

**NORTH CAROLINA CENTRAL UNIVERSITY  
DURHAM, NORTH CAROLINA  
BOARD OF TRUSTEES MEETING MINUTES  
November 19, 2014**

The NCCU Board of Trustees convened in the Emma Marable Conference Room in the William Jones Building on the campus of North Carolina Central University on November 19, 2014. Chairman George Hamilton called the meeting to order at 9:00 a.m.

**INVOCATION:** Trustee Siegel gave the invocation.

**ROLL CALL:** Present: Mr. George Hamilton, Dr. Dwight Perry, Mr. John Barbee, Mrs. Avon Ruffin, Mr. Derrick Hicks, Mrs. Karyn Wilkerson, Ms. Allyson Siegel, Dr. Kenneth Tindall, Ms. Joan Higginbotham, Mr. Paul Pope, Ms. Kim Saunders and Mr. Wendell McCain (via telephone conference)  
Absent: Mr. Harold Epps

**ADOPTION OF THE AGENDA:** It was moved by Trustee Pope and properly seconded by Trustee Ruffin that the agenda be adopted. The motion carried.

**APPROVAL OF THE MINUTES:** It was moved by Trustee Pope and properly seconded by Trustee Ruffin to approve the minutes dated June 25, 2014. The motion carried.

**APPROVAL OF THE SPECIAL CALL MINUTES:** It was moved by Trustee Pope and properly seconded by Trustee Ruffin to approve the Special Call meeting minutes dated August 8, 2014. The motion carried.

**CHAIR'S REMARKS:** Chairman Hamilton informed the Board, as Chair, it is his responsibility to remind all members of the Board of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflict of interest as required by this Act. Each member has received the agenda and related information for this Board of Trustees meeting. If any board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the board of trustees at this meeting, the conflict or appearance of conflict should be identified at this time. No conflict was presented.

**REPORT OF THE CHANCELLOR:** Chancellor Saunders-White presented her report to the Board. Highlights included the following:

Since the September Board of Trustees meeting, our community continues to work toward Eagle Excellence. As you heard in yesterday's Committee reports, from Academic Affairs and Institutional Advancement to Athletics, we are making tremendous progress in every corner of the campus with telling the story of how North Carolina Central University produces a great return on investment.

**[BOARD OF GOVERNORS UPDATES]**

As mentioned by Provost Johnson Akinleye, last month the UNC Board of Governors voted to approve a Minimum Admissions Requirement Pilot Program for NCCU and two other universities. The program is an effort that NCCU began researching and examining approximately a year ago. Research and data from our institution, as well as research published by several academic policy institutes, show that the SAT is not always the best predictor of future student success. The high

school grade point average is often a more reliable indicator of a student's prospects for successful matriculation throughout a course of undergraduate studies.

As I have shared with you, upon my arrival in June 2013 and prior to implementation of current minimum admissions requirements in Fall 2013, we assessed our applicant pool to determine how best to focus our recruitment efforts. We discovered a population of 292 students who would have been admitted under the admissions requirements that were in place prior to Fall 2013, but who did not quite meet the new standards. This was a significant group of prospective students that had GPAs of 3.0 to 4.33 and SAT scores between 750 and 799. A 3.0 or above shows consistency, persistence and stick-to-itiveness — all characteristics that would lead a student in later life to be highly employable. These are the students we would target for the MAR Pilot Program. The economic vitality of North Carolina depends on everyone collectively doing their part to provide a talented workforce to employers within the state. Consequently, our role at NCCU is immeasurably important.

[NEW MEMBER OF EXECUTIVE LEADERSHIP TEAM]

Beginning on December 1, we will welcome Mr. Benjamin Durant as the new vice chancellor for Administration and Finance. We are grateful to Mr. Walter Davenport for his service to NCCU since April. I would like to take a point of personal privilege to acknowledge his recent appointment as chair of the board of directors for the National Association of State Boards of Accountancy. He is only the second African-American to hold the board chairmanship in the agency's 100-year history. Again, congratulations Walter!

[HOMECOMING 2014]

From November 1-9, our campus welcomed alumni and guests back for the "Ultimate Homecoming Experience." A weeklong series of activities began with a special kickoff celebration that was attended by more than 600 students on Saturday, November 1, in McDougald-McClendon Gymnasium, and ended with the 5<sup>th</sup> annual praise and worship celebration and Worship and Praise Gospel Concert on Sunday, November 9. Vice Chancellor of Institutional Advancement Harriet F. Davis highlighted Homecoming in her report to the Advancement and External Affairs Committee on yesterday. I would like to publically thank Dr. Davis, Ms. Anita Walton and Robin Hanes-Featherstone, both in Student Affairs, Ms. Chatonda Covington in Alumni Relations, as well as Mr. Jalen Baker, president of the Student Activities Board, along with their committees for the excellent job done in planning, hosting and executing a memorable Homecoming experience that is still being talked about by our students and alumni!

A few highlights include the return of the largest class to date of new inductees into the Society of Golden Eagles, the Class of 1964. Nearly 110 new Golden Eagles registered and were recognized during our annual Founder's Day that also paid tribute to our great founder, Dr. James E. Shepard. We hosted a reception for our community partners, as well as a tailgate that was attended by members of the Shepard Society, Eagle Club and other special guests. Angela Winbush was the guest

artist for our all reunion celebration. At the dinner, classes in the 4s and 9s presented cash gifts to NCCU that totaled \$524,633!

The Division of Student Affairs organized a series of events that were equally embraced and enjoyed by our student community. Students participated in and supported the annual choir ball, a hip hop concert, Eagle Fest talent showcase, Lyceum Gospel Concert that featured Tye Tribbett and Kierra Sheard, National Pan-Hellenic Council Step Show and tailgating. It was truly a full week of festivities!

#### [CAMPUS UPDATES: POINTS OF PRIDE]

Over the past few months, our schools and colleges have been busy with some noteworthy initiatives and several schools, colleges and departments have celebrated their 75<sup>th</sup> anniversary:

- Congratulations to the School of Law, School of Library and Information Sciences, School of Graduate Studies, Department of History and Department of Art—all that commemorated their 75<sup>th</sup> anniversary! This makes 75 years of providing a high quality education to individuals who have gone on to make their mark in communities locally, nationally and globally.
  - A special recognition of note is due to the Department of History as they were recently recognized by the American Historical Association with the 2014 Equity Award. The award recognizes individuals and institutions for excellence in recruiting, retaining and graduating members of underrepresented racial and ethnic groups into the history professions. As you may already know, NCCU's Department of History has sent more African-American students to receive the Ph.D. in history than any other HBCU in country. Today, there are 19 NCCU history alumni enrolled in Ph.D. programs and more than 80 who have already completed their doctorate in history.
- In the School of Business, our students made history in October by participating in one of the first student-professional chapters of Toastmasters International. This new chapter is among the first of its kind for the 90-year organization. While Toastmasters International is nearly a century old, the model of combining professionals and students in the same chapter is new.
- A grant from the U.S. Department of Education, Office of Special Programs, will allow our School of Education to expand its Communication Disorders program through a new specialty track that combines speech-language pathology and special education.
  - The \$932,293 grant will be used to train 22 speech-language pathologists (SLPs) to deliver evidence-based services to children, birth through school age, who are at-risk for or have developmental disabilities.

- Dr. Hazell Reed, vice chancellor for research and economic development, mentioned during his presentation on yesterday that on Oct. 22-23, 2014, we presented the first Julius L. Chambers Visiting Scientist Program with two leading health disparities researchers from the Minority Research and Health Disparities Center at the University of Alabama at Birmingham.
- Public service and community engagement are part of NCCU's mission. The university hosted several activities that raised awareness for and about voting in the Mid-term elections. A special thanks to Dr. Jarvis Hall and students in the Student Engagement and Empowerment Network and the Institute for Civic Engagement and Social Change for all they did for "Eagle Voter Empowerment" leading up to and on November 4.
- Lastly, NCCU has been recognized as a 2015 Military Friendly School. This is the fifth consecutive year that NCCU has received this designation. Our university serves more than 350 veteran, active duty and military-dependent students, and we are working to reach more members of the military and veteran communities so we can continue to build and support this student population.

[STUDENT HIGHLIGHT: TAMINA KIENKA]

It is my privilege to introduce Mr. Tamina [TAH-MEEN-AH] Kienka [KEY-N-KAH], who is currently a junior, biology major, with a concentration in Pre-Medicine. Tamina is a student-athlete on our men's varsity team. He is a Chancellor's Scholar and was part of the MEAC Commissioner's All-Academic Team in 2013 and 2014. When he isn't on the tennis court, he is in the lab. He has conducted research at Duke University and, most recently, at Yale University this past summer. He has a GPA of 4.0 and I'm told, he plans to attend medical school after graduating from NCCU. Tamina, I invite you to address our Trustees.

As you can see, Tamina is "Eagle Excellence" in action! We look forward to watching you continue to soar!

[HOLIDAY MESSAGE]

As we prepare for Thanksgiving and the holiday season, congratulate our newest Eagles at December's Commencement exercises and begin 2015, I want to take a moment of personal privilege to thank you, as members of the Board of Trustees, and the entire NCCU community for their ongoing commitment and service to NCCU and our community. We remain in the business of producing our nation's best and brightest talent for the marketplace. Together, we will continue to ensure our great university remains a gateway to opportunity!

Thank you.

Chairman Hamilton thanked the Chancellor Saunders-White for her report

**AUDIT, FINANCE, AND FACILITIES COMMITTEE:** Trustee Saunders presented the Audit, Finance, and Facilities Committee report. There were several informational items.

The Interim Internal Auditor, Mr. Robert Gaines, presented the Internal Audit Activities as of November 2014.

He also stated that the Internal Audit Department is finalizing 8 carryover audits and investigations. The department has also commenced audits approved in the FY2014-15 Audit Plan.

Interim Vice Chancellor Walter Davenport provided the following updates:

- **FY2014-2015 State Budget Highlights**

The beginning balance for the State appropriation budget is \$84,084,488. FY13-14 and FY14-15 additions and reductions to state appropriations net to a reduction of \$1,811,790 bringing the balance on September 30, 2014 to \$82,272,698. Last year's appropriation balance was \$84,234,488. The decrease in the appropriation balance for FY14-15 is a net effect of budget reductions, enrollment growth funds, and changes in tuition.

The beginning balance for receipts is \$44,181,109. The receipt balance increased by \$4,971,649 bringing the balance to \$49,152,758. The increase in receipts is mainly caused by FY13-14 and FY14-15 enrollment growth funds, tuition increases, and capital carry forward funds from the prior year. Last year's receipt balance was \$46,520,448.

The ending balance of the state appropriation base budget plus the receipts base budget equal Total Requirements of \$131,425,456. Last year's Total State Requirement balance was \$130,754,936.

- The Auxiliary Budget Report as of September 30, 2014 indicates year-to-date revenues of \$16,972,667, year-to-date expenses of \$10,689,401, and ending fund balance of \$22,135,226. The following auxiliaries have excess expenses over revenues: 1) Parking Deck and Vehicle Registration due to the fall bond debt payment and 2) Athletics due to scholarship payments.

Mr. Timothy McMullen, Director of Design and Construction, presented Capital Improvement Projects, which included five projects completed since the last meeting and a listing of Repair and Renovation Projects that are currently underway.

**ACADEMIC AND STUDENT AFFAIRS COMMITTEE:** Trustee Tindall presented the Academic and Student Affairs Committee Report. There were several informational items.

**Student Affairs:**

Dr. Miron Billingsley, Vice Chancellor for Student Affairs, provided an update highlighting the following:

- Student Affairs Priorities
  - Staff Training and Development
  - Stabilize Infrastructure
  - Policies and Procedures
  - Sound Financial Management and Practices
- Position Updates and Recruitment

- Listed several positions currently actively recruiting. Including:
  - Associate Vice Chancellor for Student Affairs
  - Director of Residential Life
  - Director of Campus Recreation and Wellness
  - Director of Women's Center
  - Executive Director of Student Engagement and Leadership
  - Marketing and PR
  - Student Affairs Development Officer
  - Executive Assistant to the Vice Chancellor for Student Affairs
  - Case Manager
  - Insurance Coordinator
  - 2 Program Coordinators and Volunteer/Tutor Coordinator-African American Male Initiative
- Facilities
  - Residence Halls
    - Provide a safe living and learning environment
    - Increase occupancy/revenue
    - Prioritize maintenance and repairs
  - New Student Center
    - Student site visits to other campuses
    - Feedback and Surveys for opinion analysis
    - Educational events and forums
    - Town Hall and Organizational Meetings with students and staff
    - Online Questions and Answers
    - Student Newspaper
    - Student Vote 68% votes cast for \$300 per semester debt fee

### Academic Affairs:

Dr. Johnson Akinleye, Provost and Vice Chancellor for Academic Affairs, provided an update on Academic Affairs highlighting accomplishments of two (2) College of Liberal Arts faculty members:

Dr. Freddie Parker, Professor, Department of History and the Julius L. Chambers Endowed Professor of History shared with the committee his experiences as Endowed Professor. Further, he is currently researching the Civil Rights Movement in Hillsborough, North Carolina, 1959-1975. This project will yield a documentary, in addition to a scholarly publication. The Chambers Endowed Professorship allows him the time, as well as the resources to complete this task.

The Department of History recently celebrated its 75<sup>th</sup> Anniversary.

Dr. Candace Bailey, Professor of Musicology, Department of Music presented highlights regarding the Department of Music which included teaching, mentoring, pedagogy, research and service to the profession.

Next, Dr. Hazell Reed, Vice Chancellor for Research and Economic Development presented the following update:

- The Julius L. Chambers Visiting Scientist Program was conducted October 22-23, 2014. This program is sponsored by the North Carolina GlaxoSmithKline Foundation and NCCU's Division of Research and Economic Development.
- NCCU's Office of Sponsored Research and Programs (OSRP) has a new director, Ms. Denise Wynn who is an NCCU Alumnus.
- The Office of Sponsored Research and Programs submitted:

- Eleven (11) proposals totaling \$2,961,233.00
- NCCU received 9 awards totaling \$754,499.00
- Fiscal Year 2015, NCCU submitted proposals totaling \$14,654,173.84 and awarded \$6,081,286.00

- Update on the search for a new Director of BBRI.

Dr. Undi Hoffler, Director of Research Compliance provided the following information:

- NCCU filed one patent application and is in the process of filing a second.

## Research

The Julius L. Chambers Visiting Scientist Program was conducted October 22-23, 2014 with approximately 225 persons participating over a one and one-half (1 ½) day period. This program is sponsored by the North Carolina GlaxoSmithKline Foundation and NCCU's Division of Research and Economic Development.

North Carolina Central University, in response to the UNC-GA Research Opportunity Initiative "Game Changing Research" submitted three (3) pre-proposals; which are as follows:

1. Bioengineering microalgae for Large-scale production of therapeutic antibodies against Ebola, West Nile Virus and Rabies: Dr. TinChung Leung, PI; Dr. Jay (Jiahua) Xie and Dr. Xiaohu Yang serve as Co-PIs
2. Therapeutic Potential of Hydrogel-mediated Drug Delivery for Inhibiting Prostate Cancer Growth: Dr. Somnath Mukhopadhyay and Dr. Darlene Taylor, serve as Co-PIs
3. Feasibility and initial stage of the NC Center for Renewable Energy: Dr. Branislav Vlahovic, PI

UNC-GA received 76 pre-proposals requesting over \$104MM. From that group, 15 have been invited to submit a full proposal. One of NCCU's submissions was selected, "Bioengineering microalgae for Large-scale production of therapeutic antibodies against Ebola, West Nile Virus and Rabies": Dr. TinChung Leung, PI; Dr. Jiahua (Jay) Xie and Dr. Xiaohu Yang serve as Co-PIs.

NCCU is also involved in this initiative through two other proposals, one submitted by North Carolina State University and NCCU's BRITE program titled, "Continuous Manufacturing of Biopharmaceuticals". The second is with NCCU's Department of Mathematics and Physics, NC State and UNC – Chapel Hill titled, "Development of carbon based materials for energy generation and storage". Both proposals were selected for submission.

NCCU's Office of Sponsored Research and Programs (OSRP) has a new director, Ms. Denise Wynn who is an NCCU Alumnus. She has extensive pre/post award experiences related to research grants and contracts. Ms. Wynn holds the earned BS, BBA and MBA degrees. The OSRP submitted:

- Eleven (11) proposals for the months of October and November 2014 totaling \$2,961,233.00
- NCCU received 9 awards totaling \$754,499.00
- Fiscal Year 2015, NCCU submitted proposals totaling \$14,654,173.84 and awarded \$6,081,286.00

As reported previously, NCCU is searching for a new Director of BBRI:

1. The search committee has been formalized and met last week to begin its work
2. Currently there are 26 applicants for the position

Dr. Undi Hoffler provided the following information:

- A. NCCU filed one patent application and in the process of filing a second, which are as follows:

1. PCT Application titled, Electroresponsive Technology was filed with the USPTO on Nov 14, 2014. Inventors are Dr. Darlene Taylor, NCCU Associate Professor, Chemistry and Uddhav Balami, NCCU Chemistry Student.
2. US Application National Stage Filing for PCT Application, Methods for the Production of Cytoprotective Asialo-Erythropoietin in Plants and its Purification from Plant Tissues (in process). Inventors are from the Department of Pharmaceutical Sciences Drs. Jiahua (Jay) Xie, Associate Professor, Kittur Farooqahmed, Postdoctoral Fellow and Chiu-Yueh Hung, Senior Scientist.

B. Response to Trustee Tindall's question (paraphrased): Are you looking at other intellectual property outside of the sciences? Yes, we are working with faculty outside of STEM in order to protect IP (ie: creative works).

**BOARD OF TRUSTEES OF THE ENDOWMENT FUND:** Chairman Hamilton presented the Endowment Fund Report. There was one (1) informational item.

The committee heard from Mr. Walter Davenport, Interim Vice Chancellor for Administration and Finance, who presented the University's Endowment report. He stated that the market value of the University's Endowment Fund as of August 31, 2014, was \$27,262,896 compared to \$23,307,378 as of August 31, 2013. This change reflects a market value increase of \$3,955,518 for the same period.

**ADVANCEMENT AND EXTERNAL AFFAIRS COMMITTEE:** Trustee Siegel presented the Advancement and External Affairs Committee Report. There were several informational items.

Mr. Chairman, the Advancement and External Affairs Committee has several items for information.

Dr. Harriet F. Davis, Vice Chancellor of Institutional Advancement, presented the division's report. Within the division, notable activities included:

- Recap of the Fall Key Cities Tour – The Road to Eagle Excellence – The Durham tour was Thursday, September 25; Philadelphia, Thursday, October 16; and Atlanta, Friday, October 31. The purpose of the tour events were to support the University priorities by engaging key constituent groups, specifically with alumni and friends, corporations and foundations. The results of the events included an overwhelming response from alumni and key corporate executives who committed to supporting the institution by investing in major gifts.
- The Division will host Key Cities Tours for Spring 2015 in Charlotte, Houston, Chicago, Wilmington and Durham.
- The financial goal for Homecoming 2014 classes in reunion was \$800,000. As of November 17, 2014, \$524,633 had been raised.
- The Public Relations Office has been renamed Office of University Relations. They will continue to enhance the NCCU brand by updating the homepage and working with the Division of Academic Affairs and Information Technology to update internal web pages. The format for NCCU NOW magazine online includes several multi-media enhancements.

**INTERCOLLEGIATE ATHLETICS COMMITTEE:** Trustee Barbee presented the Intercollegiate Athletics Committee Report. There were several informational items.



Dr. Ingrid Wicker-McCree, Director of Athletics, Mr. Kevin Wilson, Associate Athletics Director for Development, Ms. Etienne Thomas, Associate Director/SWA and Mr. George Smith, Assistant Athletic Director and Associate Director of Finance, and Mr. Vincent Brown, Associate Director for Finance provided updates highlighting the following:

- Spotlight performances by the NCCU Football team, Volleyball and Men and Women's track teams
- NCAA Updates
- MEAC Updates
- APR Updates
- Financial Dashboard
- Home Depot "Retool Your School" Program
- Branding
- Accelerating Academic Success Program
- 

**STUDENT GOVERNMENT REPORT:** The Student Government Report was presented by Mr. Derrick Hicks. A copy of his full report is attached.

**NATIONAL ALUMNI REPORT:** The National Alumni Report. Mr. Calvin Kearney, National Alumni Association President, was unable to attend due to illness.

**FACULTY SENATE REPORT:** The Faculty Senate Report was presented by Dr. Julius Hargrove. A copy of his full report is attached

**STAFF SENATE REPORT:** The Staff Senate report was presented by Ms. Janet Bunch. A copy of her full report is attached.

## **OPEN SESSION**

**EXECUTIVE/PERSONNEL COMMITTEE:** Chairman Hamilton presented the Executive/Personnel Committee report. There were several informational items.

The Committee heard a presentation from Mr. Linc Butler, Chief Human Resources Officer, who summarized twenty-three (23) Human Resource Policies that have been reviewed, updated and were presented for informational purposes. The policy categories included the following:

- Benefits and Salary Administration
- Classification and Compensation
- Employment

Twenty of the twenty-three policies did not require NCCU Board of Trustee approval and were presented for information purposes only.

Mr. Butler further made presentations regarding Human Resource Policies that require review and approval by the NCCU Board of Trustees. These three (3) policies are as follows:

- Flexible Work Arrangement
- Postdoctoral
- Employment Policy for EPA Non-Faculty Employees

It was moved by Trustee Hamilton and properly seconded by Trustee Pope to approve the Flexible Work Arrangements Policy. The motion carried.

It was moved by Trustee Hamilton and properly seconded by Trustee Pope to approve the Postdoctoral Policy. The motion carried.

It was moved by Trustee Hamilton and properly seconded by Trustee Pope to approve the Employment Policy for EPA Non-Faculty Employees. The motion carried.

The Committee heard a presentation from Chancellor Debra Saunders-White. Her presentation provided an update on personnel matters.

Further the Committee heard a presentation from Attorney Melissa Jackson Holloway. Her presentation provided an update on legal matters.

It was moved by Trustee Ruffin and properly seconded by Trustee Ruffin to convene in Closed Session pursuant to *N.C.G.S. 143-318.11(a)(5)*. The motion carried.

### **CLOSED SESSION**

Dr. Johnson Akinleye, Provost and Vice Chancellor made presentations regarding two (2) candidates for promotion and tenure.

Chancellor Debra Saunders-White provided updated information on personnel matters.

There being no further business for Closed Session, it was moved and properly seconded to reconvene in Open Session. The motion carried.

### **OPEN SESSION**

When the meeting reconvened in Open Session it was moved by Trustee Hamilton and properly seconded by Trustee Ruffin to recommend approval of the two (2) candidates for promotion and tenure and forward all relevant information the UNC Board of Governors for final action. The motion carried.

#### **CHAIRMAN'S ANNOUNCEMENTS:**

- The next regular meeting of the NCCU Board of Trustees is March 3-4, 2015
- NCCU vs NCA & T football game, November 22, 2014 at 2:00 p.m.
- Winter Commencement – December 13, 2014.
- Statement of Economic Interest for 2015 must be filed on or before April 15<sup>th</sup>. Attorney Melissa Holloway will send out to Trustees instructions and forms to be completed.
- Lobbying/Education Courses offered by NC Ethics Commission must be completed. Upcoming schedule and instruction will also be provided by Attorney Holloway

There being no further business, it was moved and properly seconded to adjourn. The motion carried.

Respectfully submitted:

Dottie Fuller  
Recorder