

**NORTH CAROLINA CENTRAL UNIVERSITY
BOARD OF TRUSTEES
SPECIAL CALL MEETING OF THE
EXECUTIVE/PERSONNEL COMMITTEE**

OCTOBER 19, 2017

The NCCU Board of Trustees held a Special Call meeting of the Executive/Personnel Committee on October 19, 2017. A public forum was provided in the Chancellor's Conference Room in the Hoey Administration Building. Vice Chairman Barbee called the meeting to order at 10:00 a.m. and recognized Trustee Coleman to call the roll. A quorum was established.

ROLL CALL: Present: Mr. John Barbee (via telephone conference), Mr. George Hamilton (via telephone conference), Mr. James Walker (via telephone conference), Mrs. Oita Coleman (via telephone conference), and Mrs. Karyn Wilkerson (via telephone conference)

Others Present: Chancellor Johnson Akinleye, Mr. Michael Johnson (via telephone conference) Vice Chancellor Ben Durant, Chief of Staff Jimmy Tate, Attorney Hope Tyehimba, Associate Vice Chancellor Jonathan Peeler and Ms. Dottie Fuller.

ADOPTION OF THE AGENDA: It was moved by Trustee Coleman and properly seconded by Trustee Wilkerson that the agenda be adopted. The motion carried.

CHAIR'S REMARKS: Vice Chairman Barbee informed the Board, as Vice Chair, it is his responsibility to remind all members of the Board of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflict of interest as required by this Act. Vice Chairman Barbee instructed the Board members as follows: Each has received the agenda and related information for this Special Call Board of Trustees Executive/Personnel Committee meeting. If any board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the Board of Trustees at this meeting, the conflict or appearance of conflict should be identified at this time. No conflict was presented.

The Committee heard a presentation from Chancellor Akinleye, Vice Chancellor Ben Durant/Associate Vice Chancellor Jonathan Peeler regarding a capital improvement project, namely, TV Studio Renovation – Farrison-Newton Communications Building.

This project is a renovation of the NCCU TV Studio used by the Mass Communication Department in Farrison-Newton Communications Building. The current studio is outdated and all equipment is not used in regular production. The renovation will provide all new updated equipment, new lighting, new sets and will include specialty equipment for streaming internet. This project will bring the program up to current technology and greatly improve the student experience.

Based on the project scope and budget estimate, the renovation will include the following:

- General construction for the base building improvements to the studio (architectural, electrical, mechanical, structural, and acoustics)
- Lighting equipment, controls and grid
- Scenic design, fabrication, and installation
- Furnishings and props
- Audio/video equipment for on-set technology, control room, editing, and cameras
- Design services

The budget estimate for this project is \$1,896,629.36.

Chancellor Akinleye addressed the number of students enrolled in the program, graduation rates, job placement rate in the market and a breakdown of funding sources. Chancellor also shared with the Committee there is a push to develop a Master's program.

The trustees also requested that background materials for future capital projects should include importance of the project and student outcomes – full scope of the upgrade being presented for consideration.

Further, there was discussion around a strategic plan to use this technology around the campus to broaden the programs to outsiders whether it be speakers, drama production, athletic events, etc.

It was moved by Trustee Coleman and properly seconded by Trustee Johnson to recommend approval of the request to complete a renovation of the TV Studio in Farrison-Newton Communications Building and forward all relevant materials to the UNC Board of Governors for final action. The motion carried.

There being no further business, it was moved and properly seconded to adjourn. The motion carried.

Respectfully submitted:

George R. Hamilton, Chairman