

**NORTH CAROLINA CENTRAL UNIVERSITY
DURHAM, NORTH CAROLINA
BOARD OF TRUSTEES MEETING MINUTES
November 18, 2009**

The NCCU Board of Trustees convened in the Emma Marable Conference Room in the William Jones Building on the campus of North Carolina Central University on November 18, 2009. Chairman Glenn Adams called the meeting to order at 9:05 a.m.

INVOCATION: Trustee Nancy Wysenski gave the invocation.

ROLL CALL: Present: Mr. Glenn Adams, Mr. Charles Baron, Mr. Robert Dolan, Mr. Harold Epps, Mr. George Hamilton, Mr. Eric Michaux, Dr. Dwight Perry, Mr. Paul Pope, Mrs. Avon L. Ruffin, Mrs. Kay Thomas, Mrs. Nancy Wysenski, and Mr. Dwayne Johnson.

ADOPTION OF THE AGENDA: It was moved by Trustee Baron and properly seconded by Trustee Hamilton that the agenda be adopted with the addition of Election of the Executive Committee. The motion carried.

APPROVAL OF THE MINUTES: It was moved by Trustee Thomas and properly seconded by Trustee Hamilton to approve the minutes for September 23, 2009. The motion carried.

CHAIR'S REMARKS: Chairman Adams informed the Board, as Chair, it is his responsibility to remind all members of the Board of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflict of interest as required by this Act. Each member has received the agenda and related information for this Board of Trustees meeting. If any board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the board of trustees at this meeting, the conflict or appearance of conflict should be identified at this time.

PRESENTATION OF RESOLUTION: Chairman Adams recognized Trustee Hamilton to read the resolution to direct the members of the NCCU Faculty Senate to perform a comprehensive review and criteria for promotion and conferral of tenure and proceed with an update of the 1997 Faculty Senate Handbook as it relates to promotion and tenure. An update regarding the status of the review is to be provided to the NCCU Board of Trustees at its February 2010 meeting and a final report be provided to the Board during its June 2010 Board of Trustees meeting. It was moved by Trustee Epps and properly seconded by Trustee Ruffin to adopt the resolution. The motion carried. A copy of the resolution is attached.

SWEARING IN CEREMONY: Chairman Adams recognized The Honorable Brian Wilks. Judge Wilks administered the oath of office to Mr. Carlton Thornton.

REPORT OF THE CHANCELLOR: The Chancellor welcomed the new Trustee Carlton Thornton to the NCCU Board of Trustees, who is a NCCU alum who graduated in 1994.

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Since the last Board meeting members of faculty and staff have been engaged in an array of instructional and support activities to help students succeed academically. On the administrative side we have sought to make adjustments requiring the University to operate with 10% less financial resources than we had last year, while responding to the needs associated with the highest enrollment in the history at NCCU. The Chancellor thanked the faculty and staff for their collective efforts to enhance the student success. NCCU is in the planning stages of developing recommendations for tuition and fee increase for 2010-2011. We will seek to balance core values utilized by NCCU quality, access, and affordability. Quality is first because it does not help the State or the student to provide access and affordability to low quality academic programs and services. Whatever the amount of the increase, a significant amount will be allocated to support student financial aid.

Since the last Trustees Board meeting the following events have occurred on campus:

- Celebrated Founder's Day and Homecoming in a grand and successful fashion.
- A team of NCCU scientists were invited to the launch of space shuttle Atlantis. NCCU recently received a \$5 million NASA grant. They will continue to work on an array of projects in the coming years.
- The Ernie Barnes art exhibit was opened.
- Hosted accreditation review teams for the School of Library and Information Sciences and the Athletics Training Program. Also hosted a review for the Teaching Fellow Program.
- In the process of working with our colleagues at General Administration and representatives from Ernst and Young to review and reengineer all aspects of the employee appointment and payroll process.
- Held ongoing meetings with Durham officials specifically the City Manager and his department heads, to discuss an array of neighborhood issues with the University expansion plans.

Upcoming Events

- The Chancellor and Dean Pierce of the Law School will travel to Washington, DC, to meet with the Executive Committee of the American Association of Law Schools, where they are considering our application for membership.
- The NCCU Marching Machine Band will be competing for the sixth consecutive year in the Honda Battle of the Bands in Atlanta, GA.
- The Band has been invited and has accepted the invitation to participate in the 2011 Parade of Roses in Pasadena, CA.
- Three items under consideration by the Board of Governors
 - linking future funding with retention and graduation
 - overall commitment to grow

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- the University is prepared to be held accountable
- The Chancellor will serve on a committee that will consider all the goals and objectives of the University consistent with graduation and the mission of the University.

Lew Myers and Tim Winstead with Freelon Group and Kevin Montgomery with O'Brien Atkins presented four (4) awards that were presented from the American Institute of Architects (AIA). The NCCU BRITE building has been recognized nationally and the contractors appreciated being involved in this project. A copy of the awards presented are attached.

An update on Athletics was presented by Dr. Ingrid Wicker-McCree. Trustee Thomas encouraged Board members, if they were not already, to become Eagle Club members. A copy of Dr. Wicker-McCree's presentation is attached.

AUDIT COMMITTEE: Trustee Michaux presented the Audit Committee Report. The Audit Committee had one item for information.

The Internal Audit Office reported on the following activities:

- Ms. Najla Shareef, Director of Internal Audit, provided an update of the reviews in process.
- Pursuant to NCGS 143-318-11(a)(1), 132.6, and 116.40.7 the committee met in closed session to discuss the audit work papers for one of the reviews in process by the Internal Audit Office.

BUILDING COMMITTEE: Trustee Baron presented the Building Committee Report. There were several items for information.

The committee heard the Capital Improvement Projects Update, Status of Projects which entailed (projects in design, project schedule, projects under construction and upcoming projects) from Mr. Zack Abegunrin, Associate Vice Chancellor for Facilities Management. Mr. Abegunrin's report also included HUB participation and Energy Performance.

EDUCATIONAL PLANNING AND ACADEMIC AFFAIRS COMMITTEE: Trustee Dolan presented the Educational Planning and Academic Affairs Committee Report. There were several items for information.

Dr. Kwesi Aggrey, Provost and Vice Chancellor for Academic Affairs, provided a brief update on the Division of Academic Affairs which included:

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- A positive report that deans and department chairs have been responsive to requests for information.
- Faculty observed that new students are more focused on their academic studies.
- There is an open door meeting with the Provost and Faculty scheduled for November 20 from 9:00 a.m. – 12:00 p.m.
- A monthly meeting with a representative of the Student Government Association to discuss student concerns, has been established.
- Tenure track process is on target this year.
- Searches are being conducted for the following positions: Associate Provost, Dean for the College of Liberal Arts and Dean for the College of Science and Technology.

Provost Aggrey recognized Dr. Elwood Robinson, Dean for the College of Behavioral and Social Sciences, whose presentation provided the following highlights.

- The College houses nine (9) departments (Criminal Justice, Human Sciences, Physical Education and Recreation, Political Science, Psychology, Public Administration, Public Health Education, Social Work, and Sociology) and 2 institutes (Homeland Security and Workforce Development).
- The College offers four bachelor degrees and four master degrees.
- The College conducts business using seven strategic objectives with key indicators of success.
- The College has seven (7) major research areas and has received approximately \$4.5 million in funding.

ENDOWMENT FUND COMMITTEE: Trustee Adams presented the Endowment Fund Committee Report. There were several items for information.

The committee heard from Dr. Alan Robertson, Vice Chancellor for Administration and Finance, who presented the University Endowment report. He stated that the market value of the Endowment Fund as of September 30, 2009, was \$15,260,571 compared to \$17,058,152 as of September 30, 2008. This change reflects a market value decrease of \$1,797,582 for the same period.

Ms. LaTanya Afolayan, Vice Chancellor for Institutional Advancement, presented the NCCU Foundation Endowment Board report. She stated that the value of the Foundation endowments as of September 30, 2009, was \$9,293,212 compared to \$9,710,686 as of September 30, 2008. This change reflects a decrease of \$417,474.

FINANCE COMMITTEE: Trustee Perry presented the Finance Committee Report. There was one (1) action item and several information items.

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Dr. Alan Robertson, Vice Chancellor for Administration and Finance, presented the proposed tuition and fees for the 2009-2010 summer school sessions.

It was moved by Trustee Perry and properly seconded by Trustee Thomas that the NCCU Board of Trustees approve the recommendation of the Finance Committee that the 2009-10 Summer School tuition and fees not be increased. The motion carried.

The Committee was provided with an update on the FY 2009-2010 State Operating Budget as of September 30, 2009. Highlights included - the Kannapolis Research, Nursing Program Expansion, UNC Campus Scholarship Program, and Law School Tuition increase that totaled \$1,350,540 as additions to the base budget this fiscal year. The university budget was reduced by \$2,955,686 due to a permanent budget reduction mandated by the Office of State Budget and Management (OSBM), while another five percent was withheld in reserve and not available to the university.

Funding for the Nursing Building and Repair and Renovation Projects were also discussed. The repairs and renovation allocation from the state was \$723,226 and \$173,574 from the American Recovery and Reinvestment Act (ARRA). The capital appropriation for the new Nursing Building of \$24,536,039 was reduced by \$1,936,961 to \$22.5 million due to deflation in projected construction cost.

The Committee reviewed the Auxiliary Summary as of September 30, 2009. Year-to-date summaries for all auxiliary units indicate income in excess of expenses.

INSTITUTIONAL ADVANCEMENT COMMITTEE: Trustee Ruffin presented the Institutional Advancement Committee Report. There were several items for information.

Ms. LaTanya Afolayan, Vice Chancellor of Institutional Advancement, presented the division report which included a giving comparison of fiscal year 2008 versus fiscal year 2009. She stated that giving through November 14, 2009 is \$1,473,536, compared to \$1,723,484 at this time last year. Homecoming class reunions presented a total of \$365,722, with \$142,701 being presented by the Class of 1974.

North Carolina Central University is in the process of opening a call center that will be staffed by students. The property, which is being leased by the NCCU Foundation, is located at 829 Lawson Street in Durham, NC. The center will consist of 10 phone banks to be used by Institutional Advancement, Alumni Relations, Admissions, Athletics and other campus units that wish to engage in fundraising activities.

TRUSTEE-STUDENT RELATIONS COMMITTEE: Trustee Thomas presented the Trustee-Student Relations Committee Report. There were several items for information.

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The committee heard from Mr. Dwayne Johnson, the Student Government President. Mr. Johnson thanked Chancellor Nelms and several administrators for their participation at the Fall Chat with the Chancellor conducted on November 10, 2009. Students were afforded an opportunity to ask questions on areas or issues of concern and get responses from the administrators.

Dr. Kevin Rome, Vice Chancellor for Student Affairs and Enrollment Management, provided an update on two 55 passenger motor coach buses the University leased for a five-year period in August, 2009. Student Affairs has placed an order to purchase two Light Transit Vehicles (13-passenger and 20-passenger) to provide transportation around campus and shuttle service to remote parking lots. Both transportation endeavors are being funded by student fees.

The lease at the Millennium Hotel will be terminated effective December 18, 2009. The 101 students who remain at the site will be housed on campus for spring 2010. Next year on-campus housing will be provided for freshmen, sophomores, and Learning Communities, such as Honor Programs, Teaching Fellows, Chancellor Scholars, ISSTEM, and student athletes. Financial counseling and education has been provided for students to budget through financial aid for their off-campus housing needs.

Ms. Erica Dixon, Director, Campus Recreation, provided a summary of Intramural and Club Sports, Aquatics, and Fitness Activities sponsored by the department. Campus Recreation sponsored a Haunted House and Costume Contest attended by 650 NCCU students on October 29th. Several students attended the North Carolina Recreational Sports Association Conference at East Carolina University in September. Ms. Dixon made a presentation at the National Conference to End Disparities in Winston-Salem on November 3-6, 2009, and will be submitting a grant proposal to fund the findings in her presentation.

Ms. Marquita Johnson, Interim Assistant Director, Student Union/Student Activities, distributed a photo presentation of upgrades and renovations made throughout the Student Union facilities this semester. An outline of student activities for the year was also provided.

Mrs. Peggy Alexander, Director, Student Leadership, Training and Development, summarized the new responsibilities and location of her area. Student Leadership currently housed in the Student Union is responsible for Student Government Association and the Royal Court. In this capacity emphasis for the two groups will be training, communication coaching and enhanced leadership development.

Several Pakistan student leaders visited with the Student Government Association on November 11th. The group had an opportunity to discuss and explore appreciation for their diversity and differences.

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Mr. Charles Bowen, Director, Student Health, provided a statistical overview of the increase in usage of Student Health Services this year. Dr. Letitia Hazel followed with the University's Preparedness Plan for H1N1 cases. The UNC System has reported 6,800 cases; NCCU has 412 of those reported. None have been hospitalized. The NCCU Pandemic Committee meets weekly; their goal is life preservation, vaccinations, and preservation of instruction (continuity of the education plan). The University provided \$100,000 to implement preventative measures; Hand Sanitizer machines were purchased and placed throughout the campus.

Dr. Kevin Rome, concluded the meeting with distributing preliminary Fall 2007-Fall 2009 student enrollment data encompassing gender, ethnicity, residency, test scores, and geography.

STUDENT GOVERNMENT REPORT: The Student Government Report was presented by Mr. Dwayne Johnson. His full report is attached.

NATIONAL ALUMNI REPORT: The National Alumni Report was presented by Ms. Anita Walton, Director of Alumni Relations. A copy of the full report is attached.

FACULTY SENATE REPORT: The Faculty Senate Report was presented by Dr. Minnie Sangster. Her full report is attached.

STAFF SENATE REPORT: The Staff Senate Report was presented by Ms. Rebie Coleman. Her full report is attached.

PERSONNEL COMMITTEE: Trustee Baron announced there was one (1) item for closed session.

Trustee Perry moved to convene in closed session pursuant to N.C.G.S. 143-18.11(a)(6). The motion was properly seconded by Trustee Epps and it carried.

CLOSED SESSION

The Personnel Committee heard a presentation from Ms. LaTanya Afolayan, Vice Chancellor for Institutional Advancement, regarding naming classroom #313 in the School of Business Blue Cross and Blue Shield of North Carolina.

There being no further business for closed session, Trustee Hamilton moved and it was properly seconded by Trustee Thomas to reconvene in open session. The motion carried.

OPEN SESSION

It was moved by Trustee Baron and seconded by Trustee Thomas that the Board approve naming classroom #313 in the School of Business Blue Cross and Blue Shield of North

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Carolina. The motion carried.

CHAIRMAN'S ANNOUNCEMENTS: Chairman Adams proposed the slate for the NCCU Board of Trustees Executive Committee: Trustee Adams, Trustee Baron, Trustee Perry, Trustee Wysenski and Trustee Michaux. It was moved by Chairman Adams and properly seconded by Trustee Hamilton to approve the slate of officers submitted for the Executive Committee. The motion carried.

The Chairman further announced the NCCU Board of Trustees By-laws Committee consisting of Trustee Thomas, Trustee Ruffin, Trustee Perry and Trustee Michaux will meet and review the NCCU Board of Trustees By-Laws.

The Executive Committee, Chancellor, and NCCU Administration will meet to discuss the criteria, procedures, and recognition for Board of Trustees emeritus. The Executive Committee and General Counsel will discuss those who have been approved and how they will be recognized.

Susan Hester, Assistant Secretary to the NCCU Board of Trustees and Melissa Jackson, University General Counsel, will provide an orientation session for the new Trustees. Passwords will be reissued and information distributed for the NCCU Board of Trustees website.

The NC State Ethics Commission requires all public servants to participate in an ethics and education presentation. The Commission continues scheduling both Raleigh and other sites across the state for the Basic Presentations. Most of you have completed this requirement course. For those who have not, it is mandatory that each trustee complete this course. The remaining schedule for 2009 through June 2010 was placed at your seat. You can call and register by contacting Lisa Cole, 919 715 2609 or by e-mail lisa.cole@doa.nc.gov

Also you received an e-mail recently from the Office of Legal Affairs regarding the State Government Ethics Act – Gift Ban for Public Servants. Public Servants are defined as the Board of Trustees, Chancellors and Vice Chancellors. Trustees were encouraged to read this Gift Ban.

The next Board of Trustee meeting is February 23-24, 2010.

There being no further business, it was moved by Trustee Thomas and properly seconded by Trustee Hamilton to adjourn. The motion carried.

Respectfully submitted:

Anita K. Parker
Recorder