Ms. Allyson Siegel (via telephone conference)

Absent: Mr. Michael Johnson and Mr. Harold Epps

ADOPTION OF THE AGENDA: It was moved by Trustee Pope and properly seconded by Trustee Barbee that the agenda be adopted. The motion carried.

APPROVAL OF THE MINUTES: It was moved by Trustee Pope and properly seconded by Trustee Higginbotham to approve the minutes dated November 18, 2015. The motion carried.

ELECTION OF NOMINATING COMMITTEE:

The NCCU Board of Trustees By-Laws, Page 5, Article V, Section 2, requires the Board of Trustees to elect a Nominating Committee. The Nominating Committee is to present a recommended slate of nominees for the 2016-2017 term and report back to the Board at the Board's April 27, 2016 meeting. The Officers will be elected at the Board's June 29th meeting and their terms begin on July 1st. At this time the Chairman Hamilton sought nominations from the floor.

Trustees Barbee and Pope offered the names of Trustees Wilkerson, Higginbotham and Coleman. There were no other nominees.

Chairman Hamilton moved and it was properly seconded that the nominations be closed. The motion carried.

It was moved by Trustee Barbee and properly seconded by Trustee Pope that the nominees elected to serve on the Nominating Committee, namely, Trustees Wilkerson, Coleman and Higginbotham be approved. Trustee Wilkerson to serve as chair. The motion carried.

CHAIR'S REMARKS: Chairman Hamilton informed the Board, as Chair, it is his responsibility to remind all members of the Board of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflict of interest as required by this Act. Each member has received the agenda and related information for this Board of Trustees meeting. If any board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the board of trustees at this meeting, the conflict or appearance of conflict should be identified at this time. No conflict was presented.

REPORT OF THE CHANCELLOR: Chancellor Saunders-White presented her report to the Board. Highlights of her presentation included the following:

NEW APPOINTMENTS

After a competitive national search, we named Attorney Hope Murphy Tyehimba as chief legal counsel. Many of you have worked with Attorney Tyehimba over the years and we are thrilled to have her in this role. Additionally, Ms. Sylvia Anderson is serving as our interim chief human resources officer while we commence a search to fill the position permanently. A new member of Ms. Anderson's team includes Ms. Ann Penn, who has joined us on an interim basis as director of EEO.

NORTH CAROLINA HERITAGE CALENDAR

The NC Heritage Calendar honors remarkable individuals who have made an impact on our State and celebrates their achievements. The 2016-2017 Calendar features five (5) NCCU alumni – Julius Chambers, Dudley Flood, Cleon Thompson, James Ferguson, LeRoy Walker and our very own Board of Trustee member Joan Higginbotham.

The Heritage Calendar celebrates the NC African American Experience and spotlights individuals whose commitment and dedication have enriched the fabric of North Carolina.

PRESIDENT SPELLINGS FOR UNC SYSTEM

As UNC President Spellings joins the UNC System on March 1st. Her focus is access, affordability and quality. We look forward to working with General Administration to coordinate her visit to North Carolina Central University when it is announced.

CONNECT NC BOND

North Carolina Central University continues its aggressive education and information campaign to our key constituent groups and the community about the \$2 billion Connect NC Bond. Last month, we hosted Governor Pat McCrory, who highlighted the bond during his visit and conversation with me. I would like to thank each of you for supporting Connect NC by signing a resolution of support.

As we know, the \$30 million that is to come to our university from the Connect NC Bond provides significant funding toward the design and construction of a new School of Business, helping replace or restore the C.T. Willis Building that was constructed in 1956. The economic impact of the bond would create 475 new jobs and generate \$12.3 million in revenue annually for the state of North Carolina. Ultimately, the project would create a world-class learning center, allowing the university to better prepare leaders for success in the global business environment.

I would like to thank our students, especially Olivia Robinson, SGA President, for launching a voter registration campaign, and for their continued efforts to encourage their peers to vote in the primary election. Their campaign, “Stay Woke NCCU,” speaks directly to their peers. NCCU will serve as a polling location for the early voting period that begins March 3 and the primary election on March 15. Our new location is the School of Law.

NEW AWARDS/PROJECT ANNOUNCEMENTS/ ACCOLADES

Student success remains our top priority, and we are hard at work implementing new initiatives and celebrating accolades as a result of our keen focus on achieving our Key Performance Indicators.

In June 2015, we kicked off the Finish Line Initiative, a program designed to provide academic student support and strengthen graduation rates. The program is an essential element of the University of North Carolina’s efforts to boost graduation statistics overall.

The initiative provides funding for senior students to attend an additional semester during the summer to finish their degree program. We are so grateful to Trustee Michael Johnson for providing the funding to make this initiative possible and help our students complete their education. We had 53 students who were able to participate in the pilot group last year, increasing our graduate rate by 18%,

North Carolina Central University has been selected by the American Association of State Colleges and Universities to participate in the three-year Re-Imagining the First Year of College project, a comprehensive initiative aimed at transforming the first year of college to enhance students' success in their undergraduate years and in the 21st century workplace.

The Re-Imagining College project assists NCCU and 43 other participating colleges and universities in implementing changes to enhance the first-year student experience and increase student retention and graduation rates, particularly among historically underserved populations.

Additionally, North Carolina Central University is one of the 12 schools selected to participate in Educational Trust's Optimizing Academic Success and Institutional Strategy program, known as OASIS. Leadership teams among this group of 12 will work together collectively to improve student success, especially among low-income students and students of color, by analyzing data, sharing insights, and expanding the use of evidence-based practices on our campuses. The network is convened with support from the Lumina Foundation.

We are also proud to boast about a number of successes we have achieved over the several months, including:

- A significant increase in our freshmen-to sophomore retention rate, which was 69.9% just two years ago and is currently above 80% with our recent class at 86%.
- Recognition that North Carolina Central University was the only institution in the UNC system to experience enrollment growth in Fall 2015, with an increase of 4.2 percent;
- Accolades for our bachelor's and master's degree teaching programs, where enrollment increased by the largest percent of all Schools of Education in the University of North Carolina System.

NEW ACADEMIC PARTNERSHIPS

This semester, we kicked off our End Zone Initiative, a new Bachelor of Science degree in Behavioral and Social Sciences aimed at helping students to return and complete their undergraduate degrees. The program was approved by the University of North Carolina Board of Governors at its October 2015 meeting and features interdisciplinary studies designed to prepare students for the diverse challenges of the modern workplace. I am pleased to report that we began the program in January with nearly 50 students enrolled. In December, we signed a formal partnership with Vance-Granville Community College to begin offering a Bachelor of Science degree in Criminal Justice. The program is off to a great start and we look forward to reporting on its growth.

This May, we will graduate the first cohort of students in our Advanced Standing Master of Social Work degree program. This new program that began last May was designed for faster matriculation, providing students with a graduate degree in just one year.

BUDGET UPDATE

As part of our biennium budget planning for the upcoming 2016-17 fiscal year and to ensure the university remains fiscally fit, the NCCU Budget Committee – which includes representation from the Faculty and Staff Senates-- has been working diligently to review and prepare for a 2% cut. Acutely focused on fiscal planning and evaluation, the committee used the following guiding principles in its review and assessment:

- Protect the Academic Core
- Identify Alternate Funding Sources for Institutional Advancement
- Ensure Fixed Costs are Properly Allocated/Budgeted
- Protect the Integrity of Our Brand
- Ensure Workforce Efficiency
- Ensure Contract Services Accountability and Compliance

To achieve the goal of maintaining a high quality institution for our students, we will take the following proactive steps:

- Positions vacant 18 months or longer will be eliminated
- We will reduce operational budgets up to 35% to achieve reductions. This includes supplies, current services and capital outlay.

- We will institute a hiring freeze beginning March 1 and will resume hiring on July 1.

GROWING NCCU: ACADEMIC AND ECONOMIC DEVELOPMENT EXPANSION

NCCU has an impressive portfolio of online degree programs and offerings that we are building and looking to market competitively. The Provost has assembled a team to work on “NCCU Online” and develop the full package of programs and courses that was presented yesterday.

The Durham City Council recently approved updates to the Fayetteville Street Preservation Plan as one of six updates to local historic districts. The updates, along with amendments to the Historic Properties Local Review criteria and consolidation, have been in the works for months by the City-County Planning Department. I attended the meeting along with members of our students and university community to advocate on behalf of these needed improvements for the enhancement of the Fayetteville Street corridor, providing a more inviting experience for our students and visitors.

VISITING SPEAKERS AND LECTURERS

In our effort to continue stimulating discourse and enhancing the intellectual climate on our campus, each division on campus has been asked to invite a nationally recognized scholar or expert to engage with students, faculty and staff. So far, we have welcomed activist, scholar and former Ambassador Andrew Young for our Martin Luther King Jr. celebration, Dr. Angela Davis on February 10, and Ms. Sheyann Webb Christburg, the youngest activist to participate in Bloody Sunday in Selma, on February 18.

On March 1, we will continue with the Blue Cross and Blue Shield of North Carolina Speaker Series by hosting Brian Reaves, senior vice president in the Office of the CEO at SAP SE. Mr. Reaves will discuss the opportunities that big data analytics offers companies striving to diversify their employee base. Award-winning journalist Soledad O’Brien will be on campus on March 3 to open this semester’s Lyceum series with a panel discussion on mass incarceration in our nation.

UPDATES FROM STATE LEGISLATURE

The NC Guaranteed Admission Program or NC GAP is expected to begin in 2016. This program would allow students who do not meet current requirements for the UNC system -- and who are considered less academically prepared than their college-bound peers -- to attend community colleges for two years. At that point, they would be

guaranteed admission to a UNC campus. We are watching this budget law closely for its potential impact on our institution.

The state Senate has drafted a proposal called the Access to Affordable Education Act that would lower tuition to \$500 per year for in-state students and \$2,500 for out-of-state students at four UNC institutions. Neither NCCU nor N.C. A&T are part of the proposal, but we both remain heavily engaged in the discussions surrounding this potential bill. I have asked the Leadership Team and Planning Council to provide input to me, which I will then provide to our legislators.

CAMPUS IMPROVEMENTS: LIBRARY COMMONS, TECHNOLOGY CENTER AND ENHANCED FAN EXPERIENCE, ARENA

Yesterday, we were pleased to have you join us in the dedication of our new Library Commons area that includes Techno Support and a TechoLounge. The renovations and updates were made possible by Title III funding, as well as assistance from Dell, and tech funds.

Late last year, we debuted a new a new fan experience in McDougald-McLendon Arena that included LED lighting, a high-performance flooring system and a four-panel, center-hung video scoreboard. We will continue to make improvements to this and other athletic facilities.

COMPASSIONATE EMPLOYER

As part of our commitment to providing all full-time employees with a fair, livable wage, we have increased the minimum salary for all our employees to \$25,000. The university has also been presented with an opportunity to have faculty and staff partner with Self Help, a community developer, to purchase new, single-family homes in the historic Southside neighborhood, minutes from the campus and downtown Durham.

STUDENT HIGHLIGHT

In late January, we were proud to receive notice that our junior center, Carl Jones, was voted to join the 2015 SBN Black College All-American Team. Carl is a native of Nashville, Tennessee, and received several other accolades throughout the season, including a bid to join the All-MEAC First Team as the league's top center and selection to the BOXTOROW (HBCU) All-America Team. He was also a finalist for the STATS Doris & Eddie Robinson Scholar-Athlete of the Year award that recognizes an FCS student-athlete who excels not only on the field and in the classroom, but in the

community and beyond. Carl, was invited to address the Board and shared his NCCU personal experiences.

Carl is not only an exceptional student-athlete, but he's also a scholar. Congratulations on all your achievements and we rest assured that you will continue to exemplify Eagle Excellence!

Mr. Jones shared his personal experiences while in attendance at North Carolina Central University.

Chairman Hamilton thanked Chancellor Saunders-White for her report.

COMMITTEE REPORTS

ACADEMIC AND STUDENT AFFAIRS:

Trustee Higginbotham presented the Academic and Student Affairs Committee Report. There were several informational items:

ACADEMIC AFFAIRS

Dr. Johnson Akinleye, Provost and Vice Chancellor for Academic Affairs presented the *NCCU Online.edu: Education With No Boundaries New Initiative*.

North Carolina Central University's enrollment has increased over the past two years. The total headcount enrollment was 7,687 in 2014 and in 8,011 in 2015, resulting in a 4.2% change. The undergraduate enrollment totaled 5,917 for 2014 and 6,168 for 2015 with a 4.2% change. The Master's Enrollment totaled 1,162 for 2014 and 1,245 for 2015 resulting in a 7.1% change. The Doctoral Research and Professional Enrollment totaled 608 for 2014 and 598 students for 2015, with a -1.6% change. This decline was attributed to the decreased enrollment in the Doctoral Program. There has not been an enrollment decrease in the School of Law. We are currently addressing funding issues associated with the Doctoral Program.

Provost Akinleye commended the School of Education on the increase in the bachelor's enrollment from 282 students in Fall 2014 to 307 students in Fall 2015. (8.9% increase). The master's enrollment increased from 104 in Fall 2014 to 169 in Fall 2015 (62.5% increase). The reorganization and redesign in programs contributed to these increases. Online Education is the largest growing market with vast opportunities for universities to capitalize on advances in teaching and learning to increase enrollment, reach new

student markets, create new revenue streams, remain competitive, and develop new and innovative programs.

NCCU offers fully online undergraduate and graduate degree programs in Criminal Justice, Early Childhood Education, Hospitality and Tourism Administration, Nursing: RN to BSN Completion, Career Counseling and Placement, Educational Technology, Information Science and Library Science.

Currently, our proposed or in progress online programs at the undergraduate level include:

- BA in Psychology;
- BS in Behavioral and Social Sciences;
- BA in Interdisciplinary Studies.

At the graduate level the programs are:

- MA in Public Administration,
- MA in School Counseling,
- MA in Mental Health Counseling,
- MS in Criminal Justice, MA in Legal Studies

Additionally, certificate programs in Computer Information Systems, Business Administration, Masters of Business Administration and Women's Studies are proposed.

When fully implemented, the NCCU Online will function as a college within a self-contained virtual environment that supports and encourages the educational goals of working adults/non-traditional students. In addition to online instruction, the services of admissions, registration and financial aid will be provided virtually. The proposed launch for new programs through NCCU Online is August 2017.

ADVANCEMENT, ATHLETICS AND EXTERNAL AFFAIRS COMMITTEE

Trustee Barbee presented the Advancement, Athletics and External Affairs Committee Report. There was (1) action item for Closed Session and several informational items.

ATHLETICS

A presentation was made by Dr. Ingrid-Wicker McCree, Director of Athletics. highlights of her presentation included:

Academic KPIs

- Overall GPA – 3.0 – Fall 2015 – 2.94
- Overall APR>950 – As of February 2016 – 972.5
- FY 2016 Athletics Giving to date \$1.1 million which includes sponsorship/partnership and in kind.
- Financial Revenue Projections
 - Fundraising/Sponsorships – 46% of the goal has been achieved
 - Guarantees – 56% of the goal has been achieved
 - Sales and Services – 51% of the goal has been achieved
 - NCAA/MEAC – 57% of the goal has been achieved
 - Other Revenues – 24% of the goal has been achieved

Next, a presentation was made by Attorney Pamela Thorpe Young, Director of External Affairs. Attorney Thorpe Young provided updates on the Connect NC Bond, NC GAP, Voter Registration, Early Voting Dates and the Primary Election.

ADVANCEMENT

A presentation was made by Dr. Harriet F. Davis, Vice Chancellor for Institutional Advancement. Highlights of her presentation are as follows:

- Marts & Lundy was selected to perform an Internal Readiness Assessment for a Capital Campaign.
- Naming Dedications Update:
 - Attorney John D. Fassett Suite in the Albert L. Turner Law Building – School of Law Library, Room 230 on February 24, 2016.
 - Richard A. Miller Student Success Lab in the McDougald-McLendon Arena on February 29, 2016.
 - Dr. Myrtle B. Sampson Lecture Hall in the Mary Townes Science Complex Room 2221 during the April 2016 NCCU Board of Trustees meeting.
 - The Lincoln Hospital School of Nursing Alumni Association Classroom in the Nursing Building Room 2315 during the April 2016 NCCU Board of Trustees meeting.

- The second quarter results for FY 2016 KPI 5 are:
 - The fundraising goal is \$6.5 million; to date, we are 52% of goal, at \$3,355,947.
 - The alumni giving goal is \$2.4 million, and we are currently 58% of goal, achieving \$1.4 million.
 - The Faculty/Staff Giving goal is 90% participation, and we have accomplished 78% of goal, at 70% participation.
 - The Expanding the Brand goal is 15 national media placements (earned), and we have attained 7 media national media placements.

- University Relations provided highlights of a few national media placements from “NCCU In the News” tracking against the goal of 15 national earned media placements. These placements included TIME Magazine, The Chronicle of Higher Education, Diverse Issues in Higher Education and Fox News Health.

Vice Chancellor Davis also presented one (1) naming opportunity, which was considered in Closed Session on February 23, 2016. pursuant to NCGS 143-318.11(a)(2).

It was moved that the NCCU Board of Trustees approve the naming of a room in the Athletics Department, McDougald-McLendon Arena, in honor of Mr. Herman Boone and Mr. Samuel Jones. The motion carried.

AUDIT, FINANCE AND FACILITIES COMMITTEE:

Trustee Pope presented the Audit, Finance and Facilities Committee Report. There were several informational items.

Due to a lack of a quorum, the action item on the agenda for the Audit, Finance and Facilities Committee, namely the minutes dated November 17, 2015, it was moved that the NCCU Board of Trustees approve the minutes dated November 17, 2015. The motion carried.

AUDIT

Internal Auditor, Robert Gaines provided a brief update of University Audits. He noted that the Auditor's Office is moving from investigative audits to management requests for review of office procedures and processes that promote efficient operations. Currently IA is completing a management audit for Academic Affairs and two for Administration and Finance.

Vice Chancellor for Administration and Finance Benjamin Durant provided the following updates:

- A review of the state budget for through December 31, 2015 as well as projections for year end was provided. It was noted that the University expects to be within 98% of the tuition revenue budget.
- A discussion on the state budget outlook was held. It is projected that NCCU could be further reduced by approximately \$2.4 million dollars, of which \$798,000 would be a direct reduction to University Advancement.
- The Auxiliary financials were reviewed. Based on current trends and conservative budgeting, the University expects to gain approximately \$2.9 million to the fund balance.
- A review of our current ratios and positive movement on total days cash on hand was provided. We are projecting to have 37 days cash on hand available by June 30, 2016.
- There was a discussion on our current debt and the Refunding Summary for the 2009C Bonds. It was noted that because of today's interest rate environment, NCCU could refund all of the callable and a portion of the non-callable bonds for debt service savings. The gross savings will yield approximately \$8.7 million, \$3.3 million will be in a debt service reserve fund, leaving approximate savings of \$5.3 million over the remaining life of the bond. The savings can be used for the Baynes Hall renovation.
- The capital items were discussed. It was noted that phase one of the Shepard Library is complete. Baynes Hall renovations as well as the New Student Center planning are slated to begin summer 2016.

ENDOWMENT FUND

Chairman Hamilton presented The Board of Trustees of the Endowment Fund Report. There were two (2) informational items. Presentations were made by the following:

UNC MANAGEMENT COMPANY

Mr. Jonathon King, President from UNC Management Company, Inc. presented a detailed overview of the investment performance by the UNC Investment Fund, LLC. UNC Investment Fund's calendar year 2015 net investment return of 5.7% is strong on a relative basis, significantly outperforming global and domestic equity market indices. The Fund's returns for the 1-, 3-, 5- and 10 year periods ranks in the top quartile relative to its' peers. Despite the fund's strong calendar year 2015 return, generating a positive return for FY2016 remains a challenge. UNC Investment Fund continues to believe that investing in alternative asset classes positions the Fund to meet its long-term objective while providing downside protection.

PIEDMONT INVESTMENT ADVISORS, LLC

Mr. Isaac H. Green, Chief Executive Officer, Mr. Amit Sanyal, Senior Vice President Portfolio Manager, and Ms. Clarissa Parker, Vice President Investor Services, from Piedmont Investment Advisors, LLC gave a detailed overview of the investment performance of the endowed professorships. The portfolio is invested in Growth & Income and Strategic Core products. These two products complement each other; Growth & Income is a lower volatility product, while Strategic Core is a more opportunistic product. The Piedmont Investment Fund return as of December 2015 was 3.64%.

EMERITUS STATUS COMMITTEE

Trustee Higginbotham presented the Trustee Emeritus Committee Report. There were three (3) action items.

Yesterday in Closed Session the Emeritus Status Committee presented three (3) candidates for Trustee Emeritus Status.

Each trustee received the criteria, letters of recommendation and background materials per candidate.

It was moved by Trustee Higginbotham and properly seconded by Trustee Barbee to approve the three (3) Trustee Emeritus candidates, namely, Attorney Charles Baron, Mrs. Avon Ruffin and Dr. Dwight Perry. The motion carried.

GOVERNANCE COMMITTEE

Trustee Wilkerson presented the Governance Committee Report. There was one (1) information item.

Yesterday the Governance Committee presented a proposed Skill Inventory Survey for general discussion.

The purpose of the Skills Inventory is to determine areas of expertise among current Board of Trustees and to identify gaps that need to be addressed.

- The Skills Inventory includes:
 - Background information
 - Experience and Expertise
 - Board of Trustees Experience

There was considerable discussion and other areas of expertise were identified and will be included in the revised document for the Board's consideration. Comments were very favorable and the Board indicated it is a valuable tool. The revised document will be circulated next week for completion and returned to me.

EXECUTIVE/PERSONNEL COMMITTEE

Yesterday, the NCCU Board of Trustees heard presentations from Chancellor Debra Saunders-White, in Closed Session, pursuant to NCGS 143-318(a)(6) regarding an Addendum to the Employment Contract and salary increase for Head Football Coach.

It was moved that the NCCU Board of Trustees approve the Addendum to the Employment Contract and forward a copy of said to UNC President as information. The motion carried.

It was moved that the NCCU Board of Trustees recommend approval of a salary increase for the Head Football Coach and forward all relevant materials to the UNC Board of Governors for final action. The motion carried.

Further the NCCU Board of Trustees, in Closed Session, pursuant to NCGS 143-318 (a)(6) heard presentations from Provost and Vice Chancellor Johnson Akinleye regarding promotion and tenure candidates.

It was moved that the NCCU Board of Trustees approve seven (7) candidates for promotion whose salary increases are less than 10%. The motion carried.

It was moved that the NCCU Board of Trustees recommend approval of two (2) candidates for promotion whose salary increases are more than 10% and forward all relevant information to the UNC Board of Governors for final action. The motion carried.

It was moved that the NCCU Board of Trustees recommend approval of six (6) candidates for promotion and tenure and forward all relevant information to the UNC Board of Governors for final action. The motion carried.

It was moved that the NCCU Board of Trustees recommend approval of one (1) candidate for tenure and forward all relevant information to the UNC Board of Governors for final action. The motion carried.

Further the NCCU Board of Trustees, in Closed Session, pursuant to NCGSA 143-318 (a)(3) and (6) heard presentations from Mr. Robert Gaines, Chancellor Debra Saunders-White and Attorney Hope Tyehimba.

STUDENT GOVERNMENT REPORT: The Student Government Report was presented by Ms. Olivia Robinson. A copy of her report is attached.

NATIONAL ALUMNI REPORT: The National Alumni Report was presented by Ms. Chevella Thomas, Treasurer, National Alumni Association. A copy of her full report is attached.

FACULTY SENATE REPORT: The Faculty Senate Report was presented by Attorney Kim Cogdell. A copy of her full report is attached.

STAFF SENATE REPORT. The Staff Senate Report was presented by Ms. Janet Bunch. A copy of her full report is attached.

CHAIRMAN'S ANNOUNCEMENTS:

- The next Board of Trustees meeting is April 26-27, 2016
- All trustees are up-to-date in completing the Ethics Education and Lobbying Awareness presentation which is mandatory.
- You received, via e-mail, the 2016 Statement of Economic Interest Form. Please complete this form and return the original form to Ms. Fuller on or

before March 31st. Scanned or fax copies are not acceptable. It is mandatory that the Trustees complete these forms.

- The next UNC Board of Governors meeting is March 3-4, 2016, at Fayetteville State University. This will be the first meeting for President Margaret Spellings.
- The April 14-15, 2016, UNC Board of Governors meeting will be held at UNC Asheville
- The MEAC Basketball Tournament is Norfolk, VA – March 7-12, 2016.
- Students Spring Break is March 12 – 21, 2016
- Honors Convocation - April 8, 2016

There being no further business, it was moved and properly seconded to adjourn. The motion carried.

Respectfully submitted:

Dottie Fuller
Recorder