

**NORTH CAROLINA CENTRAL UNIVERSITY
DURHAM, NORTH CAROLINA
BOARD OF TRUSTEES MEETING MINUTES
October 1, 2014**

The NCCU Board of Trustees convened in the Emma Marable Conference Room in the William Jones Building on the campus of North Carolina Central University on October 1, 2014. Chairman George Hamilton called the meeting to order at 9:00 a.m.

INVOCATION: Trustee Wilkerson gave the invocation.

ROLL CALL: Present: Mr. George Hamilton, Dr. Dwight Perry, Mr. John Barbee, Mr. Harold Epps, Mrs. Avon Ruffin, Mr. Derrick Hicks, Mrs. Karyn Wilkerson, Ms. Allyson Siegel, Dr. Kenneth Tindall.

Absent: Mr. Wendell McCain, Ms. Joan Higginbotham, Mr. Paul Pope and Ms. Kim Saunders

ADOPTION OF THE AGENDA: It was moved by Trustee Epps and properly seconded by Trustee Ruffin that the agenda be adopted. The motion carried.

APPROVAL OF THE MINUTES: It was moved by Trustee Epps and properly seconded by Trustee Ruffin to approve the minutes dated June 25, 2014. The motion carried.

APPROVAL OF THE SPECIAL CALL MINUTES: It was moved by Trustee Epps and properly seconded by Trustee Ruffin to approve the Special Call meeting minutes dated August 8, 2014. The motion carried.

CHAIR'S REMARKS: Chairman Hamilton informed the Board, as Chair, it is his responsibility to remind all members of the Board of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflict of interest as required by this Act. Each member has received the agenda and related information for this Board of Trustees meeting. If any board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the board of trustees at this meeting, the conflict or appearance of conflict should be identified at this time. No conflict was presented.

REPORT OF THE CHANCELLOR: Chancellor Saunders-White presented her report to the Board. Highlights included the following:

NCCU UPDATES

Since the last Board of Trustees meeting, NCCU has celebrated several achievements and accolades and welcomed several new members to our community, including our newest Eagles in the Class of 2018.

- Chancellor Saunders-White introduced Dr. Miron Billingsley, the new Vice Chancellor for Student Affairs. Dr. Billingsley has more than 15 years of experience in higher education as a professor, dean, director and vice president. Most recently he served as associate Vice President for Student Affairs at Prairie View A & M University in Texas, a post he held for 6 years.
- Next the Chancellor introduced Attorney Pamela Thorpe-Young, who joined NCCU as Director of Government and Community Relations. One of our own Legal Eagles, Ms. Thorpe-Young comes to NCCU with extensive experiences in government, law, policy and public service. She most recently served as commissioner and Chair of the NC Industrial Commission and previously held the roles of Deputy Secretary for the NC Department of Cultural Resources, Deputy Commissioner for the Industrial Commission and as a policy analyst for the NC Office of State Budget and Management.

VISION MOVING FORWARD

Chancellor shared with the campus community when opening the Academic year at the University Conference in August and highlighted to the Trustees on September 30th, that we will stay focused on the following to thrive in a culture of Eagle Excellence:

- Stay focused on the mission of NCCU;
- Keep student outcomes at the forefront of operations;
- Ensure that accountability and innovation intersect within your areas of operations;
- Use data to inform decision making;
- Ensure curriculum is responsive to the 21st century economy;
- Be entrepreneurial

Chancellor also shared with the campus, this academic year we created two (2) new traditions. At the University Conference, Eagle Excellence among the faculty and staff were recognized. She congratulated the following members of the Eagle family for their tireless commitment to delivering excellence to our students and campus community:

- Ms. Lisa Johnson, School of Law, Chancellor's Student Service Award Winner
- Dr. James Osler, School of Education, Chancellor's Award for Innovation
- Sargent Robert McLaughlin, NCCU Police Department, Chancellor's E-Squared Award for Effective Communication

NCCU's second tradition was the "Students Today, Alumni Tomorrow" Reception held after our Eagle Pinning Ceremony in Centennial Gardens. The first year students will begin their higher education journey with a reception in the gardens and complete their degree in 4 years with a graduation celebration there.

ACCOLADES AND AWARDS

Recent accolades and awards are as follows:

- NCCU was the third highest rated public HBCU in the country and the second highest rated university among HBCUs in North Carolina. The overall placement is reported and published annually by US News and World Report magazine. Additionally, NCCU ranks at No. 65 among Best Regional Universities in the South.
- NCCU's Juvenile Justice Institute has been awarded a three-year grant totaling \$897,840 to develop techniques for reducing rates of alcohol and drug abuse and HIV transmission among 18 to 24 year olds. The initiative is known as the Campus Community Coalition (3C) and taps the expertise of 5 academic departments within NCCU and 2 outside agencies. The funds were awarded to the Juvenile Justice Institute in the College of Behavioral and Social Sciences by the Substance Abuse and Mental Health Services Administration, which is part of the US Department of Health and Human Services.

ADVOCACY: PARENT PLUS LOANS

During the Chancellor's Policy Update on Tuesday, she discussed the critical situation that NCCU and many of the other HBCU sister institutions face regarding the high denial rates of many of the families who seek to further their education at these institutions. She was pleased to report that on Tuesday a letter was signed by all 11 chancellors and presidents of HBCUs in North Carolina and was sent to the US Department of Education, Secretary Arne Duncan. It is with hope the restrictions that are currently part of the Parent Plus Loans will be relaxed. Enacting the proposed regulation for Parent Plus Loans will open new doors of opportunity for talented scholars who are eager to further their education.

WHITE HOUSE MAKER FAIRE

During the week of September 22, 2014, as part of the White House Office of Science and Technology a Maker's workshop was held in Washington, DC. NCCU was invited to attend the White House Makers Faire meeting which is a meeting with students, entrepreneurs and everyday citizens who are using new tools and techniques to launch businesses, learn vital skills in science, technology, engineering and math (STEM). By joining this movement NCCU commits to:

- Investing in Makerspaces that are accessible to students across the campus, or
- Serving as "anchor tenants" for commercially-operated Makerspaces;
- Supporting education, outreach and service-learning that is relevant to Making, such as encouraging students to serve as mentors for young Makers;
- Supporting research that advances Making technologies and facilitates greater access to Making experiences such as the development of new tools for desktop manufacturing;
- Expanding access to university shared facilities and scientific instrumentation to Makers

We were the only HBCU at the table that does not have an engineering school!

It is our partnership with the Massachusetts Institute of Technology And our impending launch of the FAB LAB that caught the attention of the White House. NCCU looks forward to becoming the first HBCU nationally to create a Makerspace that will fuel the new generation of "makers" for our community, Durham, the Triangle Region and the country.

LATINO ADVISORY COMMITTEE

Chancellor shared with the Trustees that on September 9th, there was a gathering of a group of respected and influential leaders in the Latino community who will be partnering with NCCU to recruit and graduate Latino students. These leaders will also help identify financial resources to support scholarships.

The demographics of our country and our state are rapidly changing. In North Carolina alone, there were over 9,500 Latino high school graduates last year. There were more than 1,500 Latino graduates in Wake County alone.

As part of a proactive approach to collaborating with the Latino community, NCCU formed the Latino Advisory Committee. This group includes representatives from organizations such as Hispanics in Philanthropy, Univision Communications Inc., NC Society of Hispanic Profesionales, Wake County Public Schools and NC Hispanic Chamber of Commerce.

In addition, we have several Latino students on this campus who will work with NCCU to build a group of student ambassadors, as we know our students' voices are powerful.

As is the Chancellor's tradition, she introduced Mr., Roberto Vargas, a junior, Business/Political Science major here at NCCU. She asked Roberto to serve as an ambassador for the Latino Advisory Committee. Roberto as a student and a veteran has taken full advantage of numerous opportunities he has had to further his education, including an internship he held this past summer working with the US Department of State/US embassy in Ottawa, Canada. Chancellor invited Mr. Vargas to the podium to share his story and NCCU experiences. Chancellor commented that Mr. Vargas is another great example of the "Eagle Excellence" that is alive and thriving here at NCCU and looking forward to watching him soar in the years to come.

Chairman Hamilton thanked the Chancellor Saunders-White for her report

AUDIT, FINANCE, AND FACILITIES COMMITTEE: Trustee Epps presented the Audit, Finance, and Facilities Committee report. There were several informational items.

Audit

A presentation for information purposes was made by Ms. Ivanna Cole, Internal Auditor. Highlights of her presentation included the following:

- 2014-2015 Annual Audit Plan
- Updated Internal Audit Charter
 - Mission
 - Purpose
 - Standards of Audit Practice
 - Authority
 - Independence and Objectivity
 - Responsibility
 - Internal Audit Plan
 - Reporting and Monitoring
- Updated Audit Committee Charter
 - Purpose
 - Composition
 - Meetings
 - Responsibilities
- Certifications Letters

Further Ms. Cole presented a Summary of Audit Activities for FY 2014, Internal Audit Activities for FY 2014 and Internal Audit Reports issued since April 2014. As of date no red flags.

Finance

Associate Vice Chancellor Claudia Odom Hager for Finance and Process Improvement provided the following updates:

- FY2014-2015 State Budget Highlights

The State budget was not certified during the preparation of the Finance Report for the Board of Trustees. Therefore non certified numbers are provided. A full report will be available at the next Audit, Finance and Facilities Committee meeting.

The beginning balance for the State appropriation budget is \$80,063,419. There are no changes to the appropriation balance as of August 25, 2014. Last year's appropriation balance was \$84,084,488. The decrease in the appropriation balance for FY14-15 is mainly due to the FY13-14 budget reduction of \$3.6 million.

The beginning balance for receipts is \$47,601,878. There are no additional changes in receipts as of August 25, 2014. Last year's receipt balance was \$44,181,109. The increase in the receipt balance for FY14-15 from FY13-14 is mainly due to \$1.6 million enrollment growth and \$1.8 million tuition increase.

The ending balance of the State appropriation base budget plus the receipts base budget equal Total Requirements of \$127,665,297. Last year's Total State Requirement balance was \$128,265,597. Total Requirement for FY14-15 is \$600,300 or .005 %.

- The Auxiliary Budget Report as of June 30, 2014 indicates year to date revenues of \$46,337,975, year to date expenses of \$43,412,920 and ending fund balance of \$15,378,974. Last year's ending fund balance was \$13,513,233.

Facilities

Associate Vice Chancellor for Administration and Finance and Process Improvement, Claudia Odom Hager, provided a report of Capital Improvement Projects which included the active projects, completed projects and the latest HUB report for the University

ACADEMIC AND STUDENT AFFAIRS COMMITTEE: Trustee Tindall presented the Academic and Student Affairs Committee Report. There were several informational items.

Student Affairs:

Dr. Miron Billingsley, Vice Chancellor for Student Affairs, provided an update highlighting the following:

Vision

The Division of Student Affairs will strive to offer students at NCCU an experience that helps them become intellectually engaged, spiritually astute, more self-aware and committed to a culture of philanthropy that strongly bonds them to the University.

Philosophy

- It is Vice Chancellor Billingsley's belief that as an educator, he has the responsibility to ensure that all students are given the opportunity to embark on any journey they choose.
- Moreover, it is Vice Chancellor Billingsley's commitment and passion to ensure that the students' journey is fulfilling, meaningful, rewarding, educational, and applicable to their lives beyond college
- Vice Chancellor Billingsley's attempt to do this by taking advantage of teachable moments and providing students with tools that will make them change agents in the world and consequently seek better opportunities for themselves and for others as well.

Student Affairs Priorities

- Health and Well Being
 - Health
 - Counseling
 - Wellness
 - Transportation
 - Housing
- Inclusion and Advocacy
 - Gender Services
 - Multicultural Services
 - Disability Services
 - Rights and Responsibilities
- Leadership and Engagement
 - Student Organizations
 - Professional Development
 - Conference and Event Services
- Revised Organizational Chart
- Campaign for a New NCCU Student Center
 - Student site visits – Winston-Salem State University, UNC Greensboro and Elon University

- Feedback and Surveys – insight on center occupants and services; student expectations regarding fees; and timeline and impact on student engagement
- Educational Events and Informational Forums – October 7 – 27, 2014
- Student Voting – October 28, 2014

Academic Affairs:

Dr. Johnson O. Akinleye, Provost and Vice Chancellor for Academic Affairs gave an Academic Affairs Update highlighting the following:

Academic Strategic Plan – Program Review

- Low productivity or low priority or are unnecessarily redundant
- Identify processes and resources to strengthen programs that are or can be made productive
- Consider elimination of programs that are not or cannot be made productive.

Improving Brand Awareness

- School of Law
 - Programmatic modifications adopted to improve bar performance
 - NC Bar passage rate improved 15 points in 2 Years
 - NC Bar passage above state average an improvement of 11%
 - NCCU July 2014 Bar Passage rate 76%
 - Recognized as 5th in the nation for our quality clinical programs
 - Recognized as most diverse law school for our faculty and student composition
- Nursing Program – Developing partnerships with:
 - Alumni Association
 - Continuing to develop connections for RN-BSN offering
 - Duke Regional Hospital leadership, especially nursing
 - Director of Watts School of Nursing
 - NC Board of Nursing
 - Better prepared incoming Freshmen
 - Average SAT of 882.1
 - Average GPA of 3.22

Strategic Engagements

- Proposed degrees for Part-Way and Stop-Out students
 - BA in Liberal Studies (online)
 - BS in Social Sciences (online)
- 2+2 BS Degree in Criminal Justice for Vance-Granville Community College – Approved
- Para-legal Technology Program Partnership - Durham Technical Community College
- Interdisciplinary BS Degree in Computer Science and Business – Approved by UNC General Administration on August 1, 2014
- Interdisciplinary BS Degree program in GeoSpatial SCIENCE SUBMITTED FOR UNC Board of Governors approval.
- Eagle Connect-Partnership with Durham Technical Community College
- School of Business Reorganization
 - Department Structure – Beginning with the 2015 Spring Semester (January), the School will convert to a discipline-based departmental structure directed by Department Chairs who report to the Dean of the School, The structure will include the following departments:
 - Accounting
 - Computer Information Systems

- Management (Business Administration)
- Marketing, Finance and Entrepreneurship (Business Administration)
- Hospitality and Tourism Administration
- School of Education Grants

Provost Akinleye next introduced Dr. Randolph Rasch as the next Interim Chair, Department of Nursing.

Research

Dr. Hazel Reed, Vice Chancellor for the Division of Research and Economic Development gave an update on the Division. Highlights of his presentation were as follows:

The Division of Research and Economic Development's KPIs are aligned with *NCCU's 2020 Measures of Progress*, Strategic Plan and The University of North Carolina's Strategic Directions 2013 – 18, *OUR TIME OUR FUTURE*.

- To increase extramural funding 25% by June 30, 2015
- To increase peer review publications 15% by June 30, 2015
- Identify and develop opportunities to advance technologies and support innovation to address market needs by Jun 30, 2015
 - Increase the presence of venture capitalists and accelerators at NCCU to meet with investigators/inventors
 - Facilitate events to showcase NCCU innovative technologies
- To increase partnerships with institutions and industries 30% by June 30, 2015
- To achieve a placement rate of 90% BRITE program students (in business and industry or grad school) six months post-graduation

General up-dates for the Division:

- Sponsored Research dollars to date is approximately \$5.0 million
- Dr. K. Sean Kimbro stepped down as Director of Biomedical/Biotechnology Research Institute (BBRI), August 8, 2014 to return to the classroom as Associate Professor of Biology and conduct Health Disparities Research
- Announced that Hazell Reed, Ph.D., is serving as interim Director of BBRI
- We are conducting a national search for a Director and to date NCCU has received 12 applications

Next Dr. Reed introduced Dr. Undi Hoffler, Director, Research Compliance and Technology Transfer (ORC). Highlights of her presentation were as follows:

Technology Transfer Snapshot – FY 11, 12, 13 and 14

- Invention Disclosures
- Patent Applications files
- Patents Awarded
- Industry Agreements
- SBIR Partnerships
- University Start-Up

Active IP Portfolio

- US Provisional Application
- International Patent Application (PCT)
- US Application
- Patent
- Start-Up

Student Engagement

- School of Law
- School of Business

Opportunities

Vice Chancellor Reed recognized Dr. David S. Thomson, Director, Biomanufacturing Research Institute and Technology Enterprise (BRITE) who made a presentation. His highlights were as follows:

Mission

- To establish and evolve programs at the BS, MS and Ph.D levels that provide students with the scientific education, technical competencies and leadership skills for successful careers in the biomanufacturing, biomanufacturing, biotechnology and pharmaceutical industries

•

Principal Components of BRITE Program

- Outreach – serves middle and high school students and teachers
- Academics – BS and MS degree programs in Pharmaceutical Sciences; Ph.D Program in Integrated Biosciences
- Research – Understanding disease mechanisms, identifying novel intervention points
- Core Capabilities – multiple components available to take project from concept to preclinical Proof of Concept
- Placement – provide internships, career counseling and development of soft skills

BOARD OF TRUSTEES OF THE ENDOWMENT FUND: Chairman Hamilton presented the Endowment Fund Report. There was one (1) informational item.

The committee heard from Mrs. Yolanda Banks Deaver, Associate Vice Chancellor for Administration and Finance, who presented the University's Endowment report. She stated that the market value of the University's Endowment Fund as of July 31, 2014, was \$26,870,781 compared to \$23,468,497 as of July 31, 2013. This change reflects a market value increase of \$3,402,284 for the same period.

ADVANCEMENT AND EXTERNAL AFFAIRS COMMITTEE: Trustee Siegel presented the Advancement and External Affairs Committee Report. There were several informational items.

The committee heard a presentation from Vice Chancellor Harriet Davis. She noted gifts year to date comparison for July 1, 2012 – June 30, 2013 was \$3,780,529 compared to July 1, 2013 – June 30, 2014 of \$5,034,275.

Within the division, other fiscal year end deliverables included:

- Two new directors of development have been hired. The new directors of development have been assigned to the College of Arts and Sciences and Athletics.
- Over the past six months, we have achieved significant milestones including a 33% increase in our year-end fundraising total.

- The number of faculty and staff who gave rose more than three-and-a-half times.
- There was a 25% increase in alumni giving. The number of alumni donors increased by 25% as well.
- Our first-time donors have increased by 134%. Dr. Davis noted first-time donor year to date comparison for July 1, 2012 – June 30, 2013 was 199 compared to July 1, 2013 – June 30, 2014 was 465.
- Our social media impressions have increased year to date comparison for July 1, 2012 – June 30, 2013 was 8,048 compared to July 1, 2013 – June 30, 2014 was 76,059.

UNC General Administration strategic goal for advancement is to enhance private fundraising such that UNC total gifts increase by a minimum of 25% across five years and all campuses move to at least 50th percentile in key performance metrics as compared to their peers.

The key performance indicators for fiscal year 2015 are:

- Raise \$5.5 - \$5.8 million dollars
- Increase the alumni participation rate to 12%
- Increase alumni giving to \$2 million
- Increase alumni donors to 3,500

The Division of Institutional Advancement is hosting Fall Key Cities Tour - The Road to Eagle Excellence

- Durham, Thursday, September 25
- Philadelphia, Thursday, October 16
- Atlanta, Friday, October 31
- Charlotte, Thursday, December 4

The Board of Trustees asked that Dr. Davis add an objective/goal focused on Corporate Donors and Foundations as this is the area where the majority of Major Gifts is generated for the University.

Chief of Staff Wendell Phillips introduced Attorney Pamela Thorpe Young, as the new Director, Government and Community Relations and Economic Development. She comes to NCCU with extensive experience in government, law, policy and public service. She most recently served as Commissioner and Chair of the North Carolina Industrial Commission and has also served as Deputy Secretary for the North Carolina Department of Cultural Resources.

Attorney Thorpe Young is a graduate of the University of North Carolina at Chapel Hill and received her Juris Doctorate from North Carolina Central University School of Law.

Her family has deep roots in this region, her father, the late Dr. Marion D. Thorpe, Sr., an NCCU alumnus, was a Durham native who served as dean of students at NCCU and later as President and Chancellor of Elizabeth City State University. Her mother, Lula G. Thorpe, also a graduate of NCCU, served as special assistant to three NCCU Chancellors.

INTERCOLLEGIATE ATHLETICS COMMITTEE: Trustee Barbee presented the Intercollegiate Athletics Committee Report. There were several informational items.

Dr. Ingrid Wicker-McCree, Director of Athletics and Associate Director for Finance, Vincent Brown, provided updates highlighting the following:

- Academic Success
 - APR - >.943
 - Overall GPA: 3.00;
- Competitive Success

- MEAC Championships in Women's Tennis, Baseball and Men's Basketball
 - All teams will qualify and compete in MEAC Championships
- Institutional Control
 - 100% attendance at rules education seminars by head coaches
 - 100% giving for all athletics staff members
 - Department will raise \$850,000 cash sponsorships, major gifts, special events and other private gifts and Eagle Club gifts.
 - 85% automation of compliance Documents
- Student-Athlete Well Being
 - Successfully completed over 7500 hours of community service as a department
 - Increase the number of grant applications/proposals for Life Skills program by two
 - Increase the number or programs and activities for student-athletes through the Athletics In Motion Life Skills program by 25%
 - Implementation Preparing to SOAR Program, (PS) Summer Bridge Program Champion Luncheon Series
- Financial Solvency Plan
 - Roster Management
 - Scholarship Budget will be managed to reflect a 5% increase for tuition/athletic fee
 - Reduce Out-of-State Student-Athlete Scholarships in Olympic Sports
 - Maintain current scholarship allocation for Revenue Sports
 - Olympic Sports Reduction – 5%
 - Sports Sponsorship
 - Conduct Title IX Review of Gender Equity Plan
 - Alden & Associates
 - Good Sports
 - Evolution Sports
 - Sports Law Associates
 - Mike Buckner
 - Conduct Sports Sponsorship Review
 - Meeting with Kevin Clark, Vice President Auxiliary Services & Athletics, Temple University, September 2014
- Other Expenditures
 - Medical Billing Process
 - Contract with Billing Agency
 - Reduce Payments
 - Shared Campus Resources
 - Academic Support – University College
 - Travel Expenses - \$60k
 - Bus Bid
 - Streamline Hotel Contracts
- Revenues
 - Increase Game Guarantees annually for FB and BB
 - Increase Ticket Sales by 10% annually
 - Increase Annual Gifts, Sponsorships by 5% annually
 - Increase Sports Specific Fundraising by 5% annually
 - Athletic Fee increase – biennially - \$30
 - Enrollment Increase by 300 FTEs each year
- Revised Draft Budget
 - Institutional Support
 - Requested Projection
 - Allocated Budget

- Projected Revenues and Expenditures for FY 2015-16; 2016-17; 2017;18; 2018-19; 2019-20
- NCAA Updates
 - BIG 5
 - FBS vs FCS Guarantees
 - Unlimited Meals
 - Cost of Attendance
- UNC Board of Governors Intercollegiate Athletics Report
 - UNC Policy 1100.1
 - UNC Policy 700.6.1
 - UNC Policy 1100.1.1
- Olympic Sports Reductions 5%

Trustee Hamilton shared with the committee and Trustee Barbee added additional commentary that Dr. Wicker-McCree recently received the Athletic Administrators Award for 2014 and he also recognized Dr. Wicker-McCree's success in obtaining a NCAA Accelerating Academic Success Program Multi-Year Comprehensive Grant in the amount of \$700,000.

STUDENT GOVERNMENT REPORT: The Student Government Report was presented by Mr. Derrick Hicks. A copy of his full report is attached.

NATIONAL ALUMNI REPORT: The National Alumni Report. Mr. Calvin Kearney, National Alumni Association President, was unable to attend due to illness.

FACULTY SENATE REPORT: The Faculty Senate Report was presented by Dr. Harvey McMurray. A copy of his full report is attached

STAFF SENATE REPORT: The Staff Senate report was presented by Ms. Janet Bunch. A copy of her full report is attached.

OPEN SESSION

EXECUTIVE/PERSONNEL COMMITTEE: Chairman Hamilton presented the Executive/Personnel Committee report. There were several informational items.

NOTE: Prior to the Committee meeting convening on Tuesday, September 30, 2014, the NCCU Board of Trustees as a Committee of the Whole met to elect two (2) additional members to the Executive/Personnel Committee in accordance with the NCCU By-Laws revised on March 27, 2014.

Trustee Siegel nominated Trustees Paul Pope and Kim Saunders. The floor was open to other nominations, being none it was moved by Trustee Siegel and properly seconded by Trustee Tindall to approve the nominations of Trustee Pope and Siegel to serve as members of the Executive/Personnel Committee. The motion carried.

The Committee heard a presentation from Mr. Linc Butler, Chief Human Resources Officer, who summarized twenty-three (23) Human Resource Policies that have been reviewed, updated and were presented for informational purposes. The policy categories included the following:

- Benefits and Salary Administration
- Classification and Compensation
- Employment

Twenty of the twenty-three policies did not require NCCU Board of Trustee approval and were presented for information purposes only.

Mr. Butler further made presentations regarding Human Resource Policies that require review and approval by the NCCU Board of Trustees. These three (3) policies are as follows:

- Flexible Work Arrangement
- Postdoctoral
- Employment Policy for EPA Non-Faculty Employees

The Committee heard a presentation from Chancellor Debra Saunders-White. Her presentation provided an update on personnel matters.

Further the Committee heard a presentation from Attorney Melissa Jackson Holloway. Her presentation provided an update on legal matters.

EMERITUS STATUS COMMITTEE: The Emeritus Status Committee had one (1) item for Closed Session.

It was moved by Trustee Ruffin and properly seconded by Trustee Epps to convene in Closed Session pursuant to *N.C.G.S. 143-318.11(a)(5)*. The motion carried.

Trustee Barbee provided background information regarding a candidate for emeriti status.

There being no further business for Closed Session, it was moved and properly seconded to reconvene in Open Session. The motion carried.

OPEN SESSION

When the meeting reconvened in Open Session it was moved by Trustee Epps and properly seconded by Trustee Ruffin to approve the candidate for emeriti status. The motion carried.

CHAIRMAN'S ANNOUNCEMENTS:

- The next regular meeting of the NCCU Board of Trustees is November 18-19, 2014
- Fall Convocation/Founder's Day – November 7th
- Homecoming – NCCU v Hampton – November 8th

There being no further business, it was moved and properly seconded to adjourn. The motion carried.

Respectfully submitted:

Dottie Fuller
Recorder