

**NORTH CAROLINA CENTRAL UNIVERSITY  
DURHAM, NORTH CAROLINA  
BOARD OF TRUSTEES MEETING MINUTES**

**DECEMBER 20, 2016**

A Special Call meeting of the NCCU Board of Trustees met via telephone conference call on December 20, 2016. A public forum was provided in the Chancellor's Conference Room in the Hoey Administration Building. Chairman Hamilton called the meeting to order at 3:00 p.m. A quorum was established.

**ROLL CALL:** Present: Mr. George Hamilton, Mr. John Barbee, Mrs. Karyn Wilkerson, Mr. Paul Pope, Mr. Darrell Allison, Mrs. Oita Coleman, Dr. Kenneth Tindall, Mr. Michael Johnson, Ms. Allyson Siegel, (all via telephone conference) Absent: Dr. John McCubbins, Mr. Harold Epps, Ms. Joan Higginbotham and Ms. Alesha Holland

**ADOPTION OF THE AGENDA:** It was moved by Trustee Barbee and properly seconded by Trustee Coleman that the agenda be adopted. The motion carried.

**CHAIR'S REMARKS:** Chairman Hamilton informed the Board, as Chair, it is his responsibility to remind all members of the Board of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflict of interest as required by this Act. Each member has received the agenda and related information for this Board of Trustees meeting. If any board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the board of trustees at this meeting, the conflict or appearance of conflict should be identified at this time. No conflict was presented.

Chairman Hamilton recognized Vice Chancellor of for Administration and Finance Ben Durant to present the Strategic Housing Plan. The Plan summary included:

- Existing Conditions Analysis
  - Renovation Schedule
    - Full renovation schedule to address deferred maintenance across the system in a financially sustainable manner
    - Baynes renovation at \$12.2 million (all cash)
    - Chidley Main renovation at \$19.0 million (bond financed)

- Rental Rate Adjustments
  - Recommended rental rate adjustments for 2017-18
  - Annual 3% escalation thereafter for the life of the Plan
- Project Roadmap and System Financial Summary
  - Reduce transfers from Housing to other auxiliaries by \$800K over three years
  - Ending cash balances in housing never fall below \$2.3M
  - Debt coverage ratios maintenance at 1.20X or above

The Strategic Plan focuses on addressing existing deferred maintenance needs for on-going campus resident halls, starting with those facilities with the largest needs.

Housing's proposed rental rate adjustments for the 2017-18 academic year would result in a 4.47% weighted average increase across the system

Next Chairman Hamilton recognized Vice Chancellor for Administration and Finance Ben Durant to make a presentation regarding 2017-2018 Tuition and Fee Recommendations.

Tuition and Fee Review Process:

- The Tuition and Fee Committee is charged to start the tuition and fee process;
- Departments recommend rate increases based on student needs, operational assessments and/or operating budget shortfalls;
- Proposals are reviewed and discussed by the Tuition and Fee Committee, which includes a cross section of faculty, administrators, staff and students;
- The Chancellor (or designee) makes a recommendation to the NCCU Board of Trustees for approval;
- The Tuition and Fee Committee makes a formal recommendation to the University Planning Council (CPC) and the Chancellor;
- Student discussions and forums are held;
- NCCU submits the Board of Trustees approved tuition and fee proposal to the UNC Board of Governors for review and final approval.

North Carolina Central University has completed its review of tuition and fee rates and is recommending modest changes for fiscal year 2017-18. In making these recommendations, the University considered several factors, including the following:

- Access and affordability for students

- Enrollment targets for Fall 2017
- Projected cost increases and revenue projections for FY 2017-18
- Comparisons of tuition and fee rates with peer institutions and UNC constituent institutions
- Requirements of the General Assembly and the UNC Board of Governors

Based on the preceding factors, North Carolina Central University is proposing a 2% tuition increase for both undergraduate and graduate resident and non-resident students in FY 2017-18. Based on the new Fixed Rate Tuition policy, the tuition rate increase will not apply to current undergraduate students.

### **Recommended Tuition Rate**

<b>Tuition</b>	<b>2016-17 Rate</b>	<b>2017-18 Rate</b>	<b>Increase in Dollars</b>	<b>Percentage Change</b>
<b>Undergraduate</b>				
In-State	3,655.00	3,728.00	73.00	2.00%
Out of State	16,311.00	16,435.00	322.00	2.00%
<b>Graduate</b>				
In-State	4,647.00	4,740.00	93.00	2.00%
Out of State	17,347.00	17,694.00	347.00	2.00%

Modest increases were also proposed for housing, athletics, dining services and other auxiliary services.

### **Recommended General Fees**

<b>General Fees</b>	<b>2016-17 Rate</b>	<b>2017-18 Rate</b>	<b>Increase in Dollars</b>	<b>Percentage Change</b>
Athletics	748.88	807.00	58.12	7.76%
Health Services	242.66	242.66	0.00	0.00%
Student Services	476.40	476.40	0.00	0.00%
Ed & Tech	428.15	428.15	0.00	0.00%
Campus Security	30.00	30.00	0.00	0.00%

### **Debt Service Fee**

<b>Debt Service Fee</b>	<b>2016-17 Rate</b>	<b>2017-18 Rate</b>	<b>Increase in Dollars</b>	<b>Percentage Change</b>
Walker Complex	120.00	120.00	0.00	0.00%
Infrastructure Fee	100.00	100.00	0.00	0.00%
New Student Center	250.00	350.00	100.00	40.00%

The debt service will increase by an additional \$100.00 in 2017-18, in accordance with the 2014-15 Tuition and Fee Process that authorized a two-year phase-in of a New Student Center debt service fee. The initial increase of \$250.00 fee became effective in the current year.

### **On-Campus Fee Increases**

<b>On-Campus</b>	<b>2016-17 Rate</b>	<b>2017-18 Rate</b>	<b>Increase in Dollars</b>
Housing	4,662.82	4,800.00	137.18
Dining	3,607.44	3,751.74	144.30

Represents a traditional room and 21 meal plan with flex dollars; housing rates will increase by a weighted average of 4.47% across all room types; dining rates will increase an average of 4.0% across the various meal plans.

### **Recommended Rates for NCCU Mandatory Fees**

<b>Mandatory Fees</b>	<b>2016-17 Rate</b>	<b>2017-18 Rate</b>	<b>Increase in Dollars</b>
Transportation	50.00	86.00	36.00
Eagle Card	20.00	20.00	0.00
Web Registration	10.00	10.00	0.00
Student Gov't	1.00	1.00	0.00

### **Recommended Miscellaneous Fee Increases**

<b>Miscellaneous</b>	<b>2016-17 Rate</b>	<b>`</b>	<b>Increase in Dollars</b>
Orientation (New Freshmen)	125.00	200.00	75.00
Orientation (Transfers)	50.00	125.00	75.00
Application	40.00	50.00	10.00
Readmit	0.00	50.00	50.00
Graduation	10.00	55.00	45.00

Miscellaneous fees apply to select student populations, as necessary.

It was moved by Trustee Barbee and properly seconded by Trustee Pope to recommend approval of the proposed 2% tuition increase for both undergraduate and graduate resident and non-resident students in FY 2017-2018 and the proposed modest increases for housing, athletics, dining services and other auxiliary services. These proposed recommendations are to be forwarded by UNC/BOG for final action. The motion carried.

Next Chairman Hamilton recognized Vice Chancellor Ben Durant and Associate Vice Chancellor Jonathan Peeler to present a Capital Improvement Project, namely, the Shepard Library – Academic Improvements for Learning and Technology.

This approval was being requested from the NCCU Board of Trustees as a technical correction for formal board approval, because any project using architects or engineers over \$50,000 requires Board of Trustees approval no matter the source of funds and all capital projects over \$300,000 require UNC Board of Governors authorization.

This project was approved at the federal level, and funded solely through Title III funds, from both SAFRA and HBCU accounts, based on Title III guidelines. The NCCU Board of Trustees was updated throughout the project, and informed of the project completion.

It was moved by Trustee Allison and properly seconded by Trustee Barbee to recommend approval of a technical correction for the Capital Improvement Project, namely, the Shepard Library – Academic Improvements for Learning and Technology and forward all relevant information to the UNC/Board of Governors for final action. The motion carried.

There being no further business, it was moved and properly seconded to adjourn. The motion carried.

Respectfully submitted:

Dottie Fuller  
Recorder